

MINUTES OF ANNUAL FULL PARISH COUNCIL MEETING

Monday 13th May 2024 at 7pm, Mafeking Hall



Present: Cllr McCullough Cllr Clark Cllr Goddard Cllr Hill Cllr Kelliher & Cllr King (from Minute 3703)

Finance Officer: S Simmons
4 members of the public.

Cllr McCullough welcomed everyone to the first meeting at the new Mafeking Hall and pointed out fire escapes etc. The Parish Council presented a framed photograph of His Majesty King Charles III for the hall which was gratefully received by Dean Ashpole-Chapman.

3691. To ELECT the Chair of the Parish Council
Cllr Rob McCullough was unanimously voted as continuing Chair of the PC.

3692. Chair to SIGN the declaration of acceptance of office
Signed by Cllr McCullough and S Simmons.

3693. To ELECT the Vice Chair of the Parish Council
Having indicated his agreement prior to the meeting Cllr lean was unanimously voted in as Vice Chair again.

3694. To NOTE apologies for absence
Clerk R Davis sick leave (Finance Officer S Simmons clerk for this meeting)
Cllr Lean, Cllr M Palmer at an SGC meeting; Cllr C Young.

3695. To RECEIVE Declarations of Interest relating to this meeting, as required by the Council's Code of Conduct for Members and the Localism Act 2011
Cllr Goddard noted an interest in planning items at Ye Olde Inne.

Cllr Clark advised the Council that as he is a member of the South Gloucestershire Development Management Committee, that he is still permitted to speak and vote on planning items and issues and would only have to declare an interest if he had a pecuniary interest or an additional non-pecuniary interest (min 3721). Any contributions he makes are based upon the submitted documents available at this time and he retains an open mind should any application be subsequently referred to one of South Gloucestershire Council's planning committees for determination.

3696. To APPROVE Minutes of Parish Council meeting held on 8th April 2024.

RESOLVED: The Minutes were approved and signed by the Chair.

3697. To RECEIVE reports from South Gloucestershire Councillors on matters relating to the Parish
Westerleigh & Coalpit Heath Parish Council – District Councillors' Report

Monday 13th May 2024

Construction Begins for New Schools in Lyde Green

Work to deliver a new primary and secondary school in Lyde Green has begun after the final funding agreements and contracts have been signed to deliver the new facilities in time for the start of the 2026/27 academic year.

Page 1 of 12 Signed..... Date 10/6/24.....

MINUTES OF ANNUAL FULL PARISH COUNCIL MEETING

Monday 13th May 2024 at 7pm, Mafeking Hall

The 420-place, primary school will be run by the Castle School Education Trust (CSET) and the 900-place, 11-16 secondary school will be run by Olympus Academy Trust, both of which already run a number of local schools. The total project funding is more than £58.3 million, which is made up of almost £24 million from South Gloucestershire Council, and more than £34.3 million from the Department of Education under the Free Schools Programme.

The construction is a major project. Over the next two years, the two new schools will be delivered, before being handed over to the two Trusts in order for them to prepare to welcome new students to begin learning on site in September 2026. Information regarding the admission application process for new Reception and Year 7 places will be announced in due course.

The project has experienced delays in recent years, due to the pandemic and very high inflation, leading to a significant rise in the scheme's estimated cost. Towards the end of last year the Department for Education warned the council that further delays could risk the Free Schools Programme funding which in turn would have jeopardised the delivery of the project. Close collaboration, however, between South Gloucestershire Council, the Department for Education, and the scheme's project partners has secured the future of this exciting venture.

if the land between Lyde Green and Henfield is allocated for development as part of South Gloucestershire Council's new Local Plan those residents living within our parish would fall inside the catchment areas of these new schools.

Soft Plastics Recycling Trial Expansion Commences

South Gloucestershire Council, as part of its continuing efforts to increase recycling, is expanding its participation in the FPF FlexCollect project. This is part of a national scheme to pilot the kerbside collection and recycling of plastic bags and wrapping from approximately 20% of homes in the district. Around 20,000 more households will be able to recycle their plastic bags and wrapping from home, as the second phase of the scheme is rolled out to selected collection routes across the area in May. The programme began in October 2022 with collections from almost 2,000 homes in Chipping Sodbury, Bradley Stoke, Olveston and Alveston.

The packaging that can be recycled for the trial includes all plastic bags and wrappers (e.g. packets/packages from sweets, crisps, multipack wrapping, sleeves from plastic bottles, packaging from cheese, meat and fish, microwavable food packets, plastic film lids, bubble wrap, cling film and net bags from fruit/vegetables).

The new collection routes cover more areas in South Gloucestershire with a wider mix of types of homes in urban and rural communities. Residents on the new trial routes should have already received information about the collections in advance and been given a pack of bags in which to collect their plastic bags and wrapping. Once full, the bag should be tied securely and put it in one of their recycling boxes on their normal collection day. There has been some confusion due to discrepancies between the council's instructions and the information written on some of the bags provided. This was due to the distribution of some leftover trial bags from other participating authorities. The information in the council's written instructions is correct. South Gloucestershire Council is not collecting pet food packets or baby food packets as part of this trial.

The nationwide pilot project is fully funded by the Flexible Plastic Fund (FPF), DEFRA (Department for Environment, Food and Rural Affairs) and UK Research & Innovation's Smart Sustainable Plastic Packaging (SSPP) Challenge until March 2025, and is project managed by SUEZ Recycling and Recovery UK Ltd.

The aim of the trial is to understand how plastic bags and wrapping recycling works when collected from households on a large scale. This next phase will help councils, government and the waste industry understand what infrastructure will need to be put in place to allow all councils to offer these the collections in the future. The council plan to roll out the service to all households in South Gloucestershire by 2026. Residents who would like to recycle their plastic bags and wrapping who are not part of the pilot can take them to most large supermarkets when they do their regular shopping.

Page 2 of 12 Signed..... Date.....

10/6/24

MINUTES OF ANNUAL FULL PARISH COUNCIL MEETING

Monday 13th May 2024 at 7pm, Mafeking Hall

The expanded trial covers the following streets in Coalpit Heath:

Beesmoor Road
Vicarage Road
Manor Close
Homestead Close
Church Road (Numbers 2 – 25 only)

It also covers the following streets in Westerleigh:

Broad Lane
Dodmore Crossing
Mill Crescent
Newman Close
Old Mill Close
Shorthill Road
The Quadrangle
Westerleigh Road

From Avon & Somerset police - PC Laurence Earley gave a report on crime in Westerleigh section – only 1 serious incident on Westerleigh Rd causing road closure.

3698. To RECEIVE questions and comments from members of the public present with respect to business on the agenda (in accordance with Standing Orders 3 e-3 i)

None

3699. To APPOINT members to existing committees

RESOLVED:

Environment & Leisure Committee	Chair (ex officio) CG, AH, PK
Finance & General Purposes Committee	Chair (ex officio) JL, TC, KK
LNAP working group	RD, JL, CG
COMMS working group	SS, RD, RM, JL

The number of Cllrs on these committees should be reconsidered at a later date.

3700. To Review and APPROVE delegation arrangements to committees, sub-committees, staff and other local authorities

RESOLVED: To defer this item to next meeting as Clerk is absent.

3701. To Review and APPROVE the terms of reference for committees

RESOLVED: To defer this item to next meeting as Clerk is absent.

3702. To APPOINT representatives to outside bodies and APPROVE arrangements for reporting back

RESOLVED:

Westerleigh Village Hall Management Committee	Cllr C Goddard appointed by AGM
Avon Pension Fund	Chair of PC; Chairs of F&GP Committee & Staffing Sub Committee (tba at F & GP)
Avon Local Councils Associations (ALCA)	Chair of PC

Cllr King arrived and agreed to be added to the E & L Committee Minute 3699.

3703. To REVIEW and APPROVE Standing Orders

RESOLVED: To defer this item to next meeting as Clerk is absent.

Page 3 of 12 Signed  Date 10/6/24

MINUTES OF ANNUAL FULL PARISH COUNCIL MEETING

Monday 13th May 2024 at 7pm, Mafeking Hall

3704. To REVIEW and APPROVE Financial Regulations

RESOLVED: To defer this item to next meeting as Clerk is absent.

3705. To APPROVE the time and place of ordinary meetings of the full Council up to and including the next annual meeting of Full Council

RESOLVED: To defer this item to next meeting as Clerk is absent.

FINANCE

3706. RFO to report on 2023/2024 Finances

The RFO presented her report on the 23/24 Finances and also outlining the 24/25 budget. The report can be read at <https://www.westerleighcoalpitheathparishcouncil.gov.uk/wp-content/uploads/2020/05/RFO-Report-for-13.5.24-APC-meeting.docx>

The Chair thanked the finance officer.

3707. To APPROVE Section 1 of the Annual Return – Annual Governance Statement 2023/24 for

Westerleigh & Coalpit Heath PC

RESOLVED: To APPROVE AGAR Section 1 which was signed by the Chair and the Finance Officer (RFO).

3708. To receive Internal Audit report and NOTE matters arising

NOTED. There were NO significant matters arising.

3709. To APPROVE accounts for the year ending 31st March 2024 (including Asset Register)

RESOLVED: To APPROVE the accounts which were signed by the Chair and the Finance Officer (RFO).

3710. To APPROVE section 2 of the Annual Return – Accounting Statement 2023/2024 for Westerleigh & Coalpit Heath PC

RESOLVED: To APPROVE section 2 of the AGAR which was signed by the Chair.

3711. To APPROVE Period for the Exercise of Public Rights for 2023/2024 Accounts

RESOLVED: To APPROVE the dates for the Period for the Exercise of Public Rights to be June 3rd 2024 – July 12th 2024. During this time the Notice and the AGAR documents will appear on PC noticeboards. All accounts documentation will also be available on the website.

3712. To CONSIDER matters arising from internal audit

There were NO significant matters arising. Minor details will be covered at the next F & GP meeting on July 22nd.

3713. To APPROVE April 2024 payments made in accordance with FR 5.2

RESOLVED: The list of payments was APPROVED with no questions arising. See Appendix 1.

3714. To NOTE end of April 2024 Financial documents: Bank Statements & Reconciliation, receipts

NOTED with no questions arising.

3715. To NOTE FINAL BUDGET SHEET with April 2024 CIL included and final carry forward amounts

NOTED. The final budget sheet is attached as Appendix 2.

3716. To CONSIDER/ APPROVE Zurich Insurance Policy renewal (Yr 4 of 5 contract)

RESOLVED: To APPROVE payment of the Year 4 premium of £1843.78.

The RFO noted that the updated Asset Register will be forwarded to Zurich. Levels of liability and indemnity were APPROVED and remain unchanged.

Page 4 of 12 Signed  Date 10/6/24

MINUTES OF ANNUAL FULL PARISH COUNCIL MEETING

Monday 13th May 2024 at 7pm, Mafeking Hall

3717. To NOTE receipt of £28,391.49 VAT refund for 2023/2024 (if received)
NOTED. The RFO reported the amount had been received to the PC current account on April 9th 2024.

3718. To consider and APPROVE any Grant Applications

(i) Pauls Place Coalpit Heath £4229.90

RESOLVED: To APPROVE a grant of £1000 to Paul's Place.

3719. To RECEIVE and take a DECISION on any other finance matters

(i) To NOTE 1st July 2024 renewal of 2 x Microsoft 365 licences at £19.24 each up from £18.37 each (4.7%)
NOTED

(ii) To APPROVE request to purchase turf (60 sq m) and edging board to restore areas at Bitterwell Lake disturbed during outflow repair works –approx £400 + delivery

RESOLVED: To defer this item as Clerk is absent and more info/consideration is needed.

(iii) To APPROVE a revised quote for replacement trim trail equipment at Westerleigh Playing Field

RESOLVED: To defer this item to next meeting as Clerk is absent.

(iv) To APPROVE recommendation to install bleed kits across parish defibrillators
The RFO had provided details of schemes. The recommendation was the Avon & Somerset Police Legacy scheme at a cost of £199 per unit.

RESOLVED: To APPROVE installation of Bleed Kits to 5 PC owned defibrillators and 1 at Ye Olde Inn.

This expenditure will come from CIL/S106 funds. RFO to progress with Avon & Somerset police

(v) To NOTE installation of dog signage at Pansy Vale: cost £15 + installation
NOTED

(vi) To APPROVE further proposed advertising to attract additional councillors (one vacancy):
Additional Frome Valley Voice advert, Blackberry Park noticeboard poster

RESOLVED: To APPROVE advertising for new Parish Councillors in conjunction with RFO/budgets etc.

(vii) The RFO reported receipt of the CIL/S106 payment of £64872.73 on 13/5. The 2024 solar benefit payment from AEE Renewables (Says Court Farm agreement) of £19800 is still outstanding. (Post Meeting Note - the solar benefit was received on 14.5.2024)

3720. To RECEIVE an update on issues at Bitterwell Lake Chalet and take a DECISION on required action

(i) Note purchase of replacement washing machine by tenant
NOTED and that it no longer forms part of PC owned inventory

(ii) Render issues – outcome of survey and next steps including APPROVAL of quotes

RESOLVED: To defer this item to next meeting as Clerk is absent.

3721. PLANNING

a) To NOTE planning comments submitted since last meeting

NOTED. See Appendix 3.

b) To NOTE planning decisions made by South Gloucestershire Council since last meeting

NOTED. See appendix 4.

Page 5 of 12 Signed... Date 10/6/24

MINUTES OF ANNUAL FULL PARISH COUNCIL MEETING

Monday 13th May 2024 at 7pm, Mafeking Hall

- c) To discuss and COMMENT on any necessary Planning Applications or other Planning Matters:

- (i) P24/00749/F Carry out structural repairs to roof, reroof including installation of 6No rooflights and convert roof spaces to rooms, installation of staircase to provide access to new rooms. Ye Olde Inne Westerleigh Road Westerleigh South Gloucestershire BS37 8QP

RESOLVED: To submit a NO OBJECTION comment.

- (ii) P24/00744/LB Carry out structural repairs to roof, reroof including installation of 6No rooflights to rear roof slope and convert roof spaces to rooms, installation of staircase in existing to provide access to new rooms. Ye Olde Inne Westerleigh Road Westerleigh South Gloucestershire BS37 8QP

RESOLVED: To submit a NO OBJECTION comment and trust Conservation Officer will check the application.

- (iii) P24/00993/F Erection of 1no. self build dwelling with parking, cycle and bin storage, and associated works. Self Build Plot 11 Cow Leaze Blackberry Park Coalpit Heath

RESOLVED: To submit a NO OBJECTION comment.

- (iv) P24/00244/HH Demolition of detached garage to facilitate erection of side extension and raising of roofline including front and rear dormers to accommodate living space in the roof. Oakleigh Mays Hill Frampton Cotterell South Gloucestershire BS36 2NS [Reconsultation]

RESOLVED: To make no further comment as this has already been done.

3722. To RECEIVE Parish Councillor Reports – written submissions, taken as read with questions taken as necessary
NONE

ITEMS REQUIRING A RESOLUTION

3723. To discuss matters and take a DECISION on required actions arising from A432 Badminton Rd bridge closure:

- (i) Parking issues on Henfield Road

RESOLVED: To defer this item to next meeting as Clerk is absent.

- (ii) Petition to reopen Hambrook lights right turn – response from Cllr Chris Willmore

RESOLVED: To defer this item to next meeting as Clerk is absent.

3724. To RECEIVE information from Clerk regarding ongoing matters and take a DECISION on required action

- (i) Bitterwell Lake stone memorial bench

RESOLVED: To defer this item to next meeting as Clerk is absent.

- (ii) Westerleigh Playing Field signage

Defer this item to next meeting as Clerk is absent.

3725. To discuss any required CONSULTATIONS and COMMENT as necessary: NONE

ITEMS TO NOTE

3726. To NOTE Frampton Cotterell Youth Service quarterly update (Q4 Jan – March 2024) from FACE

NOTED

The Clerk is asked to check if SG Youth Awards are promoted enough in the group.

Page 6 of 12 Signed  Date 10/6/24

MINUTES OF ANNUAL FULL PARISH COUNCIL MEETING

Monday 13th May 2024 at 7pm, Mafeking Hall

3727. To NOTE confirmation from Electoral Services that the council may co-opt to the vacancy for Coalpit Heath ward (two vacancies in total)

NOTED

3728. To NOTE annual play inspection reports for Westerleigh Play Area and Newman's Field Play Area (April 2024) – Actions taken to be reported at next meeting

NOTED and to be covered at next meeting

3729. Correspondence/Communication with Westerleigh & Coalpit Heath Parish Council:

From South Gloucestershire Council:

- Prior notice of formal advertisement - Badminton Arms/Sainsburys, Badminton Road - Proposed Waiting Restrictions 23/04/24
- Confirmation from Electoral Services that no election has been requested and the council may co-opt to the councillor vacancy for Coalpit Heath ward (two vacancies in total) – 29th April 2024

Other received items

3730. To NOTE items considered urgent by the Chairman **NONE**

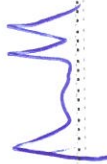
3731. To CONSIDER any exempt items **NONE**

3732. Dates of future Parish council meetings

Monday 10 th June	Full Council Meeting	Newman Room, Manor Hall
Monday 8 th July	Full Council Meeting	Westerleigh Village Hall
Monday 22 nd July	Finance & General Purposes Committee	Manor Hall, Red Brick Annex

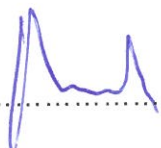
(Full list at www.westerleighcoalpitheathparishcouncil.gov.uk/meeting-dates)

The meeting was closed at 8pm

Page 7 of 12 Signed  Date 10/6/24

Appendix 1 List of Payments April 2024

Date	Description	Supplier	Net	VAT	Total
01/04/2024	Storage unit rental fee	PE King (Bristol) Ltd	73.33	14.67	88.00
02/04/2024	Microsoft licence agreement	Absolutely PC (GoCardless)	36.74	7.35	44.09
03/04/2024	Grass cutting	CPS Grounds Ltd	863.22	172.65	1,035.87
09/04/2024	PWLB loan repayment	PWLB lending facility	1,957.28		1,957.28
09/04/2024	Annual subscription	ALCA	889.70		889.70
09/04/2024	Fun Day Grant	Westerleigh Neighbourhood Watch	900.00		900.00
09/04/2024	Loo hire	Andyloos	159.60	31.92	191.52
09/04/2024	Grant	The Brightwell MS Therapy Centre	200.00		200.00
11/04/2024	Outside tap at Chalet	Plumber	180.00		180.00
15/04/2024	Grass cutting	CPS Grounds Ltd	830.92	166.19	997.11
16/04/2024	Signage	Sprint Print	20.00	4.00	24.00
17/04/2024	Aerator at Bitterwell Lake	EON	16.80	0.84	17.64
17/04/2024	Annual play inspections	Playsafety Ltd (RoSPA)	88.00	17.60	105.60
17/04/2024	Annual play inspections	Playsafety Ltd (RoSPA)	88.00	17.60	105.60
22/04/2024	Council mobile phone	H3G (Three)	2.50	0.50	3.00
22/04/2024	Holiday activity days	Swift Sports Coaching	1,600.00	320.00	1,920.00
23/04/2024	Chalet survey for render issue	Clear View Park Home Surveys	375.00	75.00	450.00
25/04/2024	PAYE	HMRC	425.22		425.22
25/04/2024	Monthly Pension payment	Avon Pension Fund	334.27		334.27
25/04/2024	Salary	SWSimmons			
25/04/2024	Salary	R Davis Deputy Clerk			
29/04/2024	Advert in FVV	Brigstowe Media	325.00	65.00	390.00
29/04/2024	Clerk training	ALCA	14.00		14.00
30/04/2024	Monthly Expenses	SWSimmons	90.04		90.04
30/04/2024	Monthly Expenses	R Davis Deputy Clerk	107.64		107.64
30/04/2024	Bank charges	Natwest	7.70		7.70



Appendix 2 Finalised 2024/2025 Budget

INCOME	C/F end of 23/24	2023_2024	2024_2025	Budget setting notes
General Parish income				
PRECEPT		£ 93,640.00	£ 97,970.00	1.01% CT Base increase plus a further 3.6%
Bitterwell Chalet Rental		£ 8,900.00 (£774 owing)	£ 9,288.00	From 1.12.23 £774 then rental to increase on Dec 1st 2024; Budget uses initial rate of £774
Fishing Rights		£ 5,250.00	£ 5,520.00	5.1% inc 1.4.2024
Bank interest		£ 2,700.00	£ 2,000.00	Predominantly Unity & Redwood; however expecting to use £56k for lake works;
Hire of field by football teams		£ 860.00	£ 120.00	Brimsham Green FC reduced use of field
SUB-TOTAL			£ 114,898.00	
Grant income				
CIL/S106	SEE BELOW	£ 46,844.00	£ 64,872.73	
Says Court Farm Solar Benefit	SEE BELOW	£ -	£ 19,800.00	
SUB-TOTAL			£ 84,672.73	
INCOME BUDGET TOTAL			£ 199,570.73	

EXPENDITURE BUDGET			C/F end of 23/24	2024_2025	Budget setting notes
FINANCE & ADMIN					
Bank charges				£ 180.00	
PWLB Loan repayments Loan 1		£ 1,948.74		£ 1,948.74	Split July & January
PWLB Loan repayments Loan 2		£ 3,914.56		£ 3,914.56	Split April & October
Staff costs (Salary/HMRC/Pension)	£ 940.29	£ 42,000.00		£ 47,000.00	As on line 4 AGAR Salary/HMRC/Pension only; include 1.4.23 & 1.4.24 increase estimates of 8%. Est NI £2600; Pension £5300 Salaries £39000; Est total £46900
Office expenses				£ 1,700.00	Includes council mobile/printer costs/storage/postage/antivirus/stationery
Clerk & RFO expenses		£ 4,500.00		£ 2,300.00	Includes mileage/ home office allowance/internet allowance
Councillor costs (expenses/training)		£ 320.00		£ 320.00	
Chairmans Allowance		£ -		£ -	
Clerk/RFO training			£ 177.75	£ 200.00	
Subscriptions/publications/tickets		£ 1,500.00		£ 1,600.00	ALCA/NALC/SLCC/CPRE/SCRIBE
Room Hire		£ 500.00		£ 300.00	
Insurance		£ 2,000.00		£ 2,000.00	A 10% increase in May 2024 (Yr 4 of 5) would be £1908
Advertising & Communications/Public engagement		£ 500.00	£ 500.00	£ 500.00	Some from individual budgets eg LNAP/Emergency Plan/or Signs from site budgets;
Office equipment		£ 300.00		£ 300.00	Potentially a further printer after KM contract ends
Audit fees		£ 755.00		£ 1,000.00	I/A £250 BDO £630 - expected to rise
GDPR		£ 200.00		£ 200.00	Potential new legislation or Training
Legal fees/consultancy		£ 500.00		£ 500.00	
Elections		£ 1,500.00	£ 1,150.00	£ 1,500.00	Costs - Uncontested £350; £1500 per year until 2027 election;
Manor Hall	£ 1,406.00	£ 8,000.00		£ 10,000.00	
Website design & host		£ 250.00		£ 250.00	Wordpress assistance/OLB/
Technology requirements (Cloud/licences etc)		£ 720.00		£ 700.00	MS365 £500 Cloudnext .gov domain, .org domain & emails £200
Remembrance Day wreaths		£ 50.00		£ 50.00	
FINANCE & ADMIN TOTAL	£ 2,346.29	£ 50,000.00	£ 1,827.75	£ 76,463.30	

ENVIRONMENT & LEISURE			C/F end of 23/24	2024_2025	Budget setting notes
Westerleigh Playing Field Inspections		£ 1,500.00		£ 1,500.00	
Westerleigh Playing Field repairs/maintenance		£ 1,000.00		£ 1,000.00	
Newman Field play inspections		£ 1,500.00		£ 1,500.00	
Newman Field play repairs/maintenance		£ 3,000.00		£ 3,000.00	
Dog & Litter Bins - emptying/repair		£ 8,500.00		£ 7,500.00	SGC service - allows for +5 bins and 10% localism increase
Bus shelter inspections/repairs/maintenance		£ 500.00		£ 810.00	
Public seats inspections/repairs/maintenance		£ 500.00	£ 500.00		
Pansy Vale works		£ 500.00	£ -		
The Pound works		£ 500.00	£ -	£ 1,000.00	
Mayshill works		£ 500.00	£ -		
Ivory Wood works		£ 500.00	£ -		
Cenotaph repairs/maintenance		£ 500.00		£ 500.00	
Grass cutting: Parish contract & SGC contract		£ 13,500.00		£ 13,500.00	Includes 10% potential increases from SGC and CPS
Tree works (Ash Die-back/other felling/replanting)	£ 2,921.92	£ 2,000.00	3025.92	£ 1,000.00	Reduced as under control; other tree projects from benefit funds or site funds
Bitterwell accessible toilet		£ 2,750.00		£ 2,200.00	Currently £2006 for 23/24
Bitterwell aerator electricity & repairs		£ 1,000.00		£ 1,500.00	big increase expected even though Paul being frugal
Bitterwell Lake repairs				£ -	From benefit funds
Bitterwell Lake CHALET	£ 5,036.71	£ 3,036.70	5990.61	£ 3,424.70	Chalet rental minus loan repayments - surplus at eoy to be c/fwd; depends on rental above;
ENVIRONMENT & LEISURE BUDGET TOTAL	£ 7,958.63	£ 12,000.00	£ 9,516.53	£ 38,434.70	

GRANTS & BENEFITS BUDGET	C/F		C/Fwd	2024_2025	Budget setting notes
S137 free resource OR General Grant Fund (GPoC)		£ 15,000.00		£ 20,000.00	From reserves; No carry forward.
CIL/S106 fund	£ 25,838.32	£ 46,844.09	£ 23,238.41	£ 59,806.11	
CIL/S106 sub fund for BINS	£ 4,221.00		2451	£ -	
CIL/S106 sub fund for FC Youth provision				£ 5,066.62	24/25 13% of £38974
CIL/S106 sub fund for WPF & Newman EQUIPMENT	£ 40,000.00		25000		
Says Court Solar Farm Community Benefit fund	£ 67,991.83		£ 2,552.93	£ 9,800.00	
Says Court sub fund for LNAP	£ 4,489.53		£ 4,168.24	£ -	
Says Court sub fund for activity days			0	£ 10,000.00	
GRANTS & BENEFITS BUDGET TOTAL	£ 142,540.68	£ 100,000.00	£ 57,410.58	104672.73	

TOTAL EXPENDITURE BUDGET	£ 152,945.89	£ 101,720.00	£ 68,754.86	£ 219,570.73	
---------------------------------	---------------------	---------------------	--------------------	---------------------	--

NOTES on overall budget				
Difference between Income & Expenditure budgets				General Income £114898. Finance & Admin & Operational E & L expenditure £114898 A balanced budget

Appendix 3 Westerleigh & Coalpit Heath Parish Council planning comments submitted since the April 2024 meeting

P24/00769/F Erection of 1no. composting toilet. Church Yard At St James Church Westerleigh Road Westerleigh South Gloucestershire BS37 8QP

Cllr Goddard declared an interest and did not comment.

Westerleigh & Coalpit Heath Parish Council has NO OBJECTION to this application provided that the Conservation Officer has no concerns about the proposed location.

P24/00821/HH Alteration of garage door to double doors, addition of 2no. windows to eastern elevation, installation of 1no. door and 1no. window to rear elevation, and alteration of window locations to side elevation (Retrospective) Rosewood Cottage Huckford Lane Winterbourne South Gloucestershire BS36 1AP

Westerleigh & Coalpit Heath Parish Council has NO OBJECTION to this application provided that permitted development rights are removed and the planning officer attaches a condition to restrict the building to ancillary usage.

Page 11 of 12 Signed  Date 10/6/24

Appendix 4 Planning decisions since April 2024 Parish Council meeting

Description	Westerleigh & Coalpit Heath Parish Council Comment submitted	Notice	Decision	Decision on Date
i) <u>P24/00099/HH</u> <u>Removal of existing front porch and erection of a replacement UPVC porch. (retrospective)</u> <u>Highfield House 101 Badminton Road Coalpit Heath South Gloucestershire BS36 2TD</u>	Westerleigh & Coalpit Heath Parish Council has NO OBJECTION to this application. (Delegated)	06/03/2024	Approve with conditions.	08/04/2024
ii) <u>P24/00393/HH</u> <u>Installation of air source heat pump. 10 Oakwood Gardens Coalpit Heath South Gloucestershire BS36 2NB</u>	Westerleigh & Coalpit Heath Parish Council has NO OBJECTION to this application. (Delegated)	16/02/2024	Approve with conditions.	11/04/2024
iii) <u>P24/00708/CLP</u> <u>Installation of 1no. rear roof dormer. 9 Station Road Coalpit Heath South Gloucestershire BS36 2TJ</u>	Westerleigh & Coalpit Heath Parish Council makes NO COMMENT on this application.	18/03/2024	Approve Certificate of Lawfulness.	15/04/2024
iv) <u>P24/00623/TRE</u> <u>Works to crown reduce 1no. Cedar tree by 1-1.5 metres. Covered by Tree Preservation Order</u> <u>SGTPO 42/14 dated 6th May 2015. 53 South View Crescent Coalpit Heath South Gloucestershire BS36 2LR</u>	Westerleigh & Coalpit Heath Parish Council has NO OBJECTION to this application. (Delegated)	11/03/2024	Approve with conditions	18/04/2024
v) <u>P24/00359/HH</u> <u>Erection of single storey rear and side extension to provide additional living accommodation.</u> <u>Installation of rear dormer to facilitate loft conversion. 9 Station Road Coalpit Heath South Gloucestershire BS36 2TJ</u>	Westerleigh & Coalpit Heath Parish Council has no objection to this application. (Delegated)	13/02/2024	Approve with conditions.	19/04/2024

Date.....
10/6/24