

An ORDINARY MEETING of the PARISH COUNCIL will be held on **Monday 11<sup>th</sup> November at 7.00pm** at Manor Hall, Newman Room and the following business will be transacted. All Councillors are summoned to attend.

*Rachel Davis*

Rachel Davis (Clerk to Westerleigh & Coalpit Heath Parish Council)

6<sup>th</sup> November 2024

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human Rights.

### **SUPPLEMENTARY AGENDA –WESTERLEIGH & COALPIT HEATH PARISH COUNCIL MEETING NOVEMBER 2024**

1. To NOTE apologies for absence
2. To RECEIVE Declarations of Interest relating to this meeting, as required by the Council's Code of Conduct for Members and the Localism Act 2011
3. To APPROVE [Minutes](#) of Parish Council meeting held on 14<sup>th</sup> October 2024.
4. To RECEIVE reports from South Gloucestershire Councillors on matters relating to the Parish
5. To RECEIVE questions and comments from members of the public present with respect to business on the agenda (in accordance with Standing Orders 3 e-3 i)

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#### **FINANCE**

6. To APPROVE October 2024 payments made in accordance with FR 6.9
7. To NOTE end of October 2024 Financial documents: Bank Statements & Reconciliations, list of receipts
8. To NOTE receipt of the [DRAFT Minutes](#) of the F & GP meeting held on 28<sup>th</sup> October 2024.
9. To APPROVE V2 of the 2025/2026 Budget for this Parish Council and make any further amendments
10. To discuss & APPROVE the 2025/2026 PRECEPT request to SGC (if the budget is finalised)
11. To consider and APPROVE any Grant Applications including:
  - (i) Great Western Air Ambulance Charity (GWAAC) - £6,600
12. To RECEIVE information and take a DECISION on any other finance matters
13. To RECEIVE an update on matters at Bitterwell Lake or Chalet and take a DECISION on required action
  - (i) Render project
  - (ii) Replacement of shower enclosure
  - (iii) Turf/stones

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14. **PLANNING**

- a) To NOTE planning comments submitted since last meeting  
NONE
- b) To NOTE planning decisions made by South Gloucestershire Council since last meeting
- c) To discuss and COMMENT on any necessary Planning Applications or other Planning Matters:
  - (i) [P24/02436/HH](#) Demolition of existing conservatory. Erection of a single storey rear and side extension to form additional living accommodation. 352 Badminton Road Coalpit Heath South Gloucestershire BS36 2NU
  - (ii) [P24/02454/HH](#) Erection of a single storey rear extension to form additional living accommodation. 138 Badminton Road Coalpit Heath South Gloucestershire BS36 2SZ
  - (iii) [P24/02467/RM](#) Demolition of 2no. single storey buildings. Erection of three storey building comprising of 15no. office units (Class E) with appearance and landscaping to be determined. (Approval of reserved matters to be read in conjunction with P21/03748/O) Units 9 - 11 Henfield Business Park Westerleigh Road Coalpit Heath South Gloucestershire BS36 2UP
  - (iv) [P23/03290/F](#) Demolition of existing building. Erection of 10 no. new commercial units (flexible Class E(g), Class B2 and Class B8 use) and associated access, parking, landscaping, and other associated works. Land At 81 North Road Yate South Gloucestershire (reconsultation)
  - (v) [P24/02518/TRE](#) Works to 1no. Holm Oak to crown reduce by approx 4m covered by TPO 0476 dated 24/07/2009. The Old Vicarage Beesmoor Road Coalpit Heath South Gloucestershire BS36 2RP

15. To RECEIVE Parish Councillor Reports – written submissions, taken as read with questions taken as necessary

**ITEMS REQUIRING A RESOLUTION**

16. To discuss matters and take a DECISION on required actions arising from A432 Badminton Rd bridge closure:

- (i) Update on parking issues on Henfield Road - further correspondence with Manor Primary School
- (ii) Hambrook lights right turn –Response from Cllr Chris Willmore (SGC Cabinet Member for Planning, Regeneration and Infrastructure) to request for consideration of alternative suggestion to enable reopening of right turn (sent 24/07/2024)
- (iii) Update on South Gloucestershire Council response to surface water flooding (late Sept/ early Oct) on Henfield Road and traffic impact on Ram Hill
- (iv) Update on ongoing speeding on Ram Hill
- (v) South Gloucestershire Council/ Avon & Somerset Police response to speeding/ driver behaviour on the Badminton Road (Beesmoor Rd to viaduct)

17. To RECEIVE information from Clerk regarding ongoing matters and take a DECISION on required action

- (i) Finalise and prioritise list of jobs for the South Gloucestershire Parish Team, due to visit the parish for one week in December 2024
- (ii) Bleed kits – Westerleigh familiarisation session, Tues 19<sup>th</sup> November 7 – 8.30pm, Westerleigh Village Hall
- (iii) Proposed Mousewell Solar Farm – feedback from 6<sup>th</sup> November 2024 meeting between RWE Renewables, South Gloucestershire Council, Dodington Parish Council, Yate Town Council and Westerleigh & Coalpit Heath Parish Council representatives

18. To discuss any required CONSULTATIONS and COMMENT as necessary:

- (i) Government consultation: [Enabling remote attendance and proxy voting at local authority meetings](#) (deadline 19th December 2024)

**ITEMS TO NOTE**

19. To NOTE progress/ outcomes of South Gloucestershire Highways review re speeding in Westerleigh (from Shorthill Road to the Nibley Lane junction)
20. To NOTE request made to South Gloucestershire Council by Immanuel School for traffic calming measures on Westerleigh Road outside the school
21. Correspondence/Communication with Westerleigh & Coalpit Heath Parish Council:

From South Gloucestershire Council:

-Henfield Road closure **25<sup>th</sup> November until 29<sup>th</sup> November 2024 9:30-15:30 only**, from its junction with Serridge Lane extending for approximately 450m. The above restriction is necessary because drainage investigation works are being executed on or near the carriageway.  
 - Bristol Rd & Whiteshill Hambrook- MAJOR MAINTENANCE WORKS 25TH NOVEMBER– 14TH DECEMBER 2024. The works will involve the planing off of the existing surface of the carriageway and the laying of a new surface. The work will start at 8.00pm and remain in place until approximately 6.00am weekday nights.  
 -18/10/2024 [a432bridgeclosure@southglos.gov.uk](mailto:a432bridgeclosure@southglos.gov.uk) request for feedback on M4 junction 18-19 closure (18<sup>th</sup> – 21<sup>st</sup> October)

Other received items

-Town & Parish Council Forum meeting – 26<sup>th</sup> November 16.30 – 18.30 (MS Teams): SGC Cllr Maggie Tyrrell Leader and Cllr Ian Boulton co-leader will be attending. **Please forward any qs from the Council by 11<sup>th</sup> November.**  
 -Perry Almshouses Winterbourne Vacancy – application deadline 2<sup>nd</sup> December 2024  
 -ALCA November 2024 In-Short newsletter

22. To NOTE items considered urgent by the Chairman
23. To CONSIDER any exempt items including:  
 Due to the nature of the business under consideration, a resolution to exclude the press and public may be required under the Public Bodies (Admission to Meetings) Act 1960 and the LGA 1972, s100.
24. Dates of future Parish council meetings

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|------------------------------------------------------------------|----------------------------------|
| December 2 <sup>nd</sup> Environment & Leisure Committee meeting | 7pm Manor Hall, Red Brick Annexe |
| December 9 <sup>th</sup> Full Council meeting                    | 7pm Westerleigh Village Hall     |
| January 13 <sup>th</sup> Full Council meeting                    | 7pm Westerleigh Village Hall     |

(Full list at [www.westerleighcoalpitheathparishcouncil.gov.uk/meeting-dates](http://www.westerleighcoalpitheathparishcouncil.gov.uk/meeting-dates) )