



NOTICE OF FULL PARISH COUNCIL MEETING
Monday October 9th 2023 at 7pm, Westerleigh Village Hall

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human Rights.

AGENDA

1. Welcome & Introduction
2. Apologies for absence
3. Declarations of Interest relating to this meeting, as required by the Council's Code of Conduct for Members and the Localism Act 2011
4. Council to APPROVE [Minutes](#) of Parish Council meeting held on Sept 11th 2023
5. Council to NOTE internal appointments to position of Clerk and Finance Officer to the Parish Council.
6. Reports from South Gloucestershire Councillors on matters relating to the Parish

Frampton Cotterell - District Councillors' Report Monday 9th October 2023

Cabinet to Consult on Budget Challenges

This week South Gloucestershire Council's Cabinet considers proposals for next year's budget. The papers include details of 'incredibly difficult' decisions to reduce spending and increase charges. The outline budget for 2024/25, which will be subject to formal public consultation in the autumn, does not yet propose to make new savings. It does, however, provide further details of cost-cutting that was approved by the previous Conservative administration in their 2023/24 budget, prior to this year's local elections, which are due to be implemented in the coming years. The Cabinet meets on Thursday 5th October to discuss the outline budget and to approve the public consultation. Feedback from residents will then be presented to Cabinet ahead of final decisions on the budget in February.

Since last year's budget was approved the financial situation for SGC has deteriorated by a predicted £3 million next year (2024/25) and a further £2 million in 2025/26. It will place further stress on the SGC's budget and force the authority to consider further savings if additional funding is not provided by Government. This mirrors the pressures being experienced by other councils across England; the Local Government Association (LGA) recently published an analysis which showed that, just to keep services standing still, councils face a funding gap of almost £3 billion nationwide. The outline budget, through use of the Council's remaining reserves and assuming all of the planned-for savings are made in full, would deliver a balanced position for the coming year. Some of these savings, including changes to the Local Council Tax Reduction Scheme and income targets, will be the subject of the coming consultation process.

South Gloucestershire will be open and upfront with residents about the extent of the financial challenges and the measures that will need to be considered in order to balance the books. It is also joining other authorities in pressing government ministers to do more to protect the vital services that can be provided through local government. This includes ending competitive processes, cutting the strings from government initiatives, and moving to multi-year settlements to give local councils more flexibility in meeting local residents' needs.

Consultations

Due to inflation and the rising costs of social care South Gloucestershire Council needs to find £50 million in the next four years to address shortfalls in the budget. One of the ways it has identified is to close One Stop Shops in Yate, Patchway and Kingswood at times when they are used least. SGC asked about this during its annual consultation on the council budget at the end of 2022 and local people agreed this was a reasonable way of reducing our overall spend. Relatively few people visit One Stop Shops early in the morning and in the late afternoon. SGC is therefore suggesting changing the opening hours to 9.00 until 16:30 Monday to Friday (current hours are 8.45 – 17.00 Monday to Wednesday 8.45 – 16.30 Thursday to Friday).

Before making this change the council wants to talk to people who visit our One Stop Shops to check this doesn't cause them significant issues. Residents can find more information on the consultation at https://consultations.southglos.gov.uk/OSS_opening_times/. The consultation closes on 23rd November.

South Gloucestershire Council is residents for their views on the locations of polling stations and if they are accessible. The council has a statutory duty to undertake a full review of all polling districts and polling places for the whole of the district to ensure they have accessible and convenient facilities to vote from. This has no impact upon the current boundaries of Westminster constituencies, council wards or parish boundaries. Residents can find additional information at <https://consultations.southglos.gov.uk/Polling23/> and they have until 30th October to submit comments.

7. Pre-arranged items from members of Public
8. Parish to receive report from Avon & Somerset Police Officer Finbar Simmons
9. PLANNING
 - (a) Council to NOTE comments submitted since last meeting
 - (b) Council to NOTE planning decisions made by SGC since last meeting
 - (c) Council to discuss/comment on any necessary Planning Applications or other Planning Matters including:
 - (i) P23/02252/F | Erection of 1no outbuilding to provide ancillary accommodation and siting of 2no additional static caravans with associated vehicles and storage of up to 5no touring caravans. | Henfield Paddock Henfield Road Coalpit Heath South Gloucestershire BS36 2UJ
 - (ii) P23/02538/HH | Erection of 2m wall, stone piers and 2no. gates to Laurelgate and Rosewood Cottage | Rosewood Cottage Huckford Lane Winterbourne Bristol South Gloucestershire BS36 1AP
 - (iii) P23/02631/HH | Erection of detached annexe ancillary to main dwelling. | Bungalow The Quarry Westerleigh Road Westerleigh Bristol South Gloucestershire BS37 8QH
 - (iv) P23/02674/HH | Erection of single storey rear extension to provide additional living accommodation. Erection of detached garage. | Ridge Barn Westerleigh Road Coalpit Heath Bristol South Gloucestershire BS36 2UP
 - (v) P23/02757/TRE | Works to fell 1no. Holm Oak covered by tree preservation order TPO 432, dated 2nd October 1991. | The Arches Westerleigh Road Westerleigh Bristol South Gloucestershire BS37 8QQ
10. Parish Councillor Reports – written submissions, taken as read with questions taken as necessary
11. Council to discuss and reach decision on Kendleshire triangle land for SGC traffic project – Andrew Di-Marco, SGC Project Manager to attend
12. Council to discuss matters and required actions arising from A432 Badminton Rd bridge closure to include: Speeding in Westerleigh
13. Council to discuss matters and required actions arising from parking issues on Henfield Road
14. Council to NOTE receipt of finance documentation relating to September 2023
15. Council to NOTE receipt of NOTICE OF COMPLETION OF AUDIT.

The completion certificate from BDO shows NO matters arising. All documents are available on the PC website at <https://www.westerleighcoalpitheathparishcouncil.gov.uk/annual-accounts/>
16. Council to APPROVE amendments to Financial Regulations and other procedural documents following staff role changes
17. Council to consider provision of lamp post speeding signs
18. Correspondence/Communication with Westerleigh Parish Council:

From SGC:

Other received items

Thank you to Chairman for swift follow up on Kendleshire traffic issues caused by bridge closure

From Westerleigh United Charities – death of trustee
19. Council to receive an update on issues at Bitterwell LAKE & CHALET and APPROVE actions where necessary
 - (i) Outflow works
 - (ii) Rat problem
 - (iii) Render issue
 - (iv) Chalet Landlord actions
20. Council to receive information from Clerk/Finance Officer regarding ongoing matters and required approvals

Clerk – Agree representatives to lay remembrance wreath at Westerleigh & Coalpit Heath
21. Council to discuss any required CONSULTATIONS
 - (i) Protecting & enhancing the common in Yate
[https://consultations.southglos.gov.uk/Yate Common/consultationHome](https://consultations.southglos.gov.uk/Yate/Common/consultationHome)

- (ii) Polling District and Polling Place Review 2023 [Polling Districts and Polling Places Review 2023 - South Gloucestershire Online Consultations \(southglos.gov.uk\)](https://southglos.gov.uk/polling-districts-and-polling-places-review-2023)

22. Council to discuss/approve funding or grant applications

- a. Westerleigh Warm Space, mid Jan 2024 – end of Feb 2024@ Westerleigh Village Hall - £150

23. Items considered urgent to note or exempt by the Chairman

24. Dates of future Parish council meetings

Tuesday 17 th October	Finance Committee meeting	Manor Hall red brick annex 7pm
Monday 13 th November	Ful Parish Council meeting	Manor Hall, Newman Room 7pm