

MINUTES OF WESTERLEIGH & COALPIT HEATH FULL PARISH COUNCIL MEETING
Monday 11th November 2024 at 7pm, Manor Hall, Newman Room

Present: Cllr R McCullough (Chair), Cllr J Lean (also ward cllr), Cllr C Goddard, Cllr K Kelliher, Cllr T Clark (also ward cllr), Cllr P King

Clerk: R Davis **Finance Officer:** S Simmons **Ward Councillor:** Cllr M Palmer
4 members of the public.

3852. To NOTE apologies for absence
Cllr D Margetts – illness.

3853. To RECEIVE Declarations of Interest relating to this meeting, as required by the Council's Code of Conduct for Members and the Localism Act 2011
Cllr T Clark advised the Council that as he is a member of the South Gloucestershire Development Management Committee, that he is still permitted to speak and vote on planning items and issues (see min 3840) and would only have to declare an interest if he had a pecuniary interest or an additional non-pecuniary interest **Any contributions he makes are based upon the submitted documents available at this time and he retains an open mind should any application be subsequently referred to one of South Gloucestershire Council's planning committees for determination.**

3854. To APPROVE [Minutes](#) of Parish Council meeting held on 14th October 2024.
RESOLVED: The minutes were approved and signed by the Chair.

3855. To RECEIVE reports from South Gloucestershire Councillors on matters relating to the Parish

Westerleigh & Coalpit Heath Parish Council – District Councillors' Report
Monday 11th November 2024

Fostering Partnership Launched in the South West

Fostering South West has launched to attract urgently needed local council foster carers across the south west of England, as well as announcing a first of its kind partnership with Mood Bears. To answer this urgent call for more foster carers, families across the south west that are considering fostering with their local authority will now be supported by a regional hub. Launched in April, Fostering South West is a new virtual fostering hub bringing together the expertise of 14 councils from across the region.

The hub will act as a first point of contact for those interested in fostering giving them a centralised platform for enquiries, ensuring they receive the best support right from the start of their fostering journey, helping them make an informed choice about how fostering could work for them. The scheme seeks to help recruit carers from a range of different backgrounds and circumstances in the region. By fostering collaboration among local councils, the hub aims to streamline the process and offer comprehensive assistance to prospective foster carers every step of the way.

Hosted by Wiltshire Council, the Hub is funded by the Department for Education. Fostering South West is geographically the largest of nine regions taking part in the programme.

Fostering South West are delighted to announce an exciting new partnership with Mood Bears, a beloved part of the Tomy brand. This collaboration brings together two organisations dedicated to creating positive futures for children. Fostering South West's ethos of collaboration and nurturing aligns seamlessly with Mood Bears' mission to promote wellbeing and positive mental health for children. With their toys specifically designed to help individuals express their feelings and support mental health and wellbeing in young people. This partnership will support fostering across the region, providing foster carers with unique access to a range of resources and support, ensuring that every child in our care can thrive in a loving and stable environment.

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Local authority foster carers receive extensive local training, substantial financial support, and continuous assistance from a dedicated non-profit organisation. With this community focus, it also benefits the children, as it helps keeps children local, allowing them to continue to live in the community they know, with as little change as possible.

More information on becoming a local council foster carer can be found on Fostering South West's website, www.fosterwithyourlocalcouncil.org, or speak directly to a member of the recruitment team via 0300 456 0120, or info@fosterwithyourlocalcouncil.org.uk

Council signs up to Climate and Nature Bill

South Gloucestershire Council has signed up in support of the Climate and Nature (CAN) bill currently being proposed to parliament. Over 50,000 people, 1,500 organisations (including town/parish councils), politicians, and scientists from all parts of the UK are backing the Climate and Nature Bill, which is a private member's bill to help tackle the Climate and Nature Emergency.

The aim of the bill is to require the Secretary of State to achieve climate and nature targets for the United Kingdom; a duty to implement a strategy to achieve those targets; to establish a Climate and Nature Assembly and to give duties to the Committee on Climate Change and the Joint Nature Conservation Committee regarding the strategy and targets. The CAN bill was tabled in parliament on 16th October and will be debated on 24th January 2025.

Zero Hour, a campaign set up to endorse the bill, helps the public to connect with their local MPs, whom they can urge to back the Bill. More information can be found at <https://www.zerohour.uk/councils/>.

3856. To RECEIVE questions and comments from members of the public present with respect to business on the agenda (in accordance with Standing Orders 3 e-3 i)

Chair of Coalpit Heath Cricket Club thanked the Parish Council for the grant and support and gave an update on additional games that had been held using Westerleigh – a 4th team for the first time in ten years, and youth and girls team matches. The pitch will be used every Saturday next season providing sport, fitness, good mental wellbeing for many people. The finance officer encouraged grant applications for future projects by CHCC.

FINANCE

3857. To APPROVE October 2024 payments made in accordance with FR 6.9

RESOLVED: The payments were APPROVED with no questions arising. The list is shown at Appendix 1.

3858. To NOTE end of October 2024 Financial documents: Bank Statements & Reconciliations, list of receipts

The documents were all NOTED with no questions arising. The transfers as outlined in the F & GP Minutes were also shown and NOTED.

3859. To NOTE receipt of the DRAFT Minutes of the F & GP meeting held on 28th October 2024.

The draft Minutes were NOTED with no questions arising.

3860. To APPROVE V2 of the 2025/2026 Budget for this Parish Council and make any further amendments

The 25/26 budget v2 had been circulated. The finance officer reported that the only amendment now required was an increase on salary costs of £1000 due to the rise in NI at the 30th October budget and the fact that Parish Councils remain currently unable to claim the Employment Allowance.

RESOLVED: The Budget for 2025/2026 was then unanimously APPROVED.

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3861. To discuss & APPROVE the 2025/2026 PRECEPT request to SGC (if the budget is finalised)

RESOLVED: The budget discussion above necessitates a recommended precept increase of £3250, representing a 3.3% increase, to balance the budget, making the total Precept for 25/26 £101220. This was APPROVED.

Further to these two APPROVALS V3 of the Budget will be circulated and this sheet will then only change when Carry Forward amounts are known at the end of this financial year (end of March 2025). They will be confirmed at an early April F & GP meeting. An outline of the V3 budget is shown as Appendix 2.

3862. To consider and APPROVE any Grant Applications including:

- (i) Great Western Air Ambulance Charity (GWAAC) - £6600

RESOLVED: The Parish Council APPROVED the requested grant of £6600 to come from the "General Power of Competence" fund.

- (ii) SWIFT SPORTS COACHING

Suggestion to hold a Christmas Party Day 23rd December £475.

RESOLVED: This was unanimously APPROVED by the Parish Council.

3863. To RECEIVE information and take a DECISION on any other finance matters

SLCC Cost of membership £188 last year up to £240 this year because of salary increase taking just into next band.

RESOLVED: APPROVED. Clerk to renew her membership with Society of Local Council Clerks.

3864. To RECEIVE an update on matters at Bitterwell Lake or Chalet and take a DECISION on required action

- (i) Render project £1500 + VAT to be retained for return to do coating in Spring. No workspace costs were incurred as the space was not needed. Additional costs by C R Belcher to remove decking and rails of £200. This is covered by the £250 approved for workspace (min 3838 i), but not needed. Noted that additional costs to remove and replace the fencing panels will be incurred in the spring when the coating takes places.
- (ii) Replacement of shower enclosure booked for 28th November by Pass & Totterdell. Quoted cost of £671.34+ VAT if aquaboards do not require replacement (up to £1000 approved – see min 3838 ii). Annual landlord inspection to be carried out once this is completed.
- (iii) Turf/stones - no request yet received for these items from lake manager.

One member of the public and the finance officer left the meeting.

3865. PLANNING

- a) To NOTE planning comments submitted since last meeting

NONE

- b) To NOTE planning decisions made by South Gloucestershire Council since last meeting

NOTED. See Appendix 3.

- c) To discuss and COMMENT on any necessary Planning Applications or other Planning Matters:

(i) [P24/02436/HH](#) Demolition of existing conservatory. Erection of a single storey rear and side extension to form additional living accommodation. 352 Badminton Road Coalpit Heath South Gloucestershire BS36 2NU

RESOLVED: Westerleigh & Coalpit Heath Parish Council has NO OBJECTION to this application.

(ii) [P24/02454/HH](#) Erection of a single storey rear extension to form additional living accommodation. 138 Badminton Road Coalpit Heath South Gloucestershire BS36 2SZ

RESOLVED: Westerleigh & Coalpit Heath Parish Council has NO OBJECTION to this application.

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(iii) P24/02467/RM Demolition of 2no. single storey buildings. Erection of three storey building comprising of 15no. office units (Class E) with appearance and landscaping to be determined. (Approval of reserved matters to be read in conjunction with P21/03748/O) Units 9 - 11 Henfield Business Park Westerleigh Road Coalpit Heath South Gloucestershire BS36 2UP
RESOLVED: Westerleigh & Coalpit Heath Parish Council has NO OBJECTION to this application.

(iv) P23/03290/F Demolition of existing building. Erection of 10 no. new commercial units (flexible Class E(g), Class B2 and Class B8 use) and associated access, parking, landscaping, and other associated works. Land At 81 North Road Yate South Gloucestershire (reconsultation)
RESOLVED: Westerleigh & Coalpit Heath Parish Council restates its objection to the previous version of this application as follows.

Westerleigh & Coalpit Heath Parish Council OBJECTS to this application on the grounds that it is overdevelopment of the site. Furthermore:

- the access is poor,
- there are insufficient parking spaces for the number of units proposed, and
- the development will have a negative impact on the residential amenity of the adjacent dwelling.

(v) P24/02518/TRE Works to 1no. Holm Oak to crown reduce by approx 4m covered by TPO 0476 dated 24/07/2009. The Old Vicarage Beesmoor Road Coalpit Heath South Gloucestershire BS36 2RP

RESOLVED: Westerleigh & Coalpit Heath Parish Council has NO OBJECTION to this application.

3866. To RECEIVE Parish Councillor Reports – written submissions, taken as read with questions taken as necessary

NONE

ITEMS REQUIRING A RESOLUTION

3867. To discuss matters and take a DECISION on required actions arising from A432 Badminton Rd bridge closure:

(i) Update on parking issues on Henfield Road

White 'keep clear' lines have recently been painted along field side of this stretch of road as part of the bridge closure mitigation package. This leaves approximately five spaces on the residential side. Initial feedback suggests white lines are being observed, but during weekend football fixtures parking increased along Beesmoor Road instead. Councillors will continue to monitor the impact on surrounding roads.

Following an enquiry from Cllr McCullough, an Education Capital Team officer at South Gloucestershire Council confirmed it is not possible to create temporary parking spaces on the Manor School Field during the bridge closure. It is registered as playing field land and would require secretary of state approval for a change of use.

(ii) Hambrook lights right turn –Response from Cllr Chris Willmore (SGC Cabinet Member for Planning, Regeneration and Infrastructure) to request for consideration of alternative suggestion to enable reopening of right turn (sent 24/07/2024)

Cllr Wilmore's response was noted i.e. monitoring indicates that air pollution at this site has increased since the bridge closure. It is therefore not possible to reinstate the right turn nor consider the alternative suggestion.

(iii) Update on South Gloucestershire Council response to surface water flooding (late Sept/ early Oct) on Henfield Road and traffic impact on Ram Hill

Following the October meeting (min 3843 ii) Cllr McCullough has been in discussions with Cllr Chris Willmore (SGC Cabinet Member for Planning, Regeneration and Infrastructure) about managing the impact on Ram Hill when Henfield Road is closed due to flooding. Noted that there is a planned off-peak closure of Henfield Road (Serridge Lane junction to Ram Hill junction) for

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flooding investigation works from 25th Nov – 29th Nov 2024. Ram Hill is the official diversion. Cllr McCullough has received several communications from Ram Hill residents expressing concern that Ram Hill (a designated 'Quiet Lane', mostly single vehicle width) is unsuitable for such traffic volumes and requesting that it also be closed.

RESOLVED: To strongly request to Cllr Chris Willmore and South Gloucestershire Council officers that during the planned partial closure of Henfield Road (25th - 29th Nov off peak), Ram Hill is also closed and is not used as the diversion.

Post Meeting Note – South Gloucestershire Council responded to this request and direct feedback from Ram Hill residents, confirming that temporary traffic lights will be utilised instead of a full closure of Henfield Road.

- (iv) Update on ongoing speeding on Ram Hill
- (v) South Gloucestershire Council/ Avon & Somerset Police response to speeding/ driver behaviour on the Badminton Road (Beesmoor Rd to viaduct)

Two previous items considered together. Noted that the Neighbourhood Police Officer for Frampton Cotterell has advised the process for reporting speeding concerns has changed. Concerns from residents must first be reported to the Parish Council who should arrange for speed data capture equipment to be deployed if applicable. The Parish Council should then contact Avon & Somerset Police Road Safety Team who deploy speed enforcement as appropriate. Councillors questioned this process as it does not seem efficient nor responsive to local needs.

The Clerk requested monitoring of Badminton Road by South Gloucestershire Council Road Safety Team, but this was refused as officers considered enforcement would be more effective against reported driver behaviour. There is an enforcement site near the viaduct. The Clerk has reported the Badminton Road as a community speed concern via the Avon & Somerset Police website and will do so for Ram Hill. The Clerk will also follow up directly with the relevant Neighbourhood Policing Team.

RESOLVED: In addition the Clerk will ask about the effectiveness of the new reporting process at the Town & Parish Council Forum meeting on 26th November and consider asking a written question to the new Police & Crime Commissioner on this topic.

3868. To RECEIVE information from Clerk regarding ongoing matters and take a DECISION on required action

- (i) Finalise and prioritise list of jobs for the South Gloucestershire Parish Team, due to visit the parish for one week in December 2024

A list of jobs was presented. The following additional jobs were added:

- Clean road sign on Badminton Rd before the Church Rd turning (from direction of Yate)
- Resurface small section of footpath alongside Henfield Road – Cllr McCullough to provide location details.

RESOLVED: From the list provided to prioritise the two jobs above and the following:

- Resurface pavement in front of Old Stores Westerleigh (unregistered land)
- Clear path surface and cut back vegetation along Westerleigh Playing Field footpath (adjacent to St James the Great Church and Ye Olde Inne Westerleigh)
- Cut back vegetation and clear surface debris and drainage channels on bridleway from Pansy Vale to Coalpit Heath
- Cut back vegetation from footpath leading to fields off Roundways Coalpit Heath
- Cut back hedge adjacent to footpath alongside Henfield Rd (between junction of The Hollows and Ram Hill)

- (ii) Bleed kits – Westerleigh familiarisation session, Tues 19th November 7 – 8.30pm, Westerleigh Village Hall

Twelve people signed up. Spaces still available. The Clerk will borrow the WI projector for the session – thanks to the WI.

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- (iii) Proposed Mousewell Solar Farm – feedback from 6th November 2024 meeting between RWE Renewables, South Gloucestershire Council, Dodington Parish Council, Yate Town Council and Westerleigh & Coalpit Heath Parish Council representatives
The Clerk attended. RWE provided a summary of the findings of their Flood Risk Assessment specifically addressing concerns raised by parishes at previous meetings. Concluded that the western site is downstream of Besom Lane and therefore will not impact on surface water flooding here. Colleagues from Yate and Dodington Councils have outstanding concerns i.e. impact of the eastern site on the adjoining Wapley Bushes Nature Reserve and a perceived failure to respond to concerns about ecological impact of flooding in Lilliput Park. The Clerk will continue to share information with the other parishes and feed back concerns to this Council ahead of consideration of the full planning application (expected end of 2024).

3869. To discuss any required CONSULTATIONS and COMMENT as necessary:

- (i) Government consultation: [Enabling remote attendance and proxy voting at local authority meetings](#) (deadline 19th December 2024)

The following points were raised:

- This Council is supportive of the proposals because of its positive experience of online meetings during the Covid 19 lockdowns.
- Councillors have also had positive experiences of attending hybrid meetings at parish and principal council level locally (in circumstances when allowed) and expansion to lawful meetings is welcome.
- Remote attendance/ proxy voting will benefit councils with small numbers of councillors/ those carrying vacancies (like this Council) by reducing the risk of inquorate meetings.
- To move to hybrid meetings (remote and in-person attendance) councils and council staff require technical and infrastructure support/ guidance provided centrally.
- Guidance about required amendments to standing orders and financial regulations to facilitate hybrid meetings and/or proxy voting also required e.g. procedure to be followed if a councillor attending remotely temporarily 'drops out' of a meeting.

RESOLVED: The Clerk to submit a consultation response on behalf of the Parish Council outlining these points.

ITEMS TO NOTE

3870. To NOTE progress/ outcomes of South Gloucestershire Highways review re speeding in Westerleigh (from Shorthill Road to the Nibley Lane junction)

Ward Cllr M Palmer fed back that the review of highway issues through Westerleigh is now continuing through the A432 monitoring group. The top priority is getting school pupils and others safely across the road from the bus stop near the New Inn. Officers are currently looking at the options for Shorthill Road.

Councillors were asked to feedback their priorities and suggestions. The importance of the safe crossing point was reiterated. A suggestion to create a one-way system into and out of the village was put forward. Cllr Goddard will seek and pass on any feedback from the next Westerleigh Neighbourhood Watch meeting.

3871. To NOTE request made to South Gloucestershire Council by Immanuel School for traffic calming measures on Westerleigh Road outside the school

Ward Cllr M Palmer fed back that the request from the Immanuel School will go into the queue of works as a new request and be assessed alongside all the other highway requests. It would seem that the School never sought planning consent for its original conversion from a church. This will be followed up by planning officers.

3872. Correspondence/Communication with Westerleigh & Coalpit Heath Parish Council: From South Gloucestershire Council:

NOTED

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- Henfield Road closure 25th November until 29th November 2024 9:30-15:30 only, from its junction with Serridge Lane extending for approximately 450m. The above restriction is necessary because drainage investigation works are being executed on or near the carriageway.
- Bristol Rd & Whiteshill Hambrook- MAJOR MAINTENANCE WORKS 25TH NOVEMBER– 14TH DECEMBER 2024. The works will involve the planing off of the existing surface of the carriageway and the laying of a new surface. The work will start at 8.00pm and remain in place until approximately 6.00am weekday nights.
- 18/10/2024 a432bridgeclosure@southglos.gov.uk request for feedback on M4 junction 18-19 closure (18th – 21st October)

RESOLVED: To feedback the following points;

- the presence of a National Highways representative on the bridge to engage with spectators, walkers and cyclists was very positive.
- Once Westerleigh Road and the ring road became congested with diverting traffic, there was a knock-on impact on the Badminton Road and Down Road as the next most direct route. Down Road is totally unsuitable as a diversion route. The weight limit on Down Road is now in effect and should discourage use by overweight vehicles. However, the likely use of Down Road should be anticipated and managed during future closures.

Other received items

- Town & Parish Council Forum meeting – 26th November 16.30 – 18.30 (MS Teams): SGC Cllr Maggie Tyrrell Leader and Cllr Ian Boulton co-leader will be attending. **Please forward any qus from the Council by 11th November.**
- Perry Almshouses Winterbourne Vacancy – application deadline 2nd December 2024
- ALCA November 2024 In-Short newsletter

3873. To NOTE items considered urgent by the Chairman

The war memorial at St Saviours Church Coalpit Heath is looking dirty again after it was cleaned in 2021. The Clerk will look into whether a further clean is required.

3874. To CONSIDER any exempt items including:

NONE

3875. Dates of future Parish council meetings

December 2 nd Environment & Leisure Committee meeting	7pm Manor Hall, Red Brick Annexe
December 9 th Full Council meeting	7pm Westerleigh Village Hall
January 13 th Full Council meeting	7pm Westerleigh Village Hall

(Full list at www.westerleighcoalpitheathparishcouncil.gov.uk/meeting-dates)

The meeting closed at 8.20pm.

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Appendix 1
List of payments for October 2024

Date	Description	Supplier	Net	VAT	Total
01/10/2024	Storage unit rental fee	PE King (Bristol) Ltd	73.33	14.67	88.00
01/10/2024	Microsoft licence agreemei	Absolutely PC (GoCardl	38.48	7.70	46.18
01/10/2024	Groundworks & Inspection:	C R Belcher Agricultura	350.00	70.00	420.00
01/10/2024	Groundworks & Inspection:	C R Belcher Agricultura	350.00	70.00	420.00
01/10/2024	Groundworks & Inspection:	C R Belcher Agricultura	210.00	42.00	252.00
02/10/2024	Grass cutting	CPS Grounds Ltd	863.22	172.65	1,035.87
09/10/2024	PWLB loan repayment	PWLB lending facility	1,957.28		1,957.28
13/10/2024	Localism charges	South Glos Council	1,472.76	294.55	1,767.31
13/10/2024	Localism charges	South Glos Council	486.33	97.27	583.60
13/10/2024	Loo hire	Andyloos	159.60	31.92	191.52
14/10/2024	Loo hire	Andyloos	113.40	22.68	136.08
14/10/2024	Grant	Coalpit Heath cricket Cl	925.00		925.00
15/10/2024	Utility searches	South Glos Council	50.00	10.00	60.00
18/10/2024	Aerator at Bitterwell Lake	EON	195.57	9.77	205.34
21/10/2024	Council mobile phone	H3G (Three)	2.50	0.50	3.00
25/10/2024	PAYE	HMRC	661.68		661.68
25/10/2024	Monthly Pension payment	Avon Pension Fund	347.83		347.83
25/10/2024	Salary				
25/10/2024	Salary				
28/10/2024	Room hire	Manor Hall	13.50		13.50
28/10/2024	Memorial Bench	Marmax Products	497.00	99.40	596.40
29/10/2024	Monthly Expenses	SWSimmons	116.89		116.89
29/10/2024	Monthly Expenses	Rachel Davis	93.32		93.32
31/10/2024	Microsoft licence agreemei	Absolutely PC (GoCardl	38.48	7.70	46.18
31/10/2024	Bank charges	Natwest	11.90		11.90

Appendix 2 Draft BUDGET V3 following APPROVALS in Minutes 3860 & 3861 above

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INCOME	C/F 23/24	2024_2025		2025_2026
General Parish income				
PRECEPT		£ 97,970.00		£ 101,220.00
Bitterwell Chalet Rental	18,774.00	£ 9,288.00		£ 9,492.00
Fishing Rights		£ 5,570.00		£ 5,640.00
Bank interest		£ 2,000.00		£ 1,700.00
Hire of field by football teams		£ 120.00		£ -
SUB-TOTAL		£ 114,898.00		£ 118,052.00
Grant income				
CIL/S106	SEE BELOW	£ 64,842.73		£ 16,902.27
Says Court Farm Solar Benefit	SEE BELOW	£ 19,800.00		£ 19,800.00
SUB-TOTAL		£ 84,672.73		£ 36,702.27
INCOME BUDGET TOTAL			£ -	£ 154,754.27

EXPENDITURE BUDGET				
FINANCE & ADMIN	C/F 23/24	2024_2025		2025_2026
Bank charges		£ 180.00		£ 150.00
PWLB Loan repayments Loan 1		£ 1,348.74		£ 1,948.74
PWLB Loan repayments Loan 2		£ 3,914.56		£ 3,914.56
Staff costs (Salary/HMRC/Pension)		£ 47,000.00		£ 46,000.00
Office expenses		£ 1,700.00		£ 1,500.00
Clerk & RFO expenses		£ 2,300.00		£ 2,300.00
Councillor costs (expenses/training)		£ 320.00		£ 400.00
Chairmans Allowance		£ -		£ -
Clerk/RFO/assistant training	£ 177.75	£ 700.00		£ 750.00
Subscriptions/publications/tickets		£ 1,600.00		£ 1,700.00
Room Hire		£ 300.00		£ 300.00
Insurance		£ 2,000.00		£ 2,100.00
Advertising & Communications/Public engagement	£ 500.00	£ 500.00	CF	£ 500.00
Office equipment		£ 300.00		£ 300.00
Audit fees		£ 1,000.00		£ 1,300.00
GDPR		£ 200.00		£ 200.00
Legal fees/consultancy		£ 500.00		£ 500.00
Elections	£ 1,150.00	£ 1,500.00	CF	£ 1,500.00
Manor Hall		£ 10,000.00		£ 10,000.00
Website design & host		£ 250.00		£ 250.00
Technology requirements (Cloud/licences etc)		£ 700.00		£ 700.00
Remembrance Day wreaths		£ 50.00		£ 50.00
FINANCE & ADMIN TOTAL		£ 76,463.30	£ -	£ 76,363.30

ENVIRONMENT & LEISURE	C/F end 23/24	2024_2025		2025_2026
Westerleigh Playing Field Inspections		£ 1,500.00		£ 1,500.00
Westerleigh Playing Field repairs/maintenance		£ 1,000.00		£ 1,000.00
Newman Field play inspections		£ 1,500.00		£ 1,500.00
Newman Field play repairs/maintenance		£ 3,000.00		£ 1,500.00
Dog & Litter Bins - emptying/repair		£ 7,000.00		£ 7,000.00
Bus shelter inspections/repairs/maintenance		£ 960.00		£ 960.00
Public seats inspections/repairs/maintenance	£ 500.00		cf	£ 500.00
Pansy Vale works	£ -		cf	£ 500.00
The Pound works	£ -	£ 1,000.00	cf	£ 500.00
Mayshill works	£ -		cf	£ 500.00
Ivory Wood works	£ -		cf	£ 500.00
Cenotaph repairs/maintenance		£ 500.00	cf	£ 500.00
Grass cutting: Parish contract & SGC contract		£ 13,500.00		£ 13,600.00
Tree works (Ash Die-back/other felling/replanting)	1025.92	£ 1,000.00	CF	£ 1,000.00
Bitterwell accessible toilet		£ 2,400.00		£ 2,400.00
Bitterwell aerator electricity & repairs		£ 1,500.00		£ 600.00
Bitterwell Lake repairs				£ 4,000.00
Bitterwell Lake CHALET	5990.61	£ 3,424.70	CF	£ 3,628.70
ENVIRONMENT & LEISURE BUDGET TOTAL			£ -	£ 41,688.70

GRANTS & BENEFITS BUDGET		2024_2025		
S137 free resource OR General Grant Fund (GPoC)		£ 20,000.00		10000
CIL/S106 fund	£ 23,238.41	£ 19,800.11	CF	£ 16,902.27
CIL/S106 sub fund for BINS	2451		CF	
CIL/S106 sub fund for FC Youth provision		£ 5,000.00		
CIL/S106 sub fund for WPF & Newman EQUIPMENT	29000		CF if not completed	
Says Court Solar Farm Community Benefit fund	£ 2,552.94	£ 3,800.00		19800
Says Court sub fund for LNAF	£ 4,168.24		CF	
Says Court sub fund for activity days	0	£ 10,000.00	CF	
GRANTS & BENEFITS BUDGET TOTAL		£ 57,400.55	£ -	£ 46,702.27

TOTAL EXPENDITURE BUDGET				
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Difference between Income & Expenditure budgets	General (non benefit) INCOME	£ 118,052.00
(excluding benefits which stand separately)	Operational COSTS (Fin & Admin plus E & L)	£ 118,052.00
	Diff,	£ -

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Appendix 3 - Planning decisions since 18th September 2024

Description	Westerleigh & Coalpit Heath Parish Council Comment submitted	Notice	Decision	Decision Date
(i) P24/01824/F Raising of height and external alterations to existing building, and the erection of a side extension form enlarged body-shop repairs building, with associated works. 10-14 Stover Road Yate South Gloucestershire BS37 5JN	Westerleigh & Coalpit Heath Parish Council has NO OBJECTION to this application.	7/30/2024	Approve with conditions	10/10/2024
(ii) P24/01973/HH Erection of 2no. entrance gates to Laurelgate and Rosewood Cottage (resubmission of P23/02538/HH). Rosewood Cottage Huckford Lane Winterbourne South Gloucestershire BS36 1AP	Westerleigh & Coalpit Heath Parish Council has NO OBJECTION to this application.	8/21/2024	Approve with conditions	10/14/2024
(iii) P24/01938/F Erection of 1no. Polytunnel for agricultural use (retrospective). Land Off Of Park Lane Winterbourne South Gloucestershire	Westerleigh & Coalpit Heath Parish Council has NO OBJECTION to this application.	8/21/2024	Approve with conditions	10/15/2024
(iv) P24/01868/HH Installation of replacement roof to existing front extension, extended to form front porch canopy. Insulated cladding to external walls. 3 Manor Close Coalpit Heath South Gloucestershire BS36 2RR	Westerleigh & Coalpit Heath Parish Council has NO OBJECTION to this application. (Delegated)	8/6/2024	Approve with conditions	10/16/2024
(v) P24/02007/HH Erection of a single storey rear extension to form additional living accommodation. Installation of cladding to existing dormer (re-	Westerleigh & Coalpit Heath Parish Council has NO OBJECTION to this application.	8/22/2024	Approve with conditions	10/16/2024

MINUTES OF FULL PARISH COUNCIL MEETING
Monday 11th November 2024 at 7pm, Manor Hall, Newman Room

Description	Westerleigh & Coalpit Heath Parish Council Comment submitted	Notice	Decision	Decision Date
submission of P24/01424/HH) 31 Station Road Coalpit Heath South Gloucestershire BS36 2TJ				
(vi)P24/02015/CLE Continued use of buildings within the over arching title of Oakley Green Garden Centre as Class E (Commercial, Business and Service) and any of the uses falling within that class. Oakley Green Garden Centre Oakley Green Westerleigh South Gloucestershire BS37 8QZ	Westerleigh & Coalpit Heath Parish Council makes no comment on this application.	8/28/2024	Refuse Certificate of Lawfulness	10/16/2024
(vii)P23/01682/F Change of use of land to provide 6no. travelling showmans plots. Land North Of Oakleigh Green Farm Lane Westerleigh South Gloucestershire BS37 8RS	Westerleigh & Coalpit Heath Parish Council STRONGLY OBJECTS to this application whilst being aware of the definition of Travelling Showpeople as stated in the current SGC Local Plan Core Strategy (Page 203) and would like to express its understanding and appreciation that special needs of a particular family need to be met and in particular the needs of any children associated with Travelling Showpeople. It is the PC's understanding that current pitch provision really close by at North Rd and Tanhouse Lane, both in Yate, have not been utilised over a long period of time. The Parish Council strongly requests that this application be added to the circulated schedule for consideration by SGC members to refer the decision to the relevant planning committee. The 11-page Officers Report on the previous application PK18/4679/F leading to REFUSAL is all completely relevant to this latest application. The current application does not alleviate the original, wide-ranging concerns raised in the Parish Council's responses to the two previous applications for this site (PK18/1690/F & PK18/4679/F). These concerns therefore stand and are: a) The site is in the Green Belt All of the following policies state that new	6/9/2023	Approve with conditions	10/24/2024

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	sites in the Green Belt should not be approved except in very special circumstances: • NPPF Section 13 Protecting Green Belt land • Government Planning policy for traveller sites (Aug 2015). This policy includes Travelling Showpeople within the definition of travellers. • SGC Core Strategy Policy CS22 Travelling Showpeople b) Existing SGC provision SGC has already made provision at 12 sites across South Gloucestershire specifically for Travelling Showpeople, several of which are relatively close to the application site. These are listed in the Core Strategy on Page 103. c) Unsuitable DANGEROUS location of Industrial Vehicle movements The application site lies south of Westerleigh Road and is approached by a gate (already substantially installed) in Oakleigh Green Farm Lane. There are two important factors regarding large numbers of 'industrial' vehicle movements: (i) OIL TERMINAL Oakleigh Green Farm Lane is the single access point to Westerleigh Oil Terminal. Fuel tankers pass the gates to the application site going in and out of the terminal twenty four hours a day, seven days a week, 365 days of the year. The response from Puma Energy to two previous applications estimates circa 300 traffic movements along Oakleigh Green Farm Lane to/ from the site daily. The application includes a children's play area right next to the point these large vehicles pass. In addition the night-time activities would be disruptive to residential units, particularly mobile units with lower levels of sound insulation. (ii) ABATTOIR Oakleigh Green Farm Lane is the single access point to the Tulip (Now extended as Pilgrims) abattoir – a pig processing facility. For families this would be an unpleasant location. There are large numbers of livestock lorries and associated vehicles coming and going on a daily basis, in addition to vehicles accessing the oil terminal. There are ongoing issues regarding smells emanating from the abattoir processes.			

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Description	Westerleigh & Coalpit Heath Parish Council Comment submitted	Notice	Decision	Decision Date
	The close proximity of these two industrial operations makes the site unsuitable. d) Non - Proximity to facilities This is a relatively remote site with no local school, supermarket, or medical facilities. Travel to school or nursery would require vehicular transportation as nothing is within walking distance. (The Yate sites are much more accessible).			
(viii)P24/02098/ADV Display of 2no. internally illuminated fascia signs. Smurfit Kappa Corrugated Uk Ltd Woodward Avenue Yate South Gloucestershire BS37 5AP	Westerleigh & Coalpit Heath Parish Council has NO OBJECTION to this application. (Delegated)	9/5/2024	Approve with conditions	10/28/2024
(ix)P24/01906/RVC Variation of condition 12 attached to permission P23/02119/F to extend the time period for the removal of the mobile home from 1 year to 30 months. Change of use of agricultural building to 1 no. residential dwelling (Class C3) with parking and associated works. Temporary use of a static caravan...Building At Frog Lane Farm Woodside Road Coalpit Heath South Gloucestershire BS36 2QT	Cllr R McCullough declared an interest and did not comment. Westerleigh & Coalpit Heath Parish Council has NO OBJECTION to this application. (Delegated)	8/7/2024	Approve with conditions	11/5/2024
(x)P24/02266/HH Erection of single storey rear extension to provide additional living accommodation. 242 Badminton Road Coalpit Heath South Gloucestershire BS36 2QH	Westerleigh & Coalpit Heath Parish Council has NO OBJECTION to this application	9/25/2024	Approve with conditions	11/5/2024