

MINUTES OF FULL PARISH COUNCIL MEETING
Monday 12th October 2026 at 7.00pm, Henfield Hall



MINUTES OF WESTERLEIGH & COALPIT HEATH FULL PARISH COUNCIL MEETING
Monday 12th October 2026 at 7.00pm, Henfield Hall

Present: Cllr J Lean (chair of meeting, also Ward Cllr), Cllr K Kelliher, Cllr T Clark (also Ward Cllr), Cllr G Williams, Cllr C Goddard, Cllr A Leney, Cllr D Margetts, Cllr T Sarullo

Clerk: R Davis

8 members of the public.

4482. To NOTE apologies for absence

Cllr R McCullough (chair) - illness

Ward Councillors Marilyn Palmer, Ben Stokes

4483. To RECEIVE Declarations of Interest relating to this meeting, as required by the Council's Code of Conduct for Members and the Localism Act 2011

Cllr T Clark advised the Council that as he is a member of the South Gloucestershire Development Management Committee, that he is still permitted to speak and vote on planning items and issues (see min 4487 c) and would only have to declare an interest if he had a pecuniary interest or an additional non-pecuniary interest. **Any contributions he makes are based upon the submitted documents available at this time and he retains an open mind should any application be subsequently referred to one of South Gloucestershire Council's planning committees for determination.**

4484. To APPROVE [Minutes](#) of Parish Council meeting held on 14th September 2026.

RESOLVED: The minutes were approved and signed by the Chair.

4485. To RECEIVE reports from South Gloucestershire Councillors on matters relating to the Parish
Westerleigh & Coalpit Heath Parish Council – District Councillors' Report
Monday 12th October

Local SEND Reform Plan Approved by Government

South Gloucestershire Council has welcomed government approval of its Local SEND Reform Plan, marking a significant milestone in improving support and outcomes for children and young people with special educational needs and disabilities (SEND).

The government confirmed that the partnership's plan has met the required threshold for approval and demonstrates a real commitment to delivering important local SEND reforms. The plan, developed jointly by South Gloucestershire Council, health partners, education providers, parent carers and young people, sets out how services will be transformed over the next three years to create a more inclusive, responsive and sustainable SEND system.

The reforms aim to ensure children and young people receive support earlier, closer to home and within their local communities wherever possible. Key priorities include strengthening inclusive practice in mainstream schools, expanding specialist support through a new 'experts at hand' model, increasing specialist provision within mainstream settings, improving post-16 opportunities, and embedding stronger co-production with families.

Government approval also means South Gloucestershire will be eligible to receive a High Needs Stability Grant worth approximately £50.3 million. This funding will help support the long-term sustainability of SEND services while reforms are delivered.

David Jarrett, Deputy Chief Executive Officer and Chief Strategic Commissioning Officer at NHS Gloucestershire ICB and NHS Bristol, North Somerset and South Gloucestershire ICB cluster, said: "We

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are pleased that the government has approved South Gloucestershire's SEND Reform Plan, which reflects the strong commitment of partners and families to creating a more inclusive and responsive system. By working together, we will strengthen early support, improve access to specialist health expertise and help more children and young people with SEND to thrive in their local communities.

"We look forward to building on this important milestone and turning the plan's ambitions into lasting improvements for children, young people and their families."

The council's vision is that every child has the best start in life and can thrive, with the right support available at the right time. Over the next three years, South Gloucestershire and its partners will focus on delivering the commitments set out in the plan, including expanding specialist support within mainstream education, creating additional specialist places close to home, improving pathways into adulthood and ensuring families play a central role in shaping services.

Thousands of Children Celebrate Reading Challenge Success

Almost 5000 children from across South Gloucestershire have taken part in the 2026 Summer Reading Challenge at local libraries, reading over 105,000 books during the school summer holidays.

This year's challenge was titled 'Read to the Beat' and aimed to inspire children to explore the connection between stories and songs, discovering how both reading and music can ignite imagination and creativity.

Developed by The Reading Agency, the Summer Reading Challenge is designed to boost children's reading engagement and confidence, supporting their wellbeing and helping them to thrive.

Primary school aged children chose books to read and collected stickers to complete their sticker booklet to earn a medal, certificate and a voucher for a free swim at their local Active Lifestyle Centre, provided by Circadian Trust. A mini challenge was also available for pre-school children to help prepare them for starting school.

Throughout the summer, children also enjoyed a wide range of free activities at libraries, including creative arts and crafts, Lego challenges, music and cultural experiences, and inclusive sessions designed for children and families with additional needs.

South Gloucestershire Council Libraries also encouraged children to participate through outreach sessions delivered in partnership with local children's charity, Turtle CYP. These sessions supported children taking part in the Council's Holiday Activity and Food Programme (HAF), which helped to keep children fed and active during the summer break.

Chair of South Gloucestershire Council, councillor Adrian Rush, and Cabinet Member with responsibility for Libraries, councillor John Bradbury attended a special event at Hanhan Library to celebrate the achievements of everyone who took part this year. They met with local children and presented them with medals and certificates to mark their reading challenge success.

Throughout the summer, dedicated volunteers supported children taking part in the challenge, helping to make the experience fun and rewarding for all.

To find out more about this year's Summer Reading Challenge and library services for children, young people and families in South Gloucestershire, visit: www.southglos.gov.uk/childrenslibrary

New Anti-Smoking Campaign Launches in South Gloucestershire

People who smoke in South Gloucestershire are being encouraged to think about the moments that matter most to them, as a major regional campaign launches to help more people quit smoking for good.

At the heart of the campaign is a simple but powerful question for South Gloucestershire residents who still smoke: "What will you miss?"

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The campaign launches with 100 days to go until 1 January 2027, when the UK's smokefree generation law takes effect, meaning anyone born on or after 1 January 2009 will never legally be sold tobacco.

The law is designed to prevent the next generation from ever starting. It does not change anything for adults who smoke today, and that is who this campaign is for.

Smoking remains the leading preventable cause of illness and early death in the South West. Every year, around 6,600 people in the region die from smoking-related illnesses; the equivalent of around 18 lives lost every day.

Smokefree South West, a partnership of 15 local authorities working alongside the NHS, is launching the "What Will You Miss?" campaign ahead of Stoptober to encourage people who smoke to take the first step towards quitting and access free local support. South Gloucestershire Council is among the local authorities supporting the campaign.

The campaign is based on a successful approach developed by Greater Manchester's Make Smoking History programme, in collaboration with people who smoke. The emotionally led campaign will be shown on television, radio and social media to people who smoke across the South West, alongside local campaign activity in South Gloucestershire.

At the centre of the campaign is a film that follows a bride on her wedding day, surrounded by family but missing the one person she most wanted there. It carries a simple message: smoking doesn't just take years from your life, it takes you away from the moments that matter most.

A recent survey of more than 1,600 people who smoke across the South West found many already want to quit but struggle to convert that motivation into action. While health concerns are among the strongest reasons people consider stopping smoking, the survey found around two thirds of people who smoke do not have any current intentions to quit.

The research also found that most people who smoke have already tried to quit at least once, but confidence remains low, with many doubting their ability to stop successfully.

The campaign aims to make the risks of smoking more tangible, motivate quit attempts across the region, and quickly connect people to effective support.

Sarah Weld, Director of Public Health for South Gloucestershire Council, said: "Smoking is still the leading cause of preventable illness and early death in South Gloucestershire, and it affects some of our communities far more than others. This campaign is about reaching people who smoke with a message that matters to them personally.

"We know most people who smoke want to stop, and that many have tried before. The good news is that people are up to three times more likely to quit successfully with the right support, and that support is free, local and available right now through our Smokefree South Glos' service.

"If you have been thinking about quitting, this is the moment."

People in South Gloucestershire who want to stop smoking can get free support from the Smokefree South Glos team. To find out more, visit www.southglos.gov.uk/smokefree or call [01454 865337](tel:01454865337). Whether you prefer one-to-one support in person, telephone appointments, or group support, they're there to help you every step of the way.

4486. To RECEIVE questions and comments from members of the public present with respect to business on the agenda (in accordance with Standing Orders 3 e-3 i)

Members of the public spoke immediately prior to two items. Comments are minuted under the items (see min 4487 c v, 4497 i).

4487. PLANNING

a) To NOTE planning comments submitted since last meeting NONE

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- b) To NOTE planning decisions made by South Gloucestershire Council since last meeting
Noted. See Appendix 1.
- c) To discuss and COMMENT on any necessary Planning Applications or other Planning Matters:
- (i) P26/01941/HH Erection of boundary wall and car port with log store (Retrospective). 24 Bitterwell Close Coalpit Heath South Gloucestershire BS36 2UQ
RESOLVED: Westerleigh & Coalpit Heath Parish Council has no objection to this application.
- (ii) P26/02078/F Erection of 4 no. dwellings with parking and associated works. Land At 5 Badminton Road Winterbourne South Gloucestershire BS36 1AL
RESOLVED: Westerleigh & Coalpit Heath Parish Council objects to this application on the grounds that it is inappropriate development in the Green Belt and the site is out of the established line of existing properties and encroaching towards the Frome Valley. Furthermore, the proposed building materials are not in keeping with the local area and the proposed plot orientation means there will be overlooking between plots 3 and 4.
- (iii) P26/02106/ADV Display of 1no. Non-illuminated Totem Sign. Turner Court School Turner Drive Yate South Gloucestershire BS37 5YX
RESOLVED: Westerleigh & Coalpit Heath Parish Council has no objection to this application.
- (iv) P26/02113/PIP Permission in principle for the erection of 9no. dwellings. Land At Down Road Winterbourne Down South Gloucestershire
RESOLVED: Westerleigh & Coalpit Heath Parish Council objects to this application on the grounds that it is inappropriate development in the Green Belt resulting in the loss of agricultural land, and overdevelopment of the site. Furthermore, the proposed access off Down Road is subject to winter flooding. Finally, the proposed access is opposite the entrance to the Golden Hart pub, in an unsuitable location.
- (v) P26/02152/ADV Retention of 2no. non illuminated fascia signs and 1no. non illuminated totem sign. The Quarry Westerleigh Road Westerleigh South Gloucestershire
A member of the public spoke regarding this application. They raised concerns about the size of the totem sign and the design of all signs being out of character in a rural setting.
RESOLVED: Westerleigh & Coalpit Heath Parish Council has no objection in principle to this application. However, it queries whether the size of the totem sign and its proximity to the highway are acceptable.
- (vi) P26/02129/F Change of use of residential ancillary outbuilding (Class C3) to an aesthetics salon (Class E) as defined in the Town and Country Planning (use class order) 1987. Rose Cottage 1 The Hollows Coalpit Heath South Gloucestershire BS36 2UT
RESOLVED: Westerleigh & Coalpit Heath Parish Council has no objection to this application.
- (vii) P26/02188/F Installation of replacement sewerage treatment plan, with outflow pipe and soakaway (Resubmission of P26/00790/F) Coalpit Heath Cricket Club Ram Hill Coalpit Heath South Gloucestershire BS36 2TT
RESOLVED: Westerleigh & Coalpit Heath Parish Council supports this application on the grounds that the improvements will ensure the retention of community and recreational facilities on the site.
- (viii) Update on appeal P25/02534/O Land East of Coalpit Heath application.
Cllr T Clark confirmed the Local Planning Authority Statement of Case for the appeal has been published on the portal. The objection reasons approved at committee have been rationalised and some have been dropped, including the objection re coalmining history of the site. The Parish Council may still raise these concerns at the appeal hearing. The appeal will start on 24.11.2026. Details to be circulated to councillors once received.
- (ix) Update P24/02941/O Land East of Park Lane application (committee date pending).

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Cllr T Clark reported it is likely the application will be decided at a committee meeting on 29.10.2026 before the current South Gloucestershire planning committees cease to exist (from 01.11.2026). A new 13 member planning committee will be set up after this date in compliance with the National Scheme of Delegation.

FINANCE

4488. To NOTE end of September 2026 Financial documents: Statements & Reconciliations, receipts
NOTED.

4489. To NOTE all payments made in September 2026 in line with Financial Regulations
NOTED- Attached at appendix 2.

4490. To APPROVE accounts for payment October 2026
RESOLVED: To approve. Attached at appendix 3.

4491. To consider and APPROVE any Grant Applications including:

- (i) Great Western Air Ambulance Charity - £8,800 (missions x4)

RESOLVED: To APPROVE a grant of £2,200 (from General Power of Competence pot).

4492. To APPOINT Internal Auditor for 2026/27 and 2027/28 financial year, considering competence and independence.

RESOLVED: To appoint H C Saunders Internal Auditing (& Locum Support) as the Council's Internal Auditor for 2026/2027 and 2027/2028 financial years (continuing from 2025/2026). Year 1 confirmed cost £415 + expenses. NOTED that HC Saunders is competent (a member of the Internal Audit Forum and PIALC qualified) and independent of the Council.

4493. To NOTE receipt of second precept instalment from South Gloucestershire Council 30.09.2026
£ 51,179.50 NOTED.

4494. To NOTE update on South Gloucestershire Council Special Expenses/ Local Choice Policy and progress with service transfer for 2027/28. Take any required DECISION.

The Clerk reported an expression of interest to opt into wave 1 i.e. transfer service charge to the precept from April 2027, has been submitted. There is an option to pull out and delay to wave 2 if required – deadline 18.12.2026. The Clerk has identified errors in the maps of open spaces subject to the service transfer. Two verges included will reduce in size as part of the A432 active travel works, either before April 2027 or during 2027/28. The Clerk will raise errors/ issues with the special expenses project team. If satisfactorily resolved, the opt in can continue as planned. If not, the Clerk will advise Council to resolve to withdraw from wave 1 and request that South Gloucestershire Council adjusts the special expenses charge to parish residents for 2027/28.

4495. To RECEIVE and take a DECISION on any other finance matters

- (i) To APPROVE purchase of four sets of replacement defibrillator pads – total cost (4 x £104 + VAT) **£416 + VAT (£83.20)**

RESOLVED: To APPROVE purchase - £416 from Earmarked Reserve for Bleed kit/ defib supplies & replacement.

- (ii) To APPROVE proposal for Swift Sports Christmas Party 24.12.2026 – total cost **£525** (from Says Court Solar Farm community benefit fund).

RESOLVED: To APPROVE proposed Christmas Party to be delivered by Swift Sports - £525 from Says Court Solar Farm community benefit fund.

- (iii) To CONSIDER proposal to purchase and donate A-board sign for Westerleigh Village Hall to aid car park management – total cost (A1 board £ 94.95 + poster £12.25 +VAT) **£107.10 + VAT (£21.44)**

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RESOLVED: To APPROVE purchase of A-Board sign to be donated to Westerleigh Village Hall - £107.10 from General Power of Competence Fund.

- (iv) To CONSIDER quotations for war memorial cleaning and APPROVE.
Deferred to next meeting.

4496. To RECEIVE Parish Councillor Reports and any other Reports – written submissions, taken as read with questions taken as necessary NONE.

ITEMS REQUIRING A RESOLUTION

4497. To NOTE any issues relating to reopening of A432 overbridge and related reopening of lanes (Ruffet Rd, Coalsack Lane, Cooks Lane), take a DECISION on any required actions

- (i) CONSIDER how to progress options for reducing speeding/ improving safety on Henfield Rd and surrounding roads.

Several members of the public spoke in relation to this item. The following points were made:

- Speeding on Henfield Road has increased since the A432 bridge reopened. The footway is narrow and crumbling away in places, making speeding more dangerous for pedestrians.
- Can a white line be considered to encourage drivers not to cut the corner.
- Can speed tables be considered for the street lit section of Henfield Road (Manor Hall to the viaduct)? South Gloucestershire Council officers have previously confirmed speed tables are unsuitable where there is no street-lighting i.e. most of Henfield Road.
- A 20mph speed limit along Henfield Road, or part of it, would be welcomed.

Council noted that speed tables can be a divisive traffic-calming measure amongst residents and wider support for them should not be assumed.

RESOLVED: (i) Clerk to contact South Gloucestershire Council to request an update on Henfield Road remediation works (ref min 4468). (ii) Clerk to contact SGC Road Safety Team to request speed monitoring on Henfield Road post A432 bridge reopening, to assess evidence of speeding. (iii) Schedule future agenda item to review speed data, consider whether a highways improvement request should be submitted to South Gloucestershire Council, and what measures may be requested.

4498. To NOTE progress with the South Gloucestershire Council A432 active travel project and take a DECISION on any required actions

- (i) To NOTE update on safety issues raised with project team – Down Road junction and others. NOTED response from A432 project team re Down Rd junction safety. Response attached at appendix 4.

Cllr McCullough has raised a concern about the resurfaced part of the A432. The new surface is different from the adjacent A432 bridge surface. It is very reflective in wet conditions with drivers reporting being dazzled by oncoming dipped headlights reflecting off the road. The team has responded that standard highway surfacing materials have been used, but the reported reflection in wet conditions will be investigated.

- (ii) To NOTE impact on A432 verges included in Localism Contract (current contract 01.04.2024 – 31.03.2027). APPROVE request to South Gloucestershire Council to amend maps and update contract from 01.04.2027.

RESOLVED: Clerk to contact Localism Contract team to request maps are updated to reflect reduction in verge area along the A432 and contract cost is adjusted from 01.04.2027.

- (iii) To NOTE planned removal of A432 verge adjacent to Woodend Rd and required relocation of WCHPC dog bin.

NOTED the A432 project team has confirmed via email (dated 25.09.2026) that the dog bin will be relocated by South Gloucestershire Council at no cost to the Parish Council.

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- (iv) To NOTE public drop-in session on 19.10.2026 4pm – 6pm at the Manor Hall re works commencing on Beesmoor Road to Frog Lane section w/b 26.10.2026.
NOTED.

4499. To NOTE update on joint blister pack recycling scheme with Frampton Cotterell Parish Council and take a DECISION on any required action

The Frampton Cotterell Parish Council Nature Officer has submitted a successful National Lottery grant application for 24 recycling boxes to be shared across the two parishes. These should last one-two years. Thanks were noted.

RESOLVED: Clerk to approach the Miners to ask if they will host a recycling box.

4500. To REVIEW usage of parish bin at Woodend Rd/ Rose Oak Lane junction and consider proposal to fund additional weekly empty (Mon) or alternative options – cost of additional empty £227.16 p.a.

RESOLVED: To APPROVE additional weekly empty of bin at Woodend Rd/ Rose Oak Lane junction – cost of £227.16 p.a. to be added to Localism Contract. (Fund from existing budget/ utilise underspend on other E&L budget lines.)

4501. To NOTE update on replacement basketball court project at Westerleigh Playing Field and APPROVE options/ format/ timetable for public consultation.

The Clerk and Westerleigh cllrs will meet a contractor onsite (13.10) determine if the space is suitable for a larger playing surface and other play features. A revised follow-up spec and quote will be requested. An online survey is proposed to gather public feedback on options from Nov – Dec (to be approved at the next meeting).

4502. To DISCUSS and APPROVE actions to promote [South Gloucestershire Council digital skills support](#) locally

RESOLVED: Clerk to circulate promotional materials to councillors and request and action suggestions to promote the project. Clerk to add posters to parish noticeboards and contact Westerleigh village newsletter to include in next edition.

4503. To nominate two representatives to lay Remembrance wreaths at St Saviours Church & Westerleigh Triangle (Sunday 8th November 2026)

RESOLVED: Cllr C Goddard to lay wreath at St Saviours Church. Cllr T Sarullo to lay wreath at Westerleigh Triangle. Cllr R McCullough will attend the Yate service this year on behalf of the Parish Council.

4504. To discuss any required CONSULTATIONS and COMMENT as necessary:

- (i) **PT.9060** Remembrance parade - application for the temporary closure of roads surrounding Westerleigh triangle and war memorial 10.45 – 11.15am Sun 8 Nov 2026.

RESOLVED: No response required.

ITEMS TO NOTE

4505. To NOTE progress of South Gloucestershire Highways review re speeding in Westerleigh (from Shorthill Road to the Nibley Lane junction)

No update since last meeting. The Clerk will contact Ward Cllr Palmer for the latest update.

4506. To RECEIVE an update on North of Lyde Green site meeting with Places to People – held on Wednesday 23rd September, 6.30pm at Westerleigh Village Hall

The meeting took place with members of Westerleigh & Coalpit Heath Parish Council and Pucklechurch Parish Council present. Boyd Valley Ward Councillors attended, along with several members of the public. The agent is planning a public engagement event for late November. The likely venue is the Windmill Golf Centre on the development site. TBC and shared.

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4507. To NOTE Cllr McCullough will attend Parisis Path (Blackberry Park) ribbon-cutting ceremony (Saturday 7th November 2026, 10.30am) NOTED.

4508. Correspondence/Communication with Westerleigh & Coalpit Heath Parish Council:
From South Gloucestershire Council:

- **Mon 19 October – Fri 23 Oct 2026 (5 nights) overnight closure of Badminton Road between the Coalpit Heath Viaduct and the Beesmoor Road/Roundways junction for resurfacing works.**
8:00pm to 6:00am. A diversion route for all vehicles, including HGVs, will be in place (access for residents from north or south depending on progress). Pedestrian routes will be temporarily closed.

4509. To NOTE items considered urgent by the Chairman
None.

4510. To CONSIDER any exempt items:

Due to the nature of the business under consideration, a resolution to exclude the press and public may be required under the Public Bodies (Admission to Meetings) Act 1960 and the LGA 1972, s100.

RESOLVED: To exclude the press and public under the Public Bodies (Admission to Meetings) Act 1960 and the LGA 1972, s100, on the grounds of the confidential nature of the following business to be transacted.

- (i) To RECEIVE update on land purchase enquiry response. RECEIVED.
- (ii) To consider & APPROVE the annual rent review for Bitterwell Chalet.
RESOLVED: APPROVED to increase on 1st Jan 2027 to £847 per calendar month. Issue section 13 notice to tenants before 1st November 2026.
- (iii) To consider & APPROVE the annual fishing licence fee from April 1st 2027.
RESOLVED: APPROVED to increase to £500 per month (£6,000 per annum, including £1,000 VAT).

4511. Dates of future Parish Council meetings

November 2nd Finance & General Purposes Committee Meeting 7pm Red Brick Annexe, Manor Hall

November 9th Full Council Meeting 7pm Manor Hall, Newman Room

December 14th Full Council Meeting 7pm Westerleigh Village Hall

(Full list at www.wchparish.gov.uk/meetings)

The meeting was closed a 9.10pm.

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Appendix 1 - Planning decisions since 4th September 2026

Description	Westerleigh & Coalpit Heath Parish Council Comment submitted	Notice	Decision	Decision Date
i) P26/01742/TRE Works to trees as per the attached schedule of works received by the Council on the 4th August 2026. All trees covered by Tree Preservation Order SGTP0 06/04 dated 4th August 2004. The Pines 60 Henfield Road Coalpit Heath South Gloucestershire BS36 2UZ	Westerleigh & Coalpit Heath Parish Council makes no comment on this application. (Delegated)	04/08/2026	Approve with conditions	10/09/2026
ii) P26/01680/RVC Variation of conditions 4 (roof light detail) and 5 (plans) attached to Listed building consent P25/01097/LB - Internal and external alterations to curtilage listed building. Alterations to external cladding, installation of replacement of windows, relocation of external door, installation of roof... Ironstones Mays Hill Frampton Cotterell South Gloucestershire BS36 2NS	Westerleigh & Coalpit Heath Parish Council has no objection to this application, but supports the comments from the Conservation Officer. (Delegated)	29/07/2026	Approve with conditions	16/09/2026
iii) P26/01612/RVC Variation of conditions 3 (roof light detail) and 4 (plans) attached to planning consent P25/01096/HH - Erection of a single storey extension to form additional living accommodation. Ironstones Mays Hill Frampton Cotterell South Gloucestershire BS36 2NS	Westerleigh & Coalpit Heath Parish Council has no objection to this application, but supports the comments from the Conservation Officer. (Delegated)	29/07/2026	Approve with conditions	16/09/2026
iv) P26/01715/HH Erection of infill porch extension to form additional living accommodation. Installation of 1no. front extension dormer. Changes to fenestration to the rear with the installation of raised patio. 25 St Annes Drive Coalpit Heath South Gloucestershire BS36 2TH	Westerleigh & Coalpit Heath Parish Council has no objection to this application. (Delegated)	04/08/2026	Approve with conditions	23/09/2026
v) P26/01381/HH Erection of two storey and single storey rear extensions to form additional living accommodation. Erection of single storey link extension to existing outbuilding and conversion of existing outbuilding to form annexe. Jesmond House Westerleigh Road Westerleigh South Gloucestershire BS37 8QH	Westerleigh & Coalpit Heath Parish Council has no objection to this application. However, it notes the concerns about access for construction raised in the public comments and draws the planning officer's attention to these.	23/06/2026	Approve with conditions - Note approval relates to updated application (&reconsultation)	29/09/2026
vi) P26/01381/HH Erection of two storey and single storey rear extensions to form additional living accommodation. Erection of single storey link extension to existing outbuilding and conversion of existing outbuilding to form annexe. Jesmond House Westerleigh Road Westerleigh South Gloucestershire BS37 8QH (reconsultation)	Westerleigh & Coalpit Heath Parish Council has no objection to this application	24/08/2026	Approve with conditions	29/09/2026
vii) P26/00790/F Installation of replacement sewerage treatment plan, with outflow pipe and soakaway. Coalpit	Westerleigh & Coalpit Heath Parish Council supports this application on the grounds that the improvements will	17/04/2026	Withdrawn	30/09/2026

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Description	Westerleigh & Coalpit Heath Parish Council Comment submitted	Notice	Decision	Decision Date
Heath Cricket Club Ram Hill Coalpit Heath South Gloucestershire BS36 2TT	ensure the retention of community and recreational facilities on the site.			
viii) P26/01510/HH Erection of first floor and erection of single storey rear extension to form additional living accommodation. Aries Bungalow Ram Hill Coalpit Heath South Gloucestershire BS36 2TZ	Westerleigh & Coalpit Heath Parish Council has no objection to the application. However, it queries the overall volume increase given previous additions (given the property is in the Green Belt).	08/07/2026	Refusal	07/10/2026

Appendix 2 - September 2026 payments list

Date	Description	Supplier	Net	VAT	Total
01/09/2026	Microsoft licence agreement - monthly support	Absolutely PC (GoCardless)	£ 18.43	£ 3.69	£ 22.12
01/09/2026	Storage unit rental fee	PE King (Bristol) Ltd	£ 73.33	£ 14.67	£ 88.00
15/09/2026	Monthly Expenses		£ 68.30	£ -	£ 68.30
15/09/2026	Localism charges	South Glos Council	£ 1,987.65	£ 397.53	£ 2,385.18
15/09/2026	Localism charges	South Glos Council	£ 543.87	£ 108.77	£ 652.64
15/09/2026	Grass cutting	CPS Grounds Ltd	£ 652.79	£ 130.56	£ 783.35
15/09/2026	Loo hire	Andyloos	£ 159.60	£ 31.92	£ 191.52
15/09/2026	Bitterwell Lake extra loo	Andyloos	£ 139.60	£ 27.92	£ 167.52
15/09/2026	Aerator at Bitterwell Lake	Octopus Energy Limited	£ 189.62	£ 5.20	£ 194.82
15/09/2026	Citizens Advice Drop-In Service	Westerleigh Village Hall	£ 30.00	£ -	£ 30.00
15/09/2026	Grant Smile & Shine WWH rental	Westerleigh Village Hall	£ 432.00	£ -	£ 432.00
21/09/2026	Council mobile phone	H3G (Three)	£ 3.04	£ 0.61	£ 3.65
25/09/2026	Remembrance wreaths	Cllr C Goddard	£ 46.00	£ -	£ 46.00
25/09/2026	Combined salary, PAYE, pension		£ 3,599.22	£ -	£ 3,599.22
25/09/2026	Groundworks & Inspections	C R Belcher Agricultural/Maintenance Services	£ 325.00	£ 65.00	£ 390.00
25/09/2026	Groundworks & Inspections	C R Belcher Agricultural/Maintenance Services	£ 325.00	£ 65.00	£ 390.00
25/09/2026	Groundworks & Inspections	C R Belcher Agricultural/Maintenance Services	£ 195.00	£ 39.00	£ 234.00
25/09/2026	Pansy Vale maintenance	KS Glorious Gardens	£ 120.00	£ -	£ 120.00
25/09/2026	Pansy Vale maintenance	KS Glorious Gardens	£ 30.00	£ -	£ 30.00
30/09/2026	Bank charges	Unity Trust Bank	£ 7.00	£ -	£ 7.00
TOTAL			£ 8,945.45	£ 889.87	£ 9,835.32

MINUTES OF FULL PARISH COUNCIL MEETING

Monday 12th October 2026 at 7.00pm, Henfield Hall

Appendix 3 – October 2026 accounts for payment

Date	Description	Supplier	Net	VAT	Total
13/10/2026	Nemwan Field clearance and maintenance	C R Belcher Agricultural/Maintenance Services	£ 350.00	£ 70.00	£ 420.00
13/10/2026	Holiday activity days	Swift Sports Coaching	£ 5,400.00	£ 1,080.00	£ 6,480.00
13/10/2026	Monthly Expenses		£ 120.31	£ -	£ 120.31
13/10/2026	Grass cutting	CPS Grounds Ltd	£ 652.79	£ 130.56	£ 783.35
13/10/2026	Loo hire	Andyloos	£ 167.20	£ 33.44	£ 200.64
13/10/2026	Defibrillator pads	AEDdonate	£ 416.00	£ 83.20	£ 499.20
TOTAL			£ 7,106.30	£ 1,397.20	£ 8,503.50

Appendix 4 - Response from the A432 active travel project team re Down Rd junction safety concerns (emailed 09.10.2026)

Regarding the Down Road junction, we appreciate that the layout may appear unfamiliar to some drivers while works are still ongoing. I have sought advice from the traffic signals team and Road safety team responsible for this junction, who have confirmed that the signalised pedestrian crossing has been deliberately set back from the junction with Badminton Road. They have also confirmed that, from a signal perspective, the signal heads are correctly aligned to minimise confusion and that the crossings are operating as intended.

...the solid stop line and "STOP" road markings are intended to clearly indicate that drivers must stop at the junction and check for traffic before proceeding onto Badminton Road. These markings are correctly positioned and provide sufficient distance between the junction and the pedestrian crossing.

They have advised that a STOP sign is planned to be installed on a post at the junction to further reinforce this requirement. As construction works are still ongoing, the sign has not yet been installed. However, given the concerns that have been raised, they have asked for the installation of the STOP sign to be prioritised, and the site team has agreed to install it as soon as possible, potentially as early as today. The stop line marking will become legally enforceable once the associated STOP sign has been installed.

If you have any further information regarding this junction, or any additional concerns, please let us know.

We acknowledge that just because a scheme is designed and built to the correct standards this of course does not necessarily mean that all users won't become confused. We therefore take the concerns raised seriously and will continue to monitor them. As is standard practice, following completion of the works, the scheme will be reviewed through a Stage 3 Road Safety Audit. This involves independent auditors visiting the site to observe how the junction operates in practice and identify any potential safety concerns. Should any issues be identified, the auditors and project team will agree the appropriate course of action and implement any necessary amendments. We let the audit team know of any concerns raised by all stakeholders to date with any part of the corridor....