

MINUTES OF FULL PARISH COUNCIL MEETING

Monday 11th December 2023 at 7pm, Westerleigh Village Hall



MINUTES OF WESTERLEIGH & COALPIT HEATH FULL PARISH COUNCIL MEETING Monday 11th December 2023 at 7pm, Westerleigh Village Hall

Present: Cllr Rob McCullough (Chair), Cllr C Goddard, Cllr K Kelliher, Cllr C Echegaray, Cllr T Clark (also ward cllr), Cllr P King
Clerk: R Davis **Finance Officer:** S Simmons
Six members of the public

3560. To NOTE apologies for absence

Cllr J Lean. Cllr A Hill did not send apologies.

Ward councillors – Cllr C Young, Cllr M Palmer, Cllr B Stokes.

3561. To RECEIVE Declarations of Interest relating to this meeting, as required by the Council's Code of Conduct for Members and the Localism Act 2011

Cllr Clark advised the Council that as he is a member of the South Gloucestershire Development Management Committee, that he is still permitted to speak and vote on planning items and issues and would only have to declare an interest if he had a pecuniary interest or an additional non-pecuniary interest. **Any contributions he makes are based upon the submitted documents available at this time and he retains an open mind should any application be subsequently referred to one of South Gloucestershire Council's planning committees for determination.**

3562. To APPROVE [Minutes](#) of Parish Council meeting held on 13th November 2023

RESOLVED: The Minutes were approved and signed by the Chair.

RESOLVED: To consider FINANCE agenda items 7 - 15 at this point.

FINANCE

3563. To APPROVE November payments made in accordance with FR 5.2.

RESOLVED: To approve November payments. No questions arising. See Appendix 1.

3564. To NOTE receipt of end of November 2023 Financial documents: [Bank Statements](#), [receipts lists](#), [Bank Reconciliation](#)

NOTED. No questions arising.

3565. To receive any other report from the RFO including:

Increase to youth provision figure in 24/25 draft budget coming from CIL funds. Up from £4550 to £5066.62 due to FACE increasing charges.

Grant applications approved by email majorities of Cllrs:

Westerleigh Village Hall for energy saving measures £1741; Paid 11/12/2023;

Henfield Hall £500 contribution to insulation measures. Approved – awaiting invoice enabling payment.

3566. To APPROVE three-year Localism Contract with South Gloucestershire Council (2024/25 – 2026/27) for bin emptying and verge cutting

The RFO reported that the SGC service is very good and recommended the extended contract. There will still be annual charge increases/reviews. **RESOLVED:** To accept a 3 year Contract with SGC.

3567. To DISCUSS Council Tax Base figures and effect on Budget for 2024/2025 and APPROVE the Budget
The RFO reported that to balance the budget an increase of £4330 is needed. The CTB figures show a 1.01% increase which covers £946 of this.

RESOLVED: To approve the BUDGET.

See Appendix 2. Note that carry forward amounts will be finalised after 31st March 2024.

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3568. To APPROVE 2024/25 PRECEPT and AUTHORISE S41 (Precept Request) submission by RFO
Following on from the previous RESOLUTION, after the CTB increase covering £946 of the required increase a further £3384 3.61% is needed, raising the precept from £93,640 to £97,970.
RESOLVED: TO SET A PRECEPT OF £97,970 and authorise the RFO to submit the S41 to SGC.

3569. To review and APPROVE list of regular Direct Debits
RESOLVED: To approve regular payments to the following suppliers:

Description	Supplier
Aerator at Bitterwell Lake	EON
Council mobile phone	H3G (Three)
PWLB loan repaymentA	PWLB lending facility
PWLB loan repaymentB	PWLB lending facility
Microsoft licence agreement	Absolutely PC (GoCardless)
Storage unit rental fee	PE King (Bristol) Ltd

3570. To review Grant Application process and APPROVE amendments to Financial Regulations

RESOLVED: To bring all grant applications exceeding £500 to Parish Council meetings. Up to £500 can still be dealt with by Cllr email agreement.

3571. To RECEIVE additional information in relation to quotation for Bitterwell Lake outflow works and take a DECISION on required action

The RFO expressed some concern at the unknown cost due to steel prices, versus the original Sept 2023 quote for £53,196.29 plus VAT. 50% is required to be paid upfront and 50% on completion. It was confirmed that the work could commence in Jan/Feb 2023 and take around four weeks to complete.

RESOLVED:

- To approve the plan of works and additional information prepared by Cllr McCullough following a site meeting on 4th December 2023, to form part of the works contract.
- To approve the quotation for £53,196.29 plus VAT from Ivel Aquatics for outflow works at Bitterwell Lake and to pay a 50% deposit, upon receipt of signed acceptance from them of the plan of works and additional information.
- Once the RFO has received confirmation of the final price, an extra meeting will be called to approve the price (if required).

The Finance Officer left the meeting at this point.

RESOLVED: To receive agenda item 5 - RECEIVE questions and comments from members of the public present with respect to business on the agenda (in accordance with Standing Orders 3 e-3 i) - at this point, then related agenda items 17 -To consider and take a DECISION on a request from Coalpit Heath Cricket Club to increase usage of the Westerleigh Playing Field pitch for the 2024 cricket season - and 18. - To consider and take a DECISION on a request from Westerleigh Football Club to use the Westerleigh Playing Field pitch for the 2024/2025 football season.

3572. To RECEIVE questions and comments from members of the public present with respect to business on the agenda (in accordance with Standing Orders 3 e-3 i)
-Coalpit Heath Cricket Club. The chairman of Coalpit Heath CC spoke in relation to a proposal to increase use of the pitch at Westerleigh Playing Field by the club, during the 2024 season. The council then considered the proposal - see min 3573.

-Westerleigh Football Club. Two members of the public (proposed chairman and manager) spoke in relation to a proposal to re-form Westerleigh Football Club and hold training sessions (from June 2024) and matches (from August 2024) on the pitch at Westerleigh Playing Field.

One member of the public (from Brimsham Green Football Club) spoke to request that its team be permitted to continue playing matches on the pitch at Westerleigh Playing Field on alternate Saturdays during the

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2024/25 season.

The council later considered these proposals - see min 3574.

3573. To consider and take a DECISION on a request from Coalpit Heath Cricket Club to increase usage of the Westerleigh Playing Field pitch for the 2024 cricket season.

Confirmed that Westerleigh Cricket Club supports the proposal and will continue to play matches on selected Sundays during the 2024 season (approx 5). Coalpit Heath Cricket Club 3rd team will continue to play matches on Saturdays during the 2024 season (approx 10). A simple user agreement will be prepared for all parish teams using the cricket and football pitches (free of charge) to set out expectations. The Clerk will maintain a central bookings diary. Noted that the field is unavailable on 15th June 2024 (Westerleigh Fun Day).

RESOLVED: To allow Coalpit Heath Cricket Club youth teams to use the cricket pitch for one weekday match per week during the 2024 season (approx 10-12). Days to be flexible, but Wednesdays from June to be avoided (as Westerleigh Football Club pre-season training sessions will take place on Wednesdays).

3574. To consider and take a DECISION on a request from Westerleigh Football Club to use the Westerleigh Playing Field pitch for the 2024/2025 football season.

Confirmed that the two leagues the Brimsham Green Football Club team and the new Westerleigh Football Club team will play in, will co-ordinate fixture planning for alternate weekends. The Council does not charge parish teams for use of pitches, but out-of-parish teams are charged (as has been the case for the Brimsham Green team for the last two seasons). Noted that if the pitch is played on weekly in the coming season, some pitch maintenance will be required i.e. up to two fertiliser treatments. The Clerk will liaise with both clubs to determine maintenance requirements and arrangements.

RESOLVED: To allow the Brimsham Green Football Club team and the newly formed Westerleigh Football Club team to use the football pitch on alternate Saturdays for matches during the 2024/2025 season (as scheduled by their respective leagues). To allow Westerleigh Football Club to use the pitch for pre-season training on a Wednesday evening from June 2024.

3575. To RECEIVE reports from South Gloucestershire Councillors on matters relating to the Parish
NOTED.

Westerleigh & Coalpit Heath Parish Council – District Councillors’ Report

Monday 11th December 2023

Autumn Statement Fails to Deliver on Sustainable Services

The recent Autumn Statement from the Chancellor of the Exchequer provided no significant light at the end of the tunnel for South Gloucestershire Council’s financial situation.

SGC’s budget for next year, which is currently out for public consultation, presents a balanced set of accounts in the short term, but the latest set of Government announcements proposed nothing significant to help reduce the pressure on council budgets or make them sustainable in the years to come. Continued inflationary pressure will mean no respite for council services already under extreme strain, with the prospect, as costs continue to rise faster than funding, of further cutbacks of the support that local people rely upon.

Cllr Claire Young, Leader of Council, said: “We were waiting and hoping that the Government would have taken this opportunity to help councils help local people facing an ongoing cost of living crisis, prices that are still rising at twice the target inflation rate, high interest rates on mortgages, stagnant wages for many and as we collectively need to tackle the climate emergency.

“Instead, we got no help to provide the social care people need. No help to support our underfunded schools. No help on wage and price inflation. No help to repair our roads and boost sustainable public transport options. Through our budget consultation we are having community conversations with local people so they can see the impact of this underfunding on what we are able to provide as a council and help us set our priorities for next year.

“Through our community conversations with residents, businesses, the voluntary and community sector, we are also talking about a shared vision for the future of South Gloucestershire that we can set out in a new Council Plan next year. The Government has taken some, limited positive steps. In acting to unfreeze Local Housing Allowance rates, there is some help to afford rising rents. We will also now be able to set our planning fees at a level to cover our costs on processing major developments.

“Overall, however, there was next to nothing in this Autumn Statement that suggests the Government understands the major issues we face in South Gloucestershire or that they are prepared to help us do anything to help.”

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More information about the councils 2023/24 Budget consultation process and details of the online and in-person opportunities to take part can be found at www.southglos.gov.uk/south-glos-budget-2024. A detailed assessment of the Autumn Statement by the Local Government Association can be found at <https://www.local.gov.uk/parliament/briefings-and-responses/autumn-statement-2023-day-briefing>.

Local Plan Phase 3 Consultation to Commence

South Gloucestershire Council has published its draft Local Plan Phase 3 consultation document ahead of a Cabinet meeting on Monday 13th November. The council will be asking for feedback from residents before final decisions are made on its content. If the proposals to Cabinet are approved this final phase of public consultation would commence on Wednesday 6th December and close on Wednesday 7th February. It is vital that residents, town/parish councils and community groups use this opportunity to register their views, support those parts of the plan they feel are correct, and suggest where the final plan can be improved. The council will be publishing details a series of community engagement events on the local plan to allow town/parish councillors and residents to ask officers questions about the emerging strategy and the next stages in the local plan process.

The draft plan sets out how South Gloucestershire could meet its expected housing demand without embarking on large-scale building projects to create entirely new freestanding communities in the countryside. Development should instead be focussed on the urban fringe and, where appropriate, to have small schemes in rural communities. And where necessary, improvements will need to be made to existing services for new and existing residents.

The updated Local Plan Delivery Programme timetable envisages that the final draft of Local Plan will be submitted to the Secretary of State for Levelling Up, Housing & Communities in October 2024. It will, following a public examination at the start of 2025, ultimately be assessed by the Planning Inspectorate to ensure it meets its legal requirements. Following the publication of the Inspector's Report the aim would be for the council to formally adopt the Local Plan in the Autumn of 2025.

Alongside the updated draft Local Plan, new policies on a range of issues managed through the council's planning process are also being published. These include draft policies on:

- Providing space for renewable energy generation
- Supporting the council's commitment to net zero covering: renewable and low carbon energy systems, climate change mitigation, adaptation and resilience, embodied carbon, energy management in new development, community energy
- Provision for Gypsy/Traveller and Travelling Showpeople communities
- Affordable Homes policy
- Economy and jobs policy
- Town centres policy

The draft consultation document, without the maps and active links to the evidence base, can already be found in the cabinet papers at <https://council.southglos.gov.uk/documents/s149021/Appendix%20A%20-%20New%20Local%20Plan%20-%20Phase%203.pdf>. When the Local Plan consultation goes live on 6th December it will include all the relevant maps as well as the evidence base the proposals are based upon. - <https://beta.southglos.gov.uk/publications/local-plan-phase-3-towards-a-preferred-strategy/>

Other matters:

An additional Local Plan public engagement event has been organised by South Gloucestershire Council for Wednesday 31st January 3.45pm – 6.45pm, at Henfield Hall, Ram Hill.

Cabinet member Leigh Ingham has met with Peter Walley (officer from South Gloucestershire Council) to discuss parking issues on Henfield Road adjacent to the Manor School Field. An internal report is being prepared for 14th December setting out a course of action.

Developers have lost an appeal against South Gloucestershire Council (Nov 2023) to build 180 houses in Wickwar on non Green Belt land outside the settlement boundary. The decision has limited significance for this parish, but indicates that speculative applications outside the Green Belt coming forward before the new Local Plan is adopted, are less likely to succeed.

3576. PLANNING

- a) To NOTE planning comments submitted since last meeting
NOTED. See Appendix 3.

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- b) To NOTE planning decisions made by South Gloucestershire Council since last meeting NOTED. See Appendix 4.
- c) To discuss and COMMENT on any necessary Planning Applications or other Planning Matters:
(i) P23/032226/F | Demolition of existing dwelling. Erection of 1no. dwelling with associated works. | The Old Stables Boxhedge Farm Lane Coalpit Heath Bristol South Gloucestershire BS36 2UW
- RESOLVED:**
Westerleigh & Coalpit Heath Parish Council objects to this application on the grounds that the proposed dwelling represents a disproportionate addition to the original dwelling, in the Green Belt. It therefore conflicts with Policies Sites and Places Plan policy PSP7 – Development in the Green Belt.
- (ii) P23/03290/F | Demolition of existing building. Erection of 10 no. new commercial units (flexible Class E(g), Class B2 and Class B8 use) and associated access, parking, landscaping, and other associated works. Land At 81 North Road Yate South Gloucestershire
- RESOLVED:**
Westerleigh & Coalpit Heath Parish Council objects to this application on the grounds that it is overdevelopment of the site. Furthermore:
- the access is poor,
 - there are insufficient parking spaces for the number of units proposed, and
 - the development will have a negative impact on the residential amenity of the adjacent dwelling.
- (iii) P23/03279/F | Demolition of existing outbuildings. Erection of single storey dwelling and ancillary parking. The Retreat 216 Badminton Road Coalpit Heath Bristol South Gloucestershire BS36 2QB
- RESOLVED:**
Westerleigh & Coalpit Heath Parish Council objects to this application on the grounds of overlooking by the donor property, 216 Badminton Road. The Parish Council also notes that the access to the new dwelling is unclear from the plans. Finally, if the development is approved, the Parish Council requests that permitted development rights be removed.
- (iv) P23/03352/F | Demolition of existing glasshouses and ancillary structures and removal of mobile home. Erection of 2 no. bungalows and ancillary works. | Land At Wentwood Nurseries Ram Hill Coalpit Heath Bristol South Gloucestershire BS36 2TZ
- RESOLVED:**
Westerleigh & Coalpit Heath Parish Council objects to this application on the grounds that it is inappropriate development in the Green Belt. It conflicts with South Gloucestershire Local Plan Core Strategy policies CS34 – Rural Areas and CS5 – Location of Development, and also Policies Sites and Places Plan policy PSP7 – Development in the Green Belt. The proposed development does not fall under any of the exceptions identified in this policy.

3577. To RECEIVE Parish Councillor Reports – written submissions, taken as read with questions taken as necessary
None.

ITEMS REQUIRING A RESOLUTION

3578. To discuss matters and take a DECISION on required actions arising from A432 Badminton Rd bridge closure:

- (i) Speeding in Westerleigh - Ward Cllr Marilyn Palmer submitted the following written update:
Residents in Westerleigh have expressed concern (on the village WhatsApp group) about the number of lorries ignoring the weight restrictions through the village. I spoke to the Police (as it is their responsibility to enforce) and they have confirmed that it would be acceptable for the volunteer Speedwatch team to record registration numbers of HGVs and then forward them to Bianca (PCSO) who will contact the companies to ask them to explain their drivers' actions. It may be that they are delivering to the village. This approach seems to work successfully elsewhere.
The Police are reluctant to deploy officers to act as it requires the stopping of large vehicles on either narrow or fast roads with all the health and safety issues surrounding it. Furthermore, a roadside conversation needs to be had to establish their route. Not only is a lot of Police time spent on the side of the road it can be rather dangerous. The same desired result can be had by picking up the phone.

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Cllr Goddard (member of the volunteer Speedwatch team) confirmed they will take this on. The Clerk is awaiting an update from the Neighbourhood Team's PCSO regarding the enforcement action being taken in relation to the latest SpeedVisor data from Westerleigh Rd (outside Wot Not).

- (ii) Speeding in Coalpit Heath –Henfield Rd, Ram Hill – The Clerk provided an update from PC Simmons on enforcement action being taken on both roads. A Speed Visor is now in place on Ram Hill – data awaited. South Gloucestershire Council Road Safety Team has confirmed it will continue to rotate two SpeedVisors around five locations affected by the A432 bridge closure until at least the end of the year (including Henfield Road x 2 sites, Ram Hill, Park Lane and Westerleigh Road, outside Wot Not).

3579. To discuss matters and take a DECISION on required actions arising from parking issues on Henfield Road Covered by the district councillor's report (min 3575).

3580. To take a DECISION on proposals to install two additional dual use litter bins - Blackberry Park, Newmans Close (Westerleigh)

RESOLVED: To install a litter bin at Blackberry Park adjacent to the PROW, once location finalised with Barratts (maximum cost £650). To carry out a services search for a Newmans Close bin (cost £50) to be reviewed by the E&L Committee. (To be funded from Community Benefit funds)

3581. To take a DECISION on proposal to install footpath signage on Blackberry Park for the Parisis Path

RESOLVED: To purchase and install two signs to mark the Parisis Path (maximum cost £500) and confirm location and design with Barratts. (To be funded from Community Benefit funds).

3582. To consider and APPROVE the following policies for adoption:

- (i) Data Protection Policy (including updated privacy notices)
- (ii) Freedom of Information Policy

RESOLVED: To approve the Data Protection and Freedom of Information policies for adoption.

3583. To RECEIVE information from Clerk regarding ongoing matters and take a DECISION on required action

- (i) Mafeking Hall defibrillator - installed 30/11/23 and operational. Signage design to be prepared by Cllr McCullough. Clerk to order and arrange fixing ASAP.
- (ii) Bin signage – design prepared. Clerk to order and Council's maintenance contractor to install.

3584. To RECEIVE an update on issues at Bitterwell Lake Chalet and take a DECISION on required action

- (i) Rat problem - Rat-proofing still to be completed by contractor to prevent future access. Clerk to chase.
- (ii) Render issue – No response to repeated requests to Tingdene render team for an inspection to establish remedial works required (under 10-year warranty). Clerk will escalate request to management.

3585. To discuss any required CONSULTATIONS and COMMENT as necessary:

- (i) South Gloucestershire Local Plan Consultation – <https://beta.southglos.gov.uk/publications/local-plan-phase-3-towards-a-preferred-strategy/> Deadline 7th Feb 2024
- (ii) South Gloucestershire Council consultation on VCSE funding from April 2024 - [VCSE Grants 2024 - South Gloucestershire Online Consultations \(southglos.gov.uk\)](https://vcse.grants2024-southglos.gov.uk) Deadline 23rd Jan 2024
- (iii) South Gloucestershire Council Library service changes <https://librarysavings.commonplace.is/> – Deadline 10th January 2024
- (iv) South Gloucestershire Council Waste and recycling https://consultations.southglos.gov.uk/waste_less/consultationHome - Deadline 7th January 2024
- (v) South Gloucestershire Council Late night street lighting <https://streetlight.commonplace.is/> - Deadline 10th January 2024

RESOLVED:

- Local Plan Consultation: Cllrs to consider the 'preferred strategy' (section 5) and the three strategy lenses (section 6) of the consultation document and submit individual written comments to the Clerk by 8th Jan 2024, for collation before the January Full Council Meeting.

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- Cllrs to respond to consultations (ii) – (v) individually as appropriate.

ITEMS TO NOTE

3586. Frampton Cotterell Youth Service quarterly update (Q2 July – Sept 2023) from FACE
NOTED.

3587. Correspondence/Communication with Westerleigh & Coalpit Heath Parish Council:
From South Gloucestershire Council:

New Local Climate & Nature Action Plan Officer-27th Nov 2023

New Build Resident Satisfaction Engagement [Report](#) – 21st Nov 2023

Other received items

Email from the Edventure Project – thanking WCHPC for use of Newman's Field & Westerleigh Playing Field

3588. To NOTE items considered urgent by the Chairman

Request received from South Gloucestershire Council to provide feedback on a road name suggestion for private cul-de-sac behind 125 Badminton Road ('Brulin Woods'). Cllrs suggested 'close' instead of 'woods' to avoid confusion with the woods behind known as Blackberry Brake. Clerk to feedback to SGC.

To CONSIDER any exempt items

NONE.

3589. Dates of future Parish council meetings

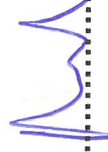
Mon 8th January Environment & Leisure Committee

Mon 15th January Full Council

Red Brick Annex, Manor Hall

Newman Room, Manor Hall

The meeting was closed at 9.07pm.



15/1/24

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Appendix 1 November Payments List

Date	Description	Supplier	Net	VAT	Total
01/11/2023	Storage unit rental fee	PE King (Bristol) Ltd	73.33	14.67	88.00
01/11/2023	Localism charges	South Glos Council	1,464.93	292.99	1,757.92
01/11/2023	Localism charges	South Glos Council	466.77	93.35	560.12
01/11/2023	Deputy Clerk expenses	R Davis Deputy Clerk	137.73		137.73
01/11/2023	Grass cutting	CPS Grounds Ltd	830.92	166.19	997.11
06/11/2023	Loo hire	Andyloos	167.20	33.44	200.64
06/11/2023	Gas checks & boiler servic	Pass & Totterdell Ltd	95.00	19.00	114.00
07/11/2023	Holiday activity days	Swift Sports Coaching	800.00	160.00	960.00
13/11/2023	Cllr training	ALCA	40.00		40.00
13/11/2023	Grant to Mafeking Hall	Cotswold Edge SCOUT C	7,376.87		7,376.87
15/11/2023	Room hire	Westerleigh Village Hall	15.00		15.00
15/11/2023	Room hire	Manor Hall	18.00		18.00
16/11/2023	Aerator at Bitterwell Lake	EON	19.60	0.98	20.58
20/11/2023	Council mobile phone	H3G (Three)	2.50	0.50	3.00
20/11/2023	Cllr training	ALCA	40.00		40.00
24/11/2023	PAYE	HMRC	1,021.12		1,021.12
24/11/2023	Monthly Pension payment	Avon Pension Fund	562.81		562.81
24/11/2023	Salary	SWSimmons			
24/11/2023	Salary	R Davis Deputy Clerk			
30/11/2023	Bank charges	Natwest	10.15		10.15



15/1/24

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Appendix 2 – Budget 2024/25

INCOME	C/F end of 22/23	2023_2024	2024_2025
General Parish Income			
PRECEPT		£ 93,640.00	£ 97,970.00
Bitterwell Chalet Rental		£ 8,900.00	£ 9,288.00
Fishing Rights		£ 5,250.00	£ 5,520.00
Bank Interest		£ 2,700.00	£ 2,000.00
Hire of field by football teams		£ 360.00	£ 120.00
SUB-TOTAL			£ 114,898.00
Grant Income			
CIL/S106	SEE BELOW	£ 46,844.09	
Says Court Farm Solar Benefit	SEE BELOW	£ -	£ 19,800.00
SUB-TOTAL			£ 19,800.00
INCOME BUDGET TOTAL			£ 134,698.00

EXPENDITURE BUDGET	C/F end of 23/24	2024_2025
FINANCE & ADMIN		
Bank charges		£ 180.00
PWLB Loan repayments Loan 1	£ 1,948.74	£ 1,948.74
PWLB Loan repayments Loan 2	£ 3,914.56	£ 3,914.56
Staff costs (Salary/HMRC/Pension)	£ 940.29	£ 42,000.00
Office expenses		£ 1,700.00
Clerk & RFO expenses		£ 2,300.00
Councillor costs (expenses/training)		£ 320.00
Chairmans Allowance		£ -
Clerk/RFO training		£ 200.00
Subscriptions/publications/tickets		£ 1,600.00
Room Hire		£ 300.00
Insurance		£ 2,000.00
Advertising & Communications/Public engagement		£ 500.00
Office equipment		£ 300.00
Audit fees		£ 736.00
GDPR		£ 200.00
Legal fees/consultancy		£ 500.00
Elections		£ 1,500.00
Manor Hall	£ 1,406.00	£ 8,000.00
Website design & host		TBC
Technology requirements (Cloud/licences etc)		£ 250.00
Remembrance Day wreaths		£ 720.00
FINANCE & ADMIN TOTAL	£ 2,346.29	£ -

ENVIRONMENT & LEISURE	C/F end of 23/24	2024_2025
Westerleigh Playing Field Inspections	£ 1,500.00	£ 1,500.00
Westerleigh Playing Field repairs/maintenance	£ 1,000.00	£ 1,000.00
Newman Field play inspections	£ 1,500.00	£ 1,500.00
Newman Field play repairs/maintenance	£ 3,000.00	£ 3,000.00
Dog & Litter Bins - emptying/repair	£ 8,500.00	£ 7,500.00
Bus shelter inspections/repairs/maintenance	£ 500.00	£ 810.00
Public seats inspections/repairs/maintenance	£ 500.00	£ -
Pansy Vale works	£ 500.00	£ -
The Pound works	£ 500.00	£ 1,000.00
Mayhill works	£ 500.00	£ -
Ivory Wood works	£ 500.00	£ -
Cenotaph repairs/maintenance	£ 500.00	£ 500.00
Grass cutting: Parish contract & SGC contract	£ 13,500.00	£ 13,500.00
Tree works (Ash Die-back/other felling/replanting)	£ 2,921.92	2000
Bitterwell accessible toilet	£ 2,750.00	£ 2,200.00
Bitterwell aerator electricity & repairs	£ 1,000.00	£ 1,500.00
Bitterwell Lake repairs	£ 5,036.71	£ -
Bitterwell Lake CHALET	£ 7,958.63	TBC
ENVIRONMENT & LEISURE BUDGET TOTAL	£ 2,000.00	£ 38,434.70

GRANTS & BENEFITS BUDGET	C/F	C/Fwd	2024_2025
S137 free resource OR General Grant Fund (GPoC)	£ 15,000.00	£ 20,000.00	
CIL/S106 fund	£ 25,838.32	£ 27,287.91	
CIL/S106 sub fund for BINS	£ 4,221.00	£ -	
CIL/S106 sub fund for FC Youth provision		£ 5,066.62	
CIL/S106 sub fund for WPF & Newman EQUIPMENT	£ 40,000.00		
Says Court Solar Farm Community Benefit fund	£ 67,991.83	£ 4,609.83	£ 9,800.00
Says Court sub fund for LNPAP	£ 4,489.53	£ 3,959.00	£ -
Says Court sub fund for activity days		0	£ 10,000.00
GRANTS & BENEFITS BUDGET TOTAL	£ 142,540.68	£ 35,856.74	44866.62
TOTAL EXPENDITURE BUDGET	£ 152,845.60	£ 37,856.74	£ 159,764.62

General Income £114898: Finance & Admin & Operational E & L expenditure £114898 A balanced budget

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Appendix 3 - Westerleigh & Coalpit Heath Parish Council planning comments submitted since the November 2023 meeting

P23/01180/F | Construction of a battery energy storage compound, with fencing, CCTV, access and associated infrastructure. | Land Off Westerleigh Hill Westerleigh South Gloucestershire BS37 8RD (revised)

Westerleigh & Coalpit Heath Parish Council repeats its response to the previous iteration of this application. Westerleigh & Coalpit Heath Parish Council SUPPORTS this application on the grounds that it supports the principle of battery energy storage systems to facilitate the use of renewable energy sources. The Council notes that the concerns raised in its previous response appear to have been addressed. However, these are repeated below for completeness.

The Council is concerned about the close proximity of the proposed northern battery units on the site to the adjacent ancient Dewshill Wood. The Council seeks reassurance that a sufficient gap will be left to protect the ancient woodland from damage in the event of an accident. Secondly, the Council is concerned about the potential disruption to the Westerleigh Road that will result from future connection of the site to the grid, at a pylon approximately 1.5km away. The Council requests that a construction management plan is put in place in advance of this stage.

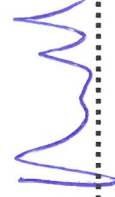
P23/03078/LB | Internal and external alterations for the removal of 1no. internal window (W15) and removal and replacement of the roof over the single storey rear extension. | Brook Farm Westerleigh Road Westerleigh South Gloucestershire BS37 8QH

Westerleigh & Coalpit Heath Parish Council has NO OBJECTION.

P23/03091/HH | Replacement of rear lean-to existing roof. | Brook Farm Westerleigh Road Westerleigh South Gloucestershire BS37 8QH
Westerleigh & Coalpit Heath Parish Council has NO OBJECTION.

P23/03026/RVC | Variation of condition 3 (approved plans) attached to planning permission P20/14987/F - Conversion and refurbishment of 4no. buildings to form 7no. dwellings with landscaping and associated works. Change of use of surrounding land (sui generis) to agricultural use, as defined in the Town and Coun... | Box Hedge Farm Boxhedge Farm Lane Coalpit Heath Bristol South Gloucestershire BS36 2UW

Westerleigh & Coalpit Heath Parish Council has NO OBJECTION.



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Appendix 4 - Planning decisions since October 2023 Parish Council meeting

Description	Westerleigh & Coalpit Heath Parish Council Comment submitted	Notice	Decision	Decision Date
(i) <u>P22/04364/F Erection of a single storey side extension to farmhouse.</u> <u>Conversion of 3 no. barns to form 4 no. dwellings with associated works.</u> <u>Buildings At Mayshill Farmhouse</u> <u>Mays Hill Frampton</u> <u>Cotterell South</u> <u>Gloucestershire BS36 2NS</u>	Westerleigh Parish Council SUPPORTS this application on the grounds that it will save and restore a listed farmhouse and associated buildings in the countryside. The Council is concerned however that the access to the two parking spaces for Barn C may not be adequate. Similarly, the access for refuse vehicles to the site as a whole may not be adequate. Therefore, the Council requests that the planning officer reviews these aspects of the application. The Council would also like to see electric vehicle charging points and solar panels included.	01/08/2022	Approve with conditions	09/11/2023
(ii) <u>P22/04362/LB Erection of a single storey side extension to farmhouse and erection of single storey side extension to 'Barn A' and creation of first floor, and alterations to 'Barn B'.</u> <u>Buildings At Mayshill Farmhouse</u> <u>Mays Hill Frampton</u> <u>Cotterell South</u> <u>Gloucestershire BS36 2NS</u>	Westerleigh Parish Council SUPPORTS this application on the grounds that it will save and restore a listed farmhouse and associated buildings in the countryside.	01/08/2022	Approve with conditions	09/11/2023
(iii) <u>P23/02252/F Erection of 1no outbuilding to provide ancillary accommodation and siting of 2no additional static caravans with associated vehicles and storage of up to 5no touring caravans.</u> <u>Henfield Paddock Henfield Road</u> <u>Coalpit Heath South</u> <u>Gloucestershire BS36 2UJ</u>	Westerleigh & Coalpit Heath Parish Council OBJECTS to this application which seeks to allow for the existing development on the site without the constraint of a personal condition, in order to allow occupation by any Gypsy or Traveller. The existing development is inappropriate development in the Green Belt which conflicts with Green Belt Policy set out in the NPPF and Policies CS5 and CS34 of South Gloucestershire's Core Strategy. This fact has been recognised in previous planning decisions. The original planning permission granted on the site was limited to the applicant, his wife and children. The permission as it stands allows for the site to	08/09/2023	Approve with conditions	10/11/2023

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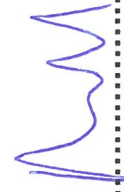
Monday 11th December 2023 at 7pm, Westerleigh Village Hall

Description	Westerleigh & Coalpit Heath Parish Council Comment submitted	Notice	Decision	Decision Date
	be returned to open countryside in the Green Belt if the current family cease to occupy it. Granting this application will permanently remove the site from the Green Belt which is not acceptable.			
(iv) P23/01821/F Chang e of Use from office (Class E) to 1no dwelling (Class C3) as defined in the Town and Country Planning (Use Classes) Order 1987 (as amended) (retrospective). Erection of two storey rear extension and installation of 2no. front and 1no. rear dormers to form living accommodation. Kendleshire Farm Stables Down Road Winterbourne Down South Gloucestershire BS36 1AU	Westerleigh & Coalpit Heath Parish Council has NO OBJECTION to this application. (Delegated)	26/06/2023	Approve with conditions.	22/11/2023
(v) P23/02813/F Erection of 1no. detached dwelling with associated works. Land At 363 Badminton Road Yate Bristol South Gloucestershire BS37 5JF	Westerleigh & Coalpit Heath Parish Council OBJECTS to this application on the grounds that it is a contrived design constituting inappropriate development in the Green Belt. It conflicts with South Gloucestershire Local Plan Core Strategy policies CS34 – Rural Areas and CS5 – Location of Development, and also Policies Sites and Places Plan policy PSP7 – Development in the Green Belt. The proposed development does not fall under any of the exceptions identified in this policy. A secondary issue is that the proposed new dwelling does not have adequate private amenity space and therefore conflicts with Policies Sites and Places Plan policy PSP43 – private amenity space standards.	09/10/2023	Refusal	30/11/2023

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Description	Westerleigh & Coalpit Heath Parish Council Comment submitted	Notice	Decision	Decision Date
(vi) P23/00067/F Demolition of existing dwellings. Erection of 5no detached dwelling with associated access and parking Land At The Depot 22 Alexandra Road Coalpit Heath South Gloucestershire BS36 2PZ [ADJOINING PARISH]	Westerleigh and Coalpit Heath Parish Council OBJECTS to this application on the same grounds that have been put forward in the response from Frampton Cotterell Parish Council. Namely: - overdevelopment of the site, - concerns about the parking layout, as the turning bay seems inadequate, - the land being a safeguarded site under SGC Core Strategy Policy CS22. Additionally, it should be clarified whether or not it has been proven that there is no longer a need for the land to be safeguarded under CS22. Finally, this Parish Council is concerned that the proposed dwellings will negatively impact the residential amenity of neighbouring properties in Wayleaze with gardens backing on to the site. These properties fall within the Westerleigh and Coalpit Heath Parish boundary. Specifically, the height and proximity of the proposed dwellings will result in overlooking, loss of privacy/ visual amenity and loss of daylight to gardens.	17/04/2023	Approve with conditions	01/12/2023
(vii) P23/02732/CLE Installation of hardstanding and track. 99 Badminton Road Coalpit Heath Bristol South Gloucestershire BS36 2TD	Westerleigh & Coalpit Heath Parish Council has no evidence to submit and has no objection. (Delegated)	27/09/2023	Approve Certificate of Lawfulness	05/12/2023

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