



**NOTICE OF FULL PARISH COUNCIL MEETING
7pm December 12th 2022 Westerleigh Village Hall**

Please do not attend if you, or a person you have been in contact with, have been ill in the last 5 days

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human Rights.

AGENDA

1. Welcome & Introduction
2. Apologies for absence
3. Declarations of Interest under the Localism Act 2011 relating to this meeting
4. Reports from South Gloucestershire Councillors on matters relating to the Parish

Phase 2 Consultation on 2023/24 Budget Commences

The second phase of South Gloucestershire Council's 2023/24 budget consultation is now underway. An initial public consultation started on 15th October focused on the scale of the budget shortfall. That initial outline budget proposal has now been updated with greater detail and more questions for residents on the specific spending cuts and charge increases the Conservative administration are proposing. This includes increasing the green bin charge, cutting grants to community organisations (e.g. reducing Member Awarded Funding from £3k to £1k), scaling back Street Care operational and support teams, and reducing help with the council tax for those on low incomes.

This is the chance for residents to have their say on the Conservative proposals before the budget as to be formally approved by full council in February 2023. Further information can be found at <https://consultations.southglos.gov.uk/budget23/> and the closing date for comments is 15th January.

Warm Spaces Directory

South Gloucestershire Council has now published a directory of community welcome spaces this winter – <https://beta.southglos.gov.uk/community-welcome-spaces>. These warm spaces offer a friendly welcome to all and are free to use. Community welcome spaces grant funding is also available from the council for organisations and groups wanting to provide such a warm space for residents in need of one this winter. Grants of up to £500 are available, on a first come, first served basis to community groups who are running warm space projects as well as town and parish councils. More information on the grant process can be found at <https://beta.southglos.gov.uk/community-welcome-spaces-grant>.

Community Food Fund

South Gloucestershire Council has been launched community food fund for food aid organisations in response to the cost of living crisis. It can be used as a contribution towards or as match funding to buy food aid. Organisations can apply for up to £500 to fund things such as food supplies, running costs and volunteer expenses. The funding is available on a first come, first served basis.

Organisation can apply to the community food fund online at <https://beta.southglos.gov.uk/community-food-fund>.

School Holiday Clubs

This December the Department for Education are funding a wide range of holiday activities and food clubs for 5 – 16 year olds across South Gloucestershire. Activities range from archery, sports and games, dance or performing arts and seasonal-themed party days, to quieter activities like arts and crafts, cooking or forest school.

Places are free for children who get benefits-related free school meals (not universal infant free school meals). A healthy lunch is included. If your child does not get free school meals you may, depending on the activity, also be able to pay for your child to attend. Further information can be found at <https://beta.southglos.gov.uk/supporting-families-in-school-holidays>.

5. Pre-arranged items from members of Public **Please contact the Clerk if you wish to speak before the meeting**
6. PLANNING:
 - (a) Council to NOTE comments submitted since last meeting
 - (b) Council to NOTE planning decisions made by SGC since last meeting
 - (c) Council to discuss/comment on any necessary Planning Applications or other Planning Matters including:
 - i. [P22/06282/PIP](#) Permission in principle for the erection of up to 2 no. dwellings. | Bay Tree Cottage Ruffet Road Winterbourne South Gloucestershire BS36 1AN

- ii. [P22/06531/HH](#) Erection of a single storey rear extension to form additional living accommodation. | Bella Vista Westerleigh Road Westerleigh South Gloucestershire BS37 8QH
- iii. [P22/06449/PNH](#) The erection of a single storey rear extension which would extend beyond the rear wall of the original house by 7 metres, for which the maximum height would be 3.95 metres, and for which the height of the eaves would be 2.45 metres. | 13 Beesmoor Road Coalpit Heath BS36 2RS
- iv. Public engagement feedback re: BESS south of Westerleigh Rd at BS37 8RD
- v. [P22/06840/O](#) Demolition of 3 no. single storey buildings and erection of a three-storey building comprising of 6 no. office units (Class E) (Outline) with layout, scale, and access to be determined, all other matters reserved. Land And Buildings At Henfield Business Park Westerleigh Road Coalpit Heath S36 2UP
- vi. [P22/06832/HH](#) Erection of double-height extensions to south and east elevations to form additional living accommodation. Cloverlea The Hollows Coalpit Heath South Gloucestershire BS36 2UU

- 7. Parish Councillor Reports – written submissions, taken as read with questions taken as necessary
- 8. Council to APPROVE Minutes of Parish Council meeting held on November 14th 2022
- 9. Council to NOTE receipt of November 2022 payments & income documentation
- 10. Council to review Council Tax Base information
- 11. Council to APPROVE update to 2023/2024 provisional Budget
- 12. Council to DISCUSS & APPROVE Precept for 2023/2024
- 13. Council to NOTE appointment of new External Auditor for 5 years from 2022/23 to 2026/27 and fee scales
- 14. Council to APPROVE updated Scheme of Delegation
- 15. Council to consider/APPROVE any commemoration of the life of HM Queen Elizabeth II and/or the Coronation of King Charles III
- 16. Council to REVIEW progress with setting up Warm Welcome scheme in the Parish - ways to help vulnerable people during winter crisis and DISCUSS/APPROVE contributions to venues
- 17. Correspondence/Communication with Westerleigh Parish Council:
From SGC:
 Council Tax Base information
 PT.7516 A432 Badminton Road, Yate - Temporary Road Closure

Other received items

Resident query on road signs and advertising at Kendleshire crossroads – referred to SGC

- 18. Council to receive any other information from Clerk/Deputy Clerk regarding ongoing matters/required approvals
- 19. Council to DISCUSS/APPROVE submissions for any required CONSULTATIONS
- 20. Council to NOTE, or APPROVE any required GRANT APPLICATIONS
- 21. Items considered urgent or exempt by the Chairman
- 22. Dates of upcoming public Parish council meetings www.westerleighparishcouncil.org.uk/meeting-dates/
 Full Parish Council meeting Jan 9th 2023 7pm Westerleigh Village Hall
 E & L Meeting Jan 23rd 2023 7pm, Red Brick Annexe, Manor Hall, Coalpit Heath