



AN ORDINARY MEETING of the PARISH COUNCIL will be held on **Monday 15th January at 7.00pm** at **Manor Hall, Newman Room** and the following business will be transacted. All Councillors are summoned to attend.

Rachel Davis

Rachel Davis (Clerk to Westerleigh & Coalpit Heath Parish Council)
10th January 2024

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human Rights.

SUPPLEMENTARY AGENDA –WESTERLEIGH & COALPIT HEATH PARISH COUNCIL JANUARY 2024

1. To NOTE apologies for absence
2. To RECEIVE Declarations of Interest relating to this meeting, as required by the Council's Code of Conduct for Members and the Localism Act 2011
3. To APPROVE *Minutes* of Parish Council meeting held on 11th December 2023
4. To RECEIVE reports from South Gloucestershire Councillors on matters relating to the Parish **Westerleigh & Coalpit Heath Parish Council – District Councillors' Report**

Monday 15th January 2024

National Highways Announce A432 Bridge Replacement Plans

South Gloucestershire Council has reacted to National Highways' announcement that the A432 M4 overbridge will be closing for approximately two years whilst they replace the structure and reroute utilities. Work will begin in January 2024.

Council Leader Councillor Claire Young said: "We are as disappointed as residents are to hear this news, although we recognise National Highways are acting as a matter of safety in the interest of all bridge and motorway users. Our highways team is working closely with National Highways and will continue to work to keep people moving as freely as possible around the area and will endeavour to help fill any transport gaps where possible."

National Highways has announced plans to install a new bridge that will allow for smoother and safer journeys. The bridge replacement programme has been fast-tracked to get the best solution in place as quickly as possible. The council will feed into the design process to see if any network improvements might be achievable without delaying the project.

Following discussions with the council, National Highways has funded a shuttle bus since October and the council will continue to discuss further mitigating factors to help residents who have had transport issues since the closure of the bridge.

A new video of Council Leader Councillor Claire Young and Co-Leader Councillor Ian Boulton discussing the announcement with National Highways is available at <https://www.youtube.com/watch?v=5vkxAFn8nC8>

Local Plan Phase 3 Consultation Commences

South Gloucestershire Council has started its draft Local Plan Phase 3 consultation. It is vital that residents, town/parish councils and community groups use this opportunity to register their views, support those parts of the plan they feel are correct, and suggest where the final plan can be improved.

The council will be publishing details a series of community engagement events on the local plan to allow town/parish councillors and residents to ask officers questions about the emerging strategy and the next stages in the local plan process.

The draft plan sets out how South Gloucestershire could meet its expected housing demand without embarking on large-scale building projects to create entirely new freestanding communities in the countryside. Development should instead be focussed on the urban fringe and, where appropriate, to have small schemes in rural communities. And where necessary, improvements will need to be made to existing services for new and existing residents.

The updated Local Plan Delivery Programme timetable envisages that the final draft of Local Plan will be submitted to the Secretary of State for Levelling Up, Housing & Communities in October 2024. It will, following a public examination at the start of 2025, ultimately be assessed by the Planning Inspectorate to ensure it meets its legal requirements. Following the publication of the Inspector's Report the aim would be for the council to formally adopt the Local Plan in the Autumn of 2025.

Alongside the updated draft Local Plan, new policies on a range of issues managed through the council's planning process are also being published. These include draft policies on:

- Providing space for renewable energy generation
- Supporting the council's commitment to net zero covering: renewable and low carbon energy systems, climate change mitigation, adaptation and resilience, embodied carbon, energy management in new development, community energy
- Provision for Gypsy/Traveller and Travelling Showpeople communities
- Affordable Homes policy
- Economy and jobs policy
- Town centres policy

This final phase of public consultation commenced on Wednesday 6th December and will close on Friday 16th February. It includes all the relevant maps as well as the evidence base the proposals are based upon. Residents can find all of that, dates and locations of scheduled engagement events and instructions on how to submit comments at <https://consultations.southglos.gov.uk/LPP3/>. One of the scheduled engagement events will be held at **Henfield Hall on Wednesday 31st January (3.45 – 6.45 p.m.)**. **This will give parishioners the opportunity of asking council officers about the emerging strategy.**

5. To RECEIVE questions and comments from members of the public present with respect to business on the agenda (in accordance with Standing Orders 3 e-3 i)

6. **PLANNING**

- a) To NOTE planning comments submitted since last meeting
- b) To NOTE planning decisions made by South Gloucestershire Council since last meeting
- c) To discuss and COMMENT on any necessary Planning Applications or other Planning Matters:
 - (i) [P23/03476/TRE](#) | Works to fell 4 no. Oak all trees covered by SGTPO 03/97, dated 21/10/1997 | Rear Of 280/290 Badminton Road Coalpit Heath South Gloucestershire BS36 2NB
 - (ii) [P24/00035/F](#) | Erection of 1no. detached dwelling with associated works. | Land Off Westerleigh Road Westerleigh South Gloucestershire BS37 8QH

FINANCE

- 7. To APPROVE December payments made in accordance with FR 5.2.
- 8. To NOTE receipt of end of December 2023 Financial documents: Bank Statements, receipts lists, Bank Reconciliation
- 9. To RECEIVE update information in relation to Bitterwell Lake outflow works and take a DECISION on any required action

10. To consider and APPROVE funding for any grant applications
11. To consider and APPROVE membership of CPRE £60 for the year
12. To consider and APPROVE a contribution to replace damaged gatepost at Henfield Hall car park
13. To receive any other report from the RFO
14. To RECEIVE Parish Councillor Reports – written submissions, taken as read with questions taken as necessary

ITEMS REQUIRING A RESOLUTION

15. To discuss and take a DECISION on a REVISED request from South Gloucestershire Council to adopt a smaller part of the Kendleshire triangle as highway (to accommodate a design for a safe crossing point and cycle track/ footway)
16. To discuss matters and take a DECISION on required actions relating to road safety concerns/ safe crossing places at the following locations: Church Rd/ Badminton Rd bus stop, Henfield Rd, Beesmoor Rd
17. To discuss matters and take a DECISION on required actions arising from A432 Badminton Rd bridge closure
 - (i) Speeding in Westerleigh
 - (ii) Speeding in Coalpit Heath –Henfield Rd, Ram Hill
18. To discuss matters and take a DECISION on required actions arising from parking issues on Henfield Road
19. To take a DECISION on actions to publicise South Gloucestershire Local Plan Consultation and local engagement events <https://consultations.southglos.gov.uk/LPP3/consultationHome> .
Pucklechurch Community Centre - Monday 22 January 2024 (3.30pm-6.30pm)
Henfield Hall, Coalpit Heath - Wednesday 31 January 2024 (3.45pm-6.45pm)
20. To consider and APPROVE the following policies for adoption:
 - (i) Document Retention Policy
21. To RECEIVE information from Clerk regarding ongoing matters and take a DECISION on required action
22. To RECEIVE an update on issues at Bitterwell Lake Chalet and take a DECISION on required action
 - (i) Rat problem
 - (ii) Render issue
23. To discuss any required CONSULTATIONS and COMMENT as necessary:
 - (i) South Gloucestershire Local Plan Consultation – Available to view from 6th Dec [SCG consultation page https://beta.southglos.gov.uk/new-local-plan/](https://beta.southglos.gov.uk/new-local-plan/) Deadline 16th Feb 2024
NOTE – Frampton Nature Group response circulated for consideration
 - (ii) PT.7813 - Informal Consultation - Application to divert footpath LWE 39 at Box Hedge Farm, Coalpit Heath
https://consultations.southglos.gov.uk/PT7813_LWE39/consultationHome

ITEMS TO NOTE

24. Correspondence/Communication with Westerleigh & Coalpit Heath Parish Council:
From South Gloucestershire Council:

Other received items

Warm & Well project email – 10/01/2024

25. To NOTE items considered urgent by the Chairman

26. To CONSIDER any exempt items

27. Dates of future Parish council meetings

Mon 12 th February	Full Council	7pm	Westerleigh Village Hall
Mon 11 th March	Full Council	7pm	Henfield Hall, Ram Hill
Mon 25 th March	Finance Committee	7pm	Red brick annex Manor Hall

(Full list at www.westerleighcoalpitheathparishcouncil.gov.uk/meeting-dates)