



An ORDINARY MEETING of the PARISH COUNCIL will be held on **Monday 13th January at 7.00pm** at Westerleigh Village Hall and the following business will be transacted. All Councillors are summoned to attend.

Rachel Davis

Rachel Davis (Clerk to Westerleigh & Coalpit Heath Parish Council)

8th January 2025

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human Rights.

SUPPLEMENTARY AGENDA –WESTERLEIGH & COALPIT HEATH PARISH COUNCIL MEETING JANUARY 2025

1. To NOTE apologies for absence
2. To RECEIVE Declarations of Interest relating to this meeting, as required by the Council's Code of Conduct for Members and the Localism Act 2011
3. To APPROVE [Minutes](#) of Parish Council meeting held on 9th December 2024.
4. To RECEIVE reports from South Gloucestershire Councillors on matters relating to the Parish
5. To RECEIVE questions and comments from members of the public present with respect to business on the agenda (in accordance with Standing Orders 3 e-3 i)

FINANCE

6. To APPROVE December 2024 payments made in accordance with FR 6.9
7. To NOTE end of December 2024 Financial documents: Statements & Reconciliations, receipts
8. To NOTE and discuss/approve 2024/2025 finance situation at end of Q3 with any arising required decisions
9. To NOTE Council Tax Base information
10. To consider and APPROVE any Grant Applications including:
11. To RECEIVE information and take a DECISION on any other finance matters including:
 - (i) Confirmation of SGC Localism Contract charges for 2025/26
 - (ii) Membership of CPRE – renewal and cost
 - (iii) To NOTE next F & GP Committee meeting date – Mon 7th April, 7pm @ Manor Hall Red Brick Annexe
 - (iv) To NOTE outcomes of annual Bitterwell Lake chalet landlord inspection (08.12.2024) and take a DECISION on required actions

PLANNING

- a) To NOTE planning comments submitted since last meeting

- b) To NOTE planning decisions made by South Gloucestershire Council since last meeting
- c) To discuss and COMMENT on any necessary Planning Applications or other Planning Matters:
 - (i) [P24/02830/HH](#) Installation of side glass roofed canopy. Heathfield Ram Hill Coalpit Heath South Gloucestershire BS36 2TZ
 - (ii) [P24/02862/HH](#) Erection of first floor and raising of roofline to form additional living accommodation. 282 Badminton Road Coalpit Heath South Gloucestershire BS36 2NN
 - (iii) [P24/02883/RVC](#) Variation of condition 4 attached to permission P24/00993/F to alter the approved plans. Erection of 1no. self build dwelling with parking, cycle and bin storage, and associated works. Self Build Plot 11 Cow Leaze Blackberry Park Coalpit Heath
 - (iv) [P24/02000/F](#) Demolition of 4 no. existing industrial buildings. Erection of 2 no. commercial buildings (Class Use B2, E (g) ii and E (g) iii with associated works including the provision of an electrical substation, parking, service yards, vehicle turning areas, landscaping, and modifications to access arrang... Land North Of Millbrook Road And West Of Lawrence Drive Stover Trading Estate Yate South Gloucestershire
 - (v) [P24/02991/MW](#) Variation of condition 4 attached to PT15/3875/MW to allow for storage of materials up to 7m in height. Removal of condition 2 attached to planning permission PT11/0214/MW dated 16 February 2011 to allow the change of use from agricultural land to use for 'in-vessel' composting of biodegradable g...Mays Hill Industrial Estate Mays Hill Frampton Cotterell South Gloucestershire
 - (vi) [P24/02956/F](#) Demolition of existing annex and erection of a 1no dwelling and detached garage (Use Class C3) with associated works. The Willows 95 North Road Yate South Gloucestershire BS37 7PR
 - (vii) [P25/00012/HH](#) Erection of front porch. Victor House 190 Badminton Road Coalpit Heath South Gloucestershire BS36 2SX
 - (viii) [P24/03001/F](#) Construction of a solar farm and battery storage containers together with associated works, equipment and infrastructure. Land At Mousewell Farm And Pool Farm Chipping Sodbury South Gloucestershire

- 13. To RECEIVE Parish Councillor Reports and any other Reports – written submissions, taken as read with questions taken as necessary

ITEMS REQUIRING A RESOLUTION

- 14. To discuss matters and take a DECISION on required actions arising from A432 Badminton Rd bridge closure:
 - (i) Update on South Gloucestershire Council response to surface water flooding (late Sept/ early Oct, again 24th Nov) on Henfield Road and traffic impact on Ram Hill
 - (ii) Update on ongoing speeding on Ram Hill and speeding/ driver behaviour on the Badminton Road (Beesmoor Rd to viaduct)
- 15. To discuss any required CONSULTATIONS and COMMENT as necessary:
 - (i) Western Gateway Sub National Transport Body Strategic Investment Plan [Consultation](#) (SIP) – 20.12.2024 – 02.02.2025
Webinars: [16th Jan 2025, 12:00 – 13:00](#) and [16th Jan 2025, 18:00 – 19:00](#)
 - (ii) Govt consultation '[Strengthening The Standards and Conduct Framework For Local Authorities in England](#)'- deadline 26.02.2025
 - (iii) SGC Consultation for a static street trader licence renewal: [LI25/0217/STS](#) - Ali Baba's Kebab Van to trade at Layby On Badminton Road, Winterbourne, Bristol, South Gloucestershire, BS36 1AW – deadline 29th Jan

ITEMS TO NOTE

- 16. To NOTE progress of South Gloucestershire Highways review re speeding in Westerleigh (from Shorthill Road to the Nibley Lane junction)

17. To NOTE annual defibrillator checks completed for AED Donate 04/12/2024 (Coalpit Heath VH, St Saviours CH, Henfield Hall, Westerleigh VH, Mafeking Hall (completed by Hall Manager)

18. Correspondence/Communication with Westerleigh & Coalpit Heath Parish Council:
From South Gloucestershire Council:

-Email 19.12.2024 - update on A4174 improvements work beginning in early 2025 to end of 2025 (between the Wick Wick roundabout and Coldharbour Lane junction). Further details to follow.

Other received items

ALCA In Short December 2024

06.01.2025 Swift Sports Christmas Party Day 2024 Report

19. To NOTE items considered urgent by the Chairman

20. To CONSIDER any exempt items:

Due to the nature of the business under consideration, a resolution to exclude the press and public may be required under the Public Bodies (Admission to Meetings) Act 1960 and the LGA 1972, s100.

21. Dates of future Parish Council meetings

February 10th Full Council meeting 7pm Manor Hall, Newman Room

March 10th Full Council meeting 7pm Henfield Hall

(Full list at www.westerleighcoalpitheathparishcouncil.gov.uk/meeting-dates)