

An ORDINARY MEETING of the PARISH COUNCIL will be held on **Monday 8th July at 7.00pm** at Westerleigh Village Hall and the following business will be transacted. All Councillors are summoned to attend.

Rachel Davis

Rachel Davis (Clerk to Westerleigh & Coalpit Heath Parish Council)

1st July 2024

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human Rights.

SUPPLEMENTARY AGENDA –WESTERLEIGH & COALPIT HEATH PARISH COUNCIL MEETING JULY 2024

1. To NOTE apologies for absence
2. To RECEIVE Declarations of Interest relating to this meeting, as required by the Council's Code of Conduct for Members and the Localism Act 2011
3. To APPROVE [Minutes](#) of Parish Council meeting held on 10th June 2024.
4. To RECEIVE reports from South Gloucestershire Councillors on matters relating to the Parish
None
5. To RECEIVE questions and comments from members of the public present with respect to business on the agenda (in accordance with Standing Orders 3 e-3 i)

FINANCE

6. To APPROVE June 2024 payments made in accordance with FR 6.9
7. To NOTE end of June 2024 Financial documents: Bank Statements & Reconciliation, receipts
8. To consider and APPROVE any Grant Applications
(i) To NOTE Decision and RFO comments regarding Frampton Festival grant application
9. To RECEIVE information and take a DECISION on any other finance matters
(i) Westerleigh Village Hall/ WPF boundary railings – cost tbc
(ii) To decide/approve Communications – Blackberry Park leaflet drop, reprint WCHPC guide, Blackberry Park picnic 14th July 2024.
(iii) To NOTE any progress or queries from BDO with External Audit
(iv) To APPROVE new EON electricity tariff for Bitterwell Lake aerator
(v) To NOTE the next Finance & General Purposes Committee meeting (22nd July, 7pm Manor Hall, Red Brick Annex) and APPOINT an additional member to the committee.
10. To RECEIVE an update on issues at Bitterwell Lake Chalet and take a DECISION on required action
(i) To NOTE progress with site visit and order with Prestige Developments for render work at Bitterwell Chalet
(ii) To APPROVE which funding pot render rectification works will be funded from

11. **PLANNING**

- a) To RECEIVE a presentation from developers/ promoters of Land at Frampton Cotterell, Park Lane (prior to submission of outline planning application for 90 dwellings)
- b) To RECEIVE a presentation from the Coalpit Heath Cricket Club re app P24/01250/F
- c) To NOTE planning comments submitted since last meeting None
- d) To NOTE planning decisions made by South Gloucestershire Council since last meeting (*circulated*)
- e) To discuss and COMMENT on any necessary Planning Applications or other Planning Matters:
 - (i) [P24/01424/HH](#) Erection of a single storey rear extension to form additional living accommodation. Installation of cladding to rear dormer. 31 Station Road Coalpit Heath South Gloucestershire BS36 2TJ
 - (ii) [P24/01250/F](#) Installation of replacement septic tank, siting of shipping container for storage and installation of new boundary fencing and gate. Refurbishment of existing carpark to include 5no. extra parking spaces. Coalpit Heath Cricket Club Ram Hill Coalpit Heath South Gloucestershire BS36 2T
 - (iii) [P24/01574/HH](#) Erection of 1no. carport. The Woodlands Ram Hill Coalpit Heath South Gloucestershire BS36 2UF
 - (iv) To discuss and RESPOND to the consultation on the proposal for 90 dwellings on Land at Frampton Cotterell, Park Lane (prior to submission of outline planning application)

12. To RECEIVE Parish Councillor Reports – written submissions, taken as read with questions taken as necessary

ITEMS REQUIRING A RESOLUTION

13. To discuss matters and take a DECISION on required actions arising from A432 Badminton Rd bridge closure:
- (i) National Highways/ South Gloucestershire Council Highways proposals for surrounding roads (presented at 17th and 20th May events)
 - (ii) Parking issues on Henfield Road (including parking for evening football training sessions on the Manor School Field – *correspondence circulated*)
 - (iii) Petition to reopen Hambrook lights right turn – response from Cllr Chris Willmore (*circulated*)
14. To RECEIVE information from Clerk regarding ongoing matters and take a DECISION on required action
- (i) Briefing paper from South Gloucestershire Council on Ruffet Road junction design for summer 2024 consultation on the A432 Corridor project (*circulated*)
 - (ii) Bleed kit installation – publicity and checks
 - (iii) Bitterwell Lake stone memorial bench proposal
 - (iv) Westerleigh Playing Field trim trail replacement update
 - (v) Parking issues outside St James the Great Church Westerleigh
15. To discuss any required CONSULTATIONS and COMMENT as necessary:

ITEMS TO NOTE

16. To NOTE Inspection reported for Newman Field aerial runway (July 2024) and action taken
17. Correspondence/Communication with Westerleigh & Coalpit Heath Parish Council:
From South Gloucestershire Council:
-A432 Improvements Virtual Pop-up Meeting – Mon 29 July, 6pm, MS Teams **Join the A432 Improvements Consultation Pop up here**
-Closure of Nibley Lane for bridge inspection works – one night 10pm – 8am, 24 August

-19/06/2024 Home Upgrade Grant scheme for homes with no gas connection - income eligibility criteria increased to £36,000 <https://warmandwell.co.uk/grants-and-funding/home-upgrade-grant/>
-24/06/2024 National Highways - M4 junctions 17 to 19: safety barrier improvements. Monday 15 July to Thursday 15 August. Sunday to Thursdays, 8.30pm to 4.30am. **During this time, there will be lane and hard shoulder closures on the M4 between junctions 17 and 19. A least one lane will remain open.**