



AN ORDINARY MEETING of the PARISH COUNCIL will be held on **Monday 8th April at 7.00pm** at **Westerleigh Village Hall** and the following business will be transacted. All Councillors are summoned to attend.

Rachel Davis

Rachel Davis (Clerk to Westerleigh & Coalpit Heath Parish Council)
3rd April 2024

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human Rights.

SUPPLEMENTARY AGENDA –WESTERLEIGH & COALPIT HEATH PARISH COUNCIL APRIL 2024

1. To NOTE apologies for absence
2. To RECEIVE Declarations of Interest relating to this meeting, as required by the Council's Code of Conduct for Members and the Localism Act 2011
3. To APPROVE [Minutes](#) of Parish Council meeting held on 11th March 2024.
4. To RECEIVE reports from South Gloucestershire Councillors on matters relating to the Parish

Westerleigh & Coalpit Heath Parish Council – District Councillors' Report **Monday 8th April 2024**

Successful Prosecution for Obstructing Public Right of Way

A Thornbury resident has been ordered to pay a total of £8,155.60 in fines and costs after South Gloucestershire Council prosecuted him for the wilful obstruction of a public right of way. The resident, of Lower Morton in Thornbury, appeared at Bristol Magistrates Court on Monday 18th March after South Gloucestershire Council's Public Rights of Way team prosecuted him for blocking two public footpaths that crossed his land. He was found guilty of obstructing the public right of way, contrary to Section 137 of the Highways Act 1980, and handed a £5,000 fine, along with £1,155.60 in costs and a £2,000 victim surcharge.

The court heard that a report was sent to the council from a member of the public in February 2023 stating that the public footpaths had been blocked for several months (the property was purchased by in June 2021). The council's Public Rights of Way team investigated and found that he had blocked two public footpaths that crossed his land with Heras fencing and had put up a number of notices saying that the paths were temporarily closed. A temporary closure had not in fact been applied for. The team sent a letter in May 2023 informing him that this was an offence; it was, however, ignored and no attempt was made at any time to engage with the council regarding the offences. The council was left with no option other than to issue a court summons to the resident for the unlawful obstructions.

Mark King, Service Director of Place Operations at South Gloucestershire Council said: "We're pleased with this result, which is the first time the council has had to resort to a prosecution of this type. There are 783 miles (1257km) of public rights of ways across South Gloucestershire and we have a responsibility for making sure that they are usable, safe, legal and enjoyable, in partnership with town and parish councils, landowners and the public.

"Hopefully this will act as a deterrent for anyone breaking the law with regards to accessing land. Public rights of way are a legally protected right for the public to pass, giving access to the countryside and

urban areas. They are classed as Highways and their obstruction without lawful authority is an offence that can result in up to 51 weeks in prison or an unlimited fine, or both.”

To report a suspected issue to the council’s Public Rights of Way team email rightsofway@southglos.gov.uk or telephone 01454 868004. More information can be found at www.southglos.gov.uk/prow.

Consultations

Getting About In Yate is a project being run by South Gloucestershire Council that aims to gather information about how people currently travel around Yate for local journeys (e.g. going to the shops, school, health appointments, etc.). It’s not solely addressed at residents in Yate; it’s also keen to hear from those who come to Yate to access local amenities available in the town. The council wishes to understand the barriers people may face which prevents them from making those journeys on foot, wheeling (use a wheelchair, mobility scooter or pushchair) or by bike. The information gathered will be used to help plan improvements which will make it easier and more pleasant for people to walk, wheel or cycle.

More information can be found at <http://www.southglos.gov.uk/getting-about-in-yate>. The closing date for responses is 10th April.

5. To RECEIVE questions and comments from members of the public present with respect to business on the agenda (in accordance with Standing Orders 3 e-3 i)
6. **PLANNING**
 - a) To NOTE planning comments submitted since last meeting
 - b) To NOTE planning decisions made by South Gloucestershire Council since last meeting
 - c) To discuss and COMMENT on any necessary Planning Applications or other Planning Matters:
 - (i) [P24/00620/F](#) Erection of 1 no. new (self-build) dwelling with associated works. | Plot 5 Blackberry Park Coalpit Heath Bristol Gloucestershire BS36 1AT
 - (ii) [P24/00567/HH](#) Demolition of existing rear extension and 2 no. detached outbuildings. Erection of single storey rear extension, 2 no. side extensions and detached garage. 278 Badminton Road Coalpit Heath South Gloucestershire BS36 2QW
 - (iii) [P24/00574/F](#) Change of use of land to scaffolding yard (Use Class B8) and the erection of a site office (retrospective). Land At Oakley Green Garden Centre Oakley Green Westerleigh South Gloucestershire BS37 8QZ
 - (iv) [P24/00708/CLP](#) Installation of 1no. rear roof dormer. 9 Station Road Coalpit Heath South Gloucestershire BS36 2TJ
 - (v) [P24/00758/HH](#) Installation of 2no. front dormers, and erection of 1no. front bay window to form additional living accommodation. 10 Manor Close Coalpit Heath South Gloucestershire BS36 2RR
 - (vi) [P24/00740/F](#) Erection of a single storey extension to form additional living accommodation. Change of use of land to residential (Class C3) as defined in the Town and Country Planning (Use Classes) Order 1987 (as amended). Ironstones Mays Hill Frampton Cotterell South Gloucestershire BS36 2NS
 - (vii) [P24/00734/LB](#) Internal and external alterations with the demolition of conservatory, removal and replacement of doors on east elevation and replacement with windows, erection of single storey side extension, and demolition of 2no. chimneys. Ironstones Mays Hill Frampton Cotterell South Gloucestershire BS36 2NS
 - (viii) [P24/00832/F](#) Erection of 1no. test rig. Unit X Wellington Drive Yate South Gloucestershire BS37 5NZ

FINANCE

7. To RECEIVE the [draft minutes](#) of the Finance & General Purposes Committee meeting held on 25th March 2024 and APPROVE any decisions contained therein
8. To APPROVE March 2024 payments made in accordance with FR 5.2

9. To NOTE end of March 2024 Financial documents: Bank Statements & Reconciliation, receipts, EOY rec
10. To NOTE 24/25 Budget sheet with EOY carry forwards and CIL/S106 confirmation (if available)
11. To consider and APPROVE funding for any grant applications
 - (i) Westerleigh Fun Day 15th June 2024 from Westerleigh Neighbourhood Watch: £900
 - (ii) The Brightwell (Multiple Sclerosis Clinic Bradley Stoke): £200
12. To receive any other report or business from the RFO
 - (i) To APPROVE funding for tree condition surveys of Newman's Field & Bitterwell Lake, Mayshill Triangle and Pansy Vale: total cost £800
 - (ii) To NOTE 23/24 audit processes and timescales
 - (iii) To NOTE 2024 2025 Avon Pension Fund Employer Contribution & Surplus position
 - (iv) To NOTE/DISCUSS/APPROVE ALCA/NALC 2024 annual subscription: £889.70
13. To RECEIVE an update on issues at Bitterwell Lake Chalet and take a DECISION on required action
 - (i) Render issue – APPROVE independent buildings survey: £375
14. To RECEIVE Parish Councillor Reports – written submissions, taken as read with questions taken as necessary

ITEMS REQUIRING A RESOLUTION

15. To consider draft Westerleigh Playing Field football & cricket pitch user agreement (2024 onwards) and 2024/25 hire charges, and APPROVE
16. To discuss and take a DECISION on proposed advertising to attract additional councillors (one vacancy): Frome Valley Voice full page: £325, any other activities
17. To discuss matters and take a DECISION on required actions arising from A432 Badminton Rd bridge closure:
 - (i) Parking issues on Henfield Road
18. To RECEIVE information from Clerk regarding ongoing matters and take a DECISION on required action
 - (i) Feedback from pre-consultation on plans for the Coalpit Heath Village Badminton Road section of the South Gloucestershire Council A432 corridor project
 - (ii) Bitterwell Lake memorial stone options
 - (iii) Memorial bench request- Bitterwell Lake car park
19. To discuss any required CONSULTATIONS and COMMENT as necessary:
 - (i) South Gloucestershire Council Plan 2024 -2028 Closing date 12th April 2024 <https://sgcouncilplan.commonplace.is/>
 - (ii) West of England Local Nature Recovery Toolkit – Closing date 12th May 2024 [Local Nature Recovery Toolkit \(naturerecoverywest.co.uk\)](http://www.localnaturerecoverywest.co.uk)
 - (iii) South Gloucestershire Council - Getting about in Yate <http://www.southglos.gov.uk/getting-about-in-yate> Closing date 10th April 2024

ITEMS TO NOTE

20. Correspondence/Communication with Westerleigh & Coalpit Heath Parish Council: From South Gloucestershire Council:

Other received items

Westerleigh United Charities annual distribution of funds – applications invited from Westerleigh residents under age 21 by 1st May 2024

21. To NOTE items considered urgent by the Chairman

22. To CONSIDER any exempt items

23. Dates of future Parish council meetings

Mon 13 th May	Annual Meeting of the Parish Council	Mafeking Hall, Serridge Lane BS36 2UF
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Monday 10 th June	Full Council Meeting	Newman Room, Manor Hall
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ANNUAL PARISH MEETING	Mon 22 nd April, 6.30pm	Westerleigh Village Hall
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(Full list at www.westerleighcoalpitheathparishcouncil.gov.uk/meeting-dates)