

MINUTES OF FULL PARISH COUNCIL MEETING
Monday 15th January 2024 at 7pm, Newman Room, Manor Hall



MINUTES OF WESTERLEIGH & COALPIT HEATH FULL PARISH COUNCIL MEETING
Monday 15th January 2024 at 7pm, Newman Room Manor Hall

Present: Cllr Rob McCullough (Chair), Cllr C Goddard, Cllr K Kelliher, Cllr C Echegaray, Cllr T Clark (also ward cllr), Cllr P King
Clerk: R Davis **Finance Officer:** S Simmons
Two members of the public.

3590. To NOTE apologies for absence

Cllr J Lean. Ward Cllrs Marilyn Palmer and Claire Young.
Cllr A Hill was absent and did not send apologies.

3591. To RECEIVE Declarations of Interest relating to this meeting, as required by the Council's Code of Conduct for Members and the Localism Act 2011

Cllr Clark advised the Council that as he is a member of the South Gloucestershire Development Management Committee, that he is still permitted to speak and vote on planning items and issues and would only have to declare an interest if he had a pecuniary interest or an additional non-pecuniary interest. **Any contributions he makes are based upon the submitted documents available at this time and he retains an open mind should any application be subsequently referred to one of South Gloucestershire Council's planning committees for determination.**

Cllr Echegaray declared an interest in the item minuted as 3612 (i) – discussion of the Local Plan Phase 3 consultation, specifically Lens 3 – Transport Corridors, as she has a pecuniary interest in property on one of the potential development sites. She did not take part in the discussion of Lens 3.

3592. To APPROVE Minutes of Parish Council meeting held on 11th December 2023

RESOLVED: The Minutes were approved and signed by the Chair.

3593. To RECEIVE reports from South Gloucestershire Councillors on matters relating to the Parish of Westerleigh & Coalpit Heath Parish Council – District Councillors' Report
Monday 15th January 2024

National Highways Announce A432 Bridge Replacement Plans

South Gloucestershire Council has reacted to National Highways' announcement that the A432 M4 overbridge will be closing for approximately two years whilst they replace the structure and reroute utilities. Work will begin in January 2024.

Council Leader Councillor Claire Young said: "We are as disappointed as residents are to hear this news, although we recognise National Highways are acting as a matter of safety in the interest of all bridge and motorway users. Our highways team is working closely with National

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Highways and will continue to work to keep people moving as freely as possible around the area and will endeavour to help fill any transport gaps where possible."

National Highways has announced plans to install a new bridge that will allow for smoother and safer journeys. The bridge replacement programme has been fast-tracked to get the best solution in place as quickly as possible. The council will feed into the design process to see if any network improvements might be achievable without delaying the project.

Following discussions with the council, National Highways has funded a shuttle bus since October and the council will continue to discuss further mitigating factors to help residents who have had transport issues since the closure of the bridge.

A new video of Council Leader Councillor Claire Young and Co-Leader Councillor Ian Boulton discussing the announcement with National Highways is available at <https://www.youtube.com/watch?v=5vkvxAFn8nC8>

Local Plan Phase 3 Consultation Commences

South Gloucestershire Council has started its draft Local Plan Phase 3 consultation. It is vital that residents, town/parish councils and community groups use this opportunity to register their views, support those parts of the plan they feel are correct, and suggest where the final plan can be improved. The council will be publishing details a series of community engagement events on the local plan to allow town/parish councillors and residents to ask officers questions about the emerging strategy and the next stages in the local plan process.

The draft plan sets out how South Gloucestershire could meet its expected housing demand without embarking on large-scale building projects to create entirely new freestanding communities in the countryside. Development should instead be focussed on the urban fringe and, where appropriate, to have small schemes in rural communities. And where necessary, improvements will need to be made to existing services for new and existing residents.

The updated Local Plan Delivery Programme timetable envisages that the final draft of Local Plan will be submitted to the Secretary of State for Levelling Up, Housing & Communities in October 2024. It will, following a public examination at the start of 2025, ultimately be assessed by the Planning Inspectorate to ensure it meets its legal requirements. Following the publication of the Inspector's Report the aim would be for the council to formally adopt the Local Plan in the Autumn of 2025.

Alongside the updated draft Local Plan, new policies on a range of issues managed through the council's planning process are also being published. These include draft policies on:

- Providing space for renewable energy generation
- Supporting the council's commitment to net zero covering: renewable and low carbon energy systems, climate change mitigation, adaptation and resilience, embodied carbon, energy management in new development, community energy
- Provision for Gypsy/Traveller and Travelling Showpeople communities
- Affordable Homes policy
- Economy and jobs policy
- Town centres policy

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This final phase of public consultation commenced on Wednesday 6th December and will close on Friday 16th February. It includes all the relevant maps as well as the evidence base the proposals are based upon. Residents can find all of that, dates and locations of scheduled engagement events and instructions on how to submit comments at <https://consultations.southglos.gov.uk/LPP3/>. One of the scheduled engagement events will be held at Henfield Hall on Wednesday 31st January (3.45 – 6.45 p.m.). This will give parishioners the opportunity of asking council officers about the emerging strategy.

Other matters:

Cllr M Palmer (not present) provided an email update which was read out at the meeting. In summary, she has been made aware of work that has taken place in the field opposite the Besom Lane junction in Westerleigh i.e.

- the field has been cleared,
- a new fence has been erected immediately adjacent to the public footpath - Cllr Goddard also reported that razor wire has been installed along the top of the fence,
- the new fence seems to be further out than the old hedge, and as a result a number of the telegraph poles etc are now inside the fence,
- there seems to have been some land raising at the northern end, closest to the field gate,
- on that end of the site there is a large pile of used tyres, and a large pile of building rubble,
- the extensive wooded area immediately opposite the Besom Lane junction has been completely removed.

The above concerns are under investigation by planning enforcement/ other appropriate South Gloucestershire Council colleagues.

3594. To RECEIVE questions and comments from members of the public present with respect to business on the agenda (in accordance with Standing Orders 3 e-3 i)
None.

3595. PLANNING

a) To NOTE planning comments submitted since last meeting
NOTED. See Appendix 1.

b) To NOTE planning decisions made by South Gloucestershire Council since last meeting
NOTED. See Appendix 2.

c) To discuss and COMMENT on any necessary Planning Applications or other Planning Matters:

- (i) [P23/03476/TRE](#) | Works to fell 4 no. Oak all trees covered by SGTP0 03/97, dated 21/10/1997 | Rear Of 280/290 Badminton Road Coalpit Heath South Gloucestershire BS36 2NB

RESOLVED: Westerleigh & Coalpit Heath Parish Council has no objection in principle to the felling of these trees to protect the adjacent dwelling. However, it has concerns over whether it is necessary to fell all four trees.

- (ii) [P24/00035/E](#) | Erection of 1no. detached dwelling with associated works. | Land Off Westerleigh Road Westerleigh South Gloucestershire BS37 8QH

RESOLVED: Westerleigh & Coalpit Heath Parish Council has no objection to the proposed dwelling. However, it is concerned that its construction will leave only one access to the donor house, which runs in front of the adjacent garage. The access does not appear to be safe and may be compromised should the ownership of the garage and the bungalow be separated in future.

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FINANCE

3596. To APPROVE December payments made in accordance with FR 5.2.

RESOLVED: To approve December payments. No questions arising. See Appendix 3.

3597. To NOTE receipt of end of December 2023 Financial documents: Bank Statements, receipts lists, Bank Reconciliation

NOTED: No questions arising.

3598. To RECEIVE update information in relation to Bitterwell Lake outflow works and take a DECISION on any required action

Ivel Aquatics are due to start on 22/1/24. The Clerk will notify Lake manager & residents and supply notices for two noticeboards. The original quotation price of £53196.29 plus VAT is being honoured despite steel increases.

RESOLVED: The Council **APPROVED** payment of the 50% upfront payment and for that amount to be transferred to the current account from the instant access savings account with Unity Trust.

3599. To consider and APPROVE funding for any grant applications

Work at Manor Hall has exceeded the amount of £9406 set aside by the Parish Council for 'repairs to the fabric of the building' and a request has been received asking if any further funds could be allocated so that the most recent painting invoice for £3460 can be covered in full. This would need £2494 to come from the remaining S137/GPoC funds set aside this year, OR from CIL/S106 funds. With only 11 weeks of the financial year left the RFO recommended the use of the remaining £6260 of GPoC funds as in previous years the auditor has commented on it not being utilised fully.

RESOLVED: To allocate £2494 from remaining S137/GPoC funds for this year to pay for Manor Hall works. MH Treasurer to raise invoices for RFO to pay.

3600. To consider and APPROVE membership of CPRE £60 for the year

RESOLVED: To renew CPRE membership at £60.

3601. To consider and APPROVE a contribution to replace damaged gatepost at Henfield Hall car park

To clarify the HH committee were not actually asking for a contribution as the post was repaired at no cost, but rather a blanket principle that the PC would pay for any shared cost item in future. The RFO recommendation is to consider each request on its individual merits when such an incident arises.

RESOLVED: To consider any request individually when it arises.

3602. To receive any other report from the RFO

The SCRIBE accounts package is due for renewal next week. £419.87 +Vat as agreed 12 months ago. The RFO strongly recommended the package which saves huge amounts of staff time, avoids errors, and provides a wide range of instant reports for financial requirements and the Clerk's admin needs, and offers many free of charge training courses of relevance to Clerk & RFO.

RESOLVED: To renew the SCRIBE package at a cost of £419.87.

The RFO left the meeting.

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3603. To RECEIVE Parish Councillor Reports – written submissions, taken as read with questions taken as necessary
None.

ITEMS REQUIRING A RESOLUTION

3604. To discuss and take a DECISION on a REVISED request from South Gloucestershire Council to adopt a smaller part of the Kendleshire triangle as highway (to accommodate a design for a safe crossing point and cycle track/ footway)

The council noted that the next phase of the A432 active travel corridor project (from Coalpit Heath railway viaduct out to the A4174) will come to public consultation in the first half of 2024. During the design stage of this phase SGC have revised their proposal for the Kendleshire Triangle, and reduced the amount of space they are looking for the PC to sacrifice in order to allow the shared pedestrian/cycle way to pass through the junction of Ruffet Road/Badminton Road. By giving a small part of the green space to SGC there would in turn be a gain by converting the one-way northern leg of Ruffet Road from road + path into grass + pathway. The council discussed this, highlighting a number of concerns including safety issues for vehicles using the realigned Ruffet Road junction, those crossing from Down Road into Ruffet Road, and that the National Highways A432 bridge replacement project may impact the deliverability of the whole active travel project.

Concerns were further noted regarding the next phase of the active travel project, through Coalpit Heath. The PC raised concerns about the 'online' option during the initial public consultation in April 2022, and supported the 'offline' route (ref minute 3171). Further, the 'offline' option was mentioned by SGC in their consultation response document as being the favoured one. Recent discussions and the presence of Atkins surveyors along the route suggest that SGC is focussed on the online route and not pursuing the offline option.

RESOLVED: To refuse the request from SGC to adopt part of the Kendleshire Triangle as highway, noting that the council is unable to make an informed decision without an understanding of the overall design of the wider project and how the Kendleshire junction fits with and contributes towards it.

RESOLVED: To consider agenda item - To discuss any required CONSULTATIONS and COMMENT as necessary: South Gloucestershire Local Plan Consultation - at this point. See min 3612 (i).

3605. To discuss matters and take a DECISION on required actions relating to road safety concerns/ safe crossing places at the following locations: Church Rd/ Badminton Rd bus stop, Henfield Rd, Beesmoor Rd

RESOLVED: To defer a decision on this item to the next meeting.

3606. To discuss matters and take a DECISION on required actions arising from A432 Badminton Rd bridge closure

- (i) Speeding in Westerleigh
- (ii) Speeding in Coalpit Heath –Henfield Rd, Ram Hill

RESOLVED: To defer a decision on this item to the next meeting.

3607. To discuss matters and take a DECISION on required actions arising from parking issues on Henfield Road

RESOLVED: To defer a decision on this item to the next meeting.

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3608. To take a DECISION on actions to publicise South Gloucestershire Local Plan Consultation and local engagement events <https://consultations.southglos.gov.uk/LPP3/consultationHome>.

Pucklechurch Community Centre - Monday 22 January 2024 (3.30pm-6.30pm)

Henfield Hall, Coalpit Heath - Wednesday 31 January 2024 (3.45pm-6.45pm)

RESOLVED: Clerk to post a map showing the impact of the Local Plan emerging preferred strategy on the website/ FB page asap, to engage interest. Clerk to approach South Gloucestershire Council to request postcards and investigate hand delivery to houses in Henfield.

Clerk to liaise with Cllr C Goddard to arrange for maps to be displayed at Westerleigh Village Hall to enable residents to engage with the consultation.

3609. To consider and APPROVE the following policies for adoption:

(i) Document Retention Policy

RESOLVED: To defer a decision on this item to the next meeting.

3610. To RECEIVE information from Clerk regarding ongoing matters and take a DECISION on required action
None.

3611. To RECEIVE an update on issues at Bitterwell Lake Chalet and take a DECISION on required action

(i) Rat problem

(ii) Render issue

None.

3612. To discuss any required CONSULTATIONS and COMMENT as necessary:

(i) South Gloucestershire Local Plan Consultation – Available to view from 6th Dec [SGC consultation page https://beta.southglos.gov.uk/new-local-plan/](https://beta.southglos.gov.uk/new-local-plan/) Deadline 16th Feb 2024

Discussion focussed on the emerging preferred strategy and the three 'lenses' set out in the consultation document. A formal response was not agreed. However, the following points were discussed and will inform the council's response to be agreed at the next Full Council meeting.

Emerging preferred strategy

The development sites in the parish will be (total 889 homes in/ adjacent to the parish):

- Land off Park Lane (EPS-FC1) - 89 homes

This is land not in the Green Belt, adjacent to the recently completed Blackberry Park development. The council has no major concerns about development of this site.

- Part of Land North of Lyde Green (EPSBV13) - 800 homes during the plan period increasing to 1200 beyond the plan period, 16.1ha of employment land, primary school, local centre and park & ride. Part of this site falls in Pucklechurch Parish.

This land forms part of the Green Belt between the M4 and Westerleigh Road, immediately south of the hamlet of Henfield. The council has strong concerns about development of this site including:

- Main concern - removal of land from the Green Belt allowing development north of the M4 motorway, which has long formed a strong boundary between the countryside and the Bristol urban area. The WECA Green Belt Analysis, part of the plan evidence base, identifies this parcel of Green Belt (P30) as making a significant contribution to four of the five purposes of the

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Green Belt. The assessment notes the potential harm to Green Belt purposes from release of land in this area i.e.: preventing sprawl of the Bristol urban area (Purpose 1), preventing coalescence of towns (Purpose 2) and preventing encroachment on the countryside. Most significantly it notes that any expansion beyond the M4 boundary feature will diminish the function of the Green Belt in providing separation between towns – Yate and Bristol.

- The site should correctly be called south of Henfield as it will have a major impact (visual amenity, access to the countryside, social impacts, traffic) on this hamlet immediately to the north, which has traditionally been separated from urban sprawl by the M4.
- Currently only two roads connect the development site with Lyde Green to the south of the M4. It is unclear how the new community will connect with Lyde Green and access services and employment there. The question remains which community will this new development be part of and how - Lyde Green, or Henfield and Coalpit Heath to the north, which are likely to be more easily accessible.
- To provide affordable and starter homes for the communities of Henfield and Coalpit Heath this site is likely to be too disconnected from those communities. There may be better sites to provide for the future housing needs of the existing local community.
- The impact on traffic on the Westerleigh Road and surrounding routes is a major concern. The closure of the A432 overbridge has demonstrated the potential impacts of large increases in traffic along local routes – Henfield Road, Ram Hill, Westerleigh Road and through Westerleigh village to Yate.

Lens 1 – No Green Belt Loss

This strategy would see only limited development in this parish - Land off Park Lane (EPS-FC1) - 89 homes. See comments above.

The council recognises that focusing development around Yate, Chipping Sodbury and rural villages to the north of the parish, will lead to increased car-based commuter travel across the Green Belt to access employment in Bristol. This would particularly impact the A432, Westerleigh village and the Westerleigh Road. Increased car-based commuting would have a major impact on quality of life in the villages and hamlets of the parish.

Lens 2 – Urban Edge

This strategy would see the development proposed under the emerging strategy on Land North of Lyde Green, plus 200 additional homes at the edge of the site (L2 - BV15). It would include a further site adjacent to this one at Meadow Lodge Farm (L2 – FC1) – 366 houses. (Total 1366 homes in/ adjacent to the parish.)

The council notes this strategy would see further encroachment onto Green Belt land north of the M4, further diminishing the strategic purposes of the Green Belt. This is a worse option for future development in the parish than the emerging preferred strategy.

Lens 3 - Transport Corridors

Cllr C Echegaray did not take part in discussion of this lens.

This strategy would see the most development in the parish and, due to the proposed locations and scale, would as a whole represent the worst option for future development in the parish. (Total approx 2309 homes in the parish). It would not include development of the Green Belt immediately north of the M4 (Land North of Lyde Green), nor development at Land off Park Lane.

The sites it includes are:

- Two sites east of Roundways (L3 – FC1, L3 – FC3) – 1600 homes, primary school, local centre.

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This is Green Belt land. Development here would fundamentally change the character of the village of Coalpit Heath and have major impacts in terms of visual amenity, access to the countryside, social impacts and traffic.

- Land North side of Badminton Road (L3-FC13) – 109 homes
- Land at Badminton Road Yate (L3-FC2) – 450 homes
- Land at Beech Hill Farm Westerleigh Rd (L3-FC11) – 150 homes
- Land east and west of Westerleigh Rd (L3-FC4) – 32000m2 employment

These sites are all on Green Belt land. Development at most of these sites would fundamentally change the character of the hamlets of Mays Hill and Nibley and have major impacts in terms of visual amenity, access to the countryside, social impacts and traffic.

The possible exception is site L3-FC2 which would accommodate 450 homes on land on the western boundary of Yate. Proximity to Yate means that the site is close to employment in Yate, transport routes and Yate Park & Ride. The site could potentially provide housing to meet the future needs of the existing community in a location more connected to it. The site requires further consideration by the council at the next meeting.

- (ii) PT.7813 - Informal Consultation - Application to divert footpath LWE 39 at Box Hedge Farm, Coalpit Heath https://consultations.southglos.gov.uk/PT7813_LWE39/consultationHome

RESOLVED: To defer a decision on this item to the next meeting.

ITEMS TO NOTE

3613. Correspondence/Communication with Westerleigh & Coalpit Heath Parish Council:

From South Gloucestershire Council:

Other received items

Warm & Well project email – 10/01/2024
NOTED.

3614. To NOTE items considered urgent by the Chairman
None.

3615. To CONSIDER any exempt items
None.

3616. Dates of future Parish council meetings

Mon 12 th February	Full Council	7pm	Westerleigh Village Hall
Mon 11 th March	Full Council	7pm	Henfield Hall, Ram Hill
Mon 25 th March	Finance Committee	7pm	Red brick annex Manor Hall

(Full list at www.westerleighcoalpitheathparishcouncil.gov.uk/meeting-dates)

The meeting was closed at 9.10pm.



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Appendix 1 - Westerleigh & Coalpit Heath Parish Council planning comments submitted since the December 2023 meeting

[P23/03495/TRE](#) | Works to 2no. Oak to install root barrier covered by TPO 311 dated 12/09/1979. | Heath Farm Ram Hill Coalpit Heath South Gloucestershire BS36 2TX

Westerleigh & Coalpit Heath Parish Council has NO OBJECTION.

[P23/03457/F](#) | Installation of a new 97.2KWP solar PV system to roof | Unit X Wellington Drive Yate South Gloucestershire BS37 5NZ

Westerleigh & Coalpit Heath Parish Council has NO OBJECTION.

[P23/03410/HH](#) | Demolition of existing outbuilding and erection of single storey rear extension to form additional living accommodation and erection of double carport. Kendleshire Farm House Down Road Winterbourne Down South Gloucestershire BS36 1AU

Cllr McCullough has declared an interest so will not comment.

Westerleigh & Coalpit Heath Parish Council has NO OBJECTION provided that the cumulative volume increase to the original building is less than 50% (when previous extensions and the proposed extension are taken into account).

The Parish Council requests that the Planning Officer checks the cumulative volume increase. If this is close to or exceeds 50% then the Parish Council would have concerns.

[P23/03379/PNH](#) | The erection of a single storey rear extension, which would extend beyond the rear wall of the original house by 4m, for which the maximum height would be 3.7m, and for which the height of the eaves would be 2.6m | 277 Badminton Road Coalpit Heath Bristol South Gloucestershire BS36 2NL

Westerleigh & Coalpit Heath Parish Council has NO COMMENT.

[P23/02119/F](#) | Change of use of agricultural building to 1 no. residential dwelling (Class C3) with parking and associated works. Temporary use of a static caravan as a residential dwelling during the construction period (part retrospective). | Building At Frog Lane Farm Woodside Road Coalpit Heath South Gloucestershire BS36 2QT (Reconsultation)

Cllr McCullough has declared an interest so did not participate in commenting.

Westerleigh & Coalpit Heath Parish Council has NO OBJECTION.

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Appendix 2 - Planning decisions since December 2023 Parish Council meeting

Description	Westerleigh & Coalpit Heath Parish Council Comment submitted	Notice	Decision	Decision Date
i) <u>P21/08109/F Con</u> <u>version of Public</u> <u>House (Sui Generis)</u> <u>to 1no. dwelling</u> <u>house (Use Class</u> <u>C3), construction of</u> <u>retail store (Use</u> <u>Class E) with 3.no</u> <u>flats above and 1no.</u> <u>new detached</u> <u>dwellinghouse (Use</u> <u>Class C3) with</u> <u>access, parking and</u> <u>associated</u> <u>works. Live And Let</u> <u>Live Public House</u> <u>Clyde Road</u> <u>Frampton Cotterell</u> <u>South</u> <u>Gloucestershire</u> <u>BS36 2EF</u>	Although Westerleigh Parish Council has NO OBJECTION in principle to the development of the site and welcomes the proposed housing, it has a number of concerns about the development as a whole and makes the following comments. The proposed parking for the retail store does not appear to be adequate. The applicant is relying upon vehicles parking on adjacent roads which are already busy. The arrangements for deliveries to the shop do not appear to be adequate. There is a school crossing point outside this site which is part of a crucial route for children walking to Frampton Cotterell Church of England Primary School and Winterbourne Academy. Intensifying the usage of the site as proposed will clash with this route in a more serious way than if the site was developed purely for housing. The impact of the retail development on other local shops would be negative. The attempt in the application to gauge the impact upon local shops is inadequate.	07/01/20 22	Approve with conditions	09/12/2023
ii) <u>P23/03078/LB In</u> <u>ternal and external</u> <u>alterations for the</u> <u>removal of 1no.</u> <u>internal window</u> <u>(W15) and removal</u> <u>and replacement of</u> <u>the roof over the</u> <u>single storey rear</u> <u>extension. Brook</u> <u>Farm Westerleigh</u> <u>Road Westerleigh</u> <u>South</u> <u>Gloucestershire</u> <u>BS37 8QH</u>	Westerleigh & Coalpit Heath Parish Council has NO OBJECTION. (Delegated)	02/11/20 23	Approve with conditions	03/01/2024
iii) <u>P23/03091/HH R</u> <u>eplacement of rear</u> <u>lean-to existing</u> <u>roof. Brook Farm</u> <u>Westerleigh Road</u> <u>Westerleigh South</u> <u>Gloucestershire</u> <u>BS37 8QH</u>	Westerleigh & Coalpit Heath Parish Council has NO OBJECTION. (Delegated)	06/11/20 23	Approve with conditions	03/01/2024

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iv) <u>P23/02926/F Ere</u> <u>ction of 1 no. self-</u> <u>build dwelling with</u> <u>detached garage and</u> <u>other associated</u> <u>works. Self Build</u> <u>Plot 8 Blackberry</u> <u>Park Coalpit Heath</u> <u>Bristol South</u> <u>Gloucestershire</u> <u>BS36 1AT</u>	Westerleigh & Coalpit Heath Parish Council OBJECTS to this application on the grounds that the total internal floorspace exceeds the maximum stated in the Design Guide and agreed as part of the planning permission for the self-build plot. Furthermore, the proposed dwelling has three storeys, exceeding the maximum of 2.5 storeys stated in the Design Guide and agreed as part of the planning permission for the self-build plot.	24/10/20 23	Approve with conditions	08/01/202 4
v) <u>P23/03379/PNH </u> <u>The erection of a</u> <u>single storey rear</u> <u>extension, which</u> <u>would extend</u> <u>beyond the rear wall</u> <u>of the original house</u> <u>by 4m, for which the</u> <u>maximum height</u> <u>would be 3.7m, and</u> <u>for which the height</u> <u>of the eaves would</u> <u>be 2.6m 277</u> <u>Badminton Road</u> <u>Coalpit Heath Bristol</u> <u>South</u> <u>Gloucestershire</u> <u>BS36 2NL</u>	Westerleigh & Coalpit Heath Parish Council has NO COMMENT. (Delegated)	08/12/20 23	Prior approval not required	09/01/202 4

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Appendix 3 - December 2023 payments list

Date	Description	Supplier	Net	VAT	Total
01/12/2023	Microsoft licence agreement	Absolutely PC (GoCar	20.70	4.14	24.84
04/12/2023	Grass cutting	CPS Grounds Ltd	830.92	166.19	997.11
04/12/2023	Defib at Mafeking	AEDdonate	1,415.83	283.17	1,699.00
04/12/2023	Storage unit rental fee	PE King (Bristol) Ltd	73.33	14.67	88.00
04/12/2023	Monthly Expenses	SWSimmons	61.75		61.75
04/12/2023	Monthly Expenses	R Davis Deputy Clerk	95.55		95.55
11/12/2023	Loo hire	Andyloos	167.20	33.44	200.64
11/12/2023	Tree work at Ivory Wood	Woodstock Tree Serv	450.00	90.00	540.00
11/12/2023	Grant	Westerleigh Village F	1,747.00		1,747.00
14/12/2023	Groundworks & Inspections	C R Belcher Agricultu	525.00	105.00	630.00
14/12/2023	Groundworks & Inspections	C R Belcher Agricultu	525.00	105.00	630.00
14/12/2023	bus stop inspections	C R Belcher Agricultu	315.00	63.00	378.00
15/12/2023	Copier machine quarterly hire fee	Konica Minolta	38.67	7.73	46.40
15/12/2023	Printing & copying charges	Konica Minolta	8.37	1.67	10.04
21/12/2023	Aerator at Bitterwell Lake	EON	32.84	1.64	34.48
21/12/2023	Council mobile phone	H3G (Three)	2.50	0.50	3.00
22/12/2023	Monthly Pension payment	Avon Pension Fund	339.89		339.89
22/12/2023	Salary	SWSimmons			
22/12/2023	Salary	R Davis Deputy Clerk			
22/12/2023	PAYE	HMRC	465.36		465.36
29/12/2023	Bank charges	Natwest	7.00		7.00

