

An additional ORDINARY MEETING of the PARISH COUNCIL will be held on **Monday 9<sup>th</sup> February at 7.00pm** at Manor Hall (Newman Room) and the following business will be transacted. All Councillors are summoned to attend.

*Rachel Davis*

Rachel Davis (Clerk to Westerleigh & Coalpit Heath Parish Council)

4<sup>th</sup> February 2026

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human Rights.

### **SUPPLEMENTARY AGENDA –WESTERLEIGH & COALPIT HEATH PARISH COUNCIL MEETING 9<sup>th</sup> February 2026**

1. To NOTE apologies for absence
2. To RECEIVE Declarations of Interest relating to this meeting, as required by the Council's Code of Conduct for Members and the Localism Act 2011  
Reminder – cllrs please respond to the Clerk regarding 'sensitive information' on Registers of Interests by 13<sup>th</sup> Feb 2026.
3. To APPROVE [Minutes](#) of Extra Parish Council meeting held on 20<sup>th</sup> January 2026
4. To RECEIVE reports from South Gloucestershire Councillors on matters relating to the Parish
5. To RECEIVE questions and comments from members of the public present with respect to business on the agenda (in accordance with Standing Orders 3 e-3 i)
6. **PLANNING**
  - a) To NOTE planning comments submitted since last meeting  
None
  - b) To NOTE planning decisions made by South Gloucestershire Council since last meeting [\[report circulated\]](#)
  - c) To discuss and COMMENT on any necessary Planning Applications or other Planning Matters:
    - (i) [P26/00068/ADV](#) Replacement of paper and paste advertisement display board with 1no. internally illuminated digital advertisement display board. Land To North Of Stover Road Yate South Gloucestershire BS37 5JN
    - (ii) [P24/02941/O](#) Erection of up to 95 no. dwellings, Café/Shop (Use Class E), creation of access, open space, infrastructure and associated works (Outline) with access to be determined, all other matters reserved. Land East Of Park Lane Frampton Cotterell South Gloucestershire [reconsultation]
    - (iii) [P26/00171/PIP](#) Permission in principle for the erection of a minimum of 1no. dwelling and a maximum of 4no. dwellings. Land At 5 Badminton Road Winterbourne South Gloucestershire BS36 1AL
    - (iv) Pre-application consultation re erection of up to 900 residential dwellings, new vehicular access from Badminton Road, a primary school, local centre with community facilities, public open space, habitat enhancement and associated infrastructure. Land At Frog Lane Coalpit Heath South Gloucestershire BS36 2NW

## **FINANCE**

7. To APPROVE [January 2026 payments](#) made in accordance with FR 6.9
8. To NOTE end of January 2026 Financial documents: Statements & [Reconciliations](#), receipts
9. To APPROVE FACE Frampton Cotterell Youth Service contribution for 2026/27 (in budget) - £4887
10. To APPROVE Clerk SLCC annual 2026 membership (in budget) – £253
11. To APPROVE ALCA/NALC annual membership 2026/27 (in budget) - £929.65 est
12. To APPROVE Localism contract charges (bin emptying & grass cutting) for 2026/27 (in budget) £8,709.72
13. To APPROVE quotation (from three) for one year grass cutting contract from spring 2026
14. To APPROVE quotation for replacement bin on Kendleshire Triangle (bin £333, installation £200)
15. To APPROVE Swift Sports Holiday Activity proposal for 2026/27, 22 sessions at £450 per session - £9,900 (from Says Court Community Benefit fund - reserves) [\[report circulated\]](#)
16. To take a DECISION on a proposal for a weekly Citizens Advice drop-in session to serve Coalpit Heath and Frampton Cotterell parishes (from Says Court Community Benefit fund or general reserve) [\[report circulated\]](#)
17. To RECEIVE and take a DECISION on any other finance matters:
  - (i) NOTE update to NJC mileage rates - to be applied from 1<sup>st</sup> February 2026.

| <b>Casual Users</b>  | 451-999cc | 1000-1199cc | 1200-1450cc |
|----------------------|-----------|-------------|-------------|
| Per mile first 8,500 | 46.9p     | 52.2p       | 65.0p       |
| Per mile after 8,500 | 13.7p     | 14.4p       | 16.4p       |

  - (ii) NOTE Hampshire Trust Bank Savings Account interest rate reduction from 3.81% AER gross to 3.61% AER gross variable (from 9<sup>th</sup> February 2026)
18. To consider and APPROVE any Grant Applications including:
  - (i) Crimestoppers awareness project - £200 [circulated]

## **ITEMS REQUIRING A RESOLUTION**

19. To discuss matters and take a DECISION on required actions arising from A432 Badminton Rd bridge closure
20. To note progress with the South Gloucestershire Council A432 active travel project and take a DECISION on any required actions
  - (i) NOTE [public drop-in event](#) at the Manor Hall on **16<sup>th</sup> February**, between **3pm and 7pm**. This will be an opportunity to: provide an update on the current status of the project, explain the next phases of work, answer residents' questions.
21. To RECEIVE an update on progress with project for a replacement storage shed at Westerleigh Playing Field and take any required DECISIONS

22. To RECEIVE information regarding opportunities for a 1st Aid awareness session for seniors and Tech for Seniors course in the parish and take any required DECISIONS
23. To NOTE annual landlord inspection of Bitterwell Chalet (5<sup>th</sup> February 2026) and take a DECISION on any required actions
24. To discuss any required CONSULTATIONS and COMMENT as necessary:

#### **ITEMS TO NOTE**

25. To NOTE progress of South Gloucestershire Highways review re speeding in Westerleigh (from Shorthill Road to the Nibley Lane junction)
26. To NOTE progress with E&L projects  
No parking on the grass signs
27. Correspondence/Communication with Westerleigh & Coalpit Heath Parish Council:  
From South Gloucestershire Council:  
-Request to promote **free SGC fortnightly hygiene and nappy waste collection service from May 2026**. Introduced to support residents as black bin collections move to a three-weekly schedule. Residents may register their contact details now, so they will be notified when applications officially open. [New hygiene and nappy waste collection service to be introduced – express an interest](#)

#### UPDATE A432 Active Travel (CRSTS) project road closures project road closures

-PT.8618 temporary road closure

In connection with CRSTS active travel works.

1. **Beesmoor Road** - that length which extends from its junction with A432 Badminton Road in a north westerly direction for a distance of 45 metres

This road closure will be in place from 02/03/2026 – 21/06/2026 and will remain in place 24/7.

2. **Henfield Road (Roundways)** - that length which extends from its junction with A432 Badminton Road to its junction with Walnut Close

Henfield Road (Roundways) will not be closed for CRSTS works on the dates above. The works on Henfield Road will be managed using temporary traffic signals during these dates.

#### Other received items

-CVS South Gloucestershire have launched their new volunteering platform for South Gloucestershire. It is free to use and can help you find and advertise volunteering opportunities. <https://volunteeringsouthgloucestershire.simplyconnect.uk/>

-South Glos LIFE local information directory reminder - [South Glos LIFE | Service Listings](#)

28. To NOTE items considered urgent by the Chairman
29. To CONSIDER any exempt items:  
Due to the nature of the business under consideration, a resolution to exclude the press and public may be required under the Public Bodies (Admission to Meetings) Act 1960 and the LGA 1972, s100.  
(i) To receive legal advice re Bitterwell Lake licence and take a DECISION on any required actions.
30. Dates of future Parish Council meetings

March 9<sup>th</sup> Full Council meeting

7pm Henfield Hall

## Finance & General Purposes Meeting

March 16<sup>th</sup>      F&GP Committee Meeting                      7pm Manor Hall, Newman Room

(Full list at [www.westerleighcoalpitheathparishcouncil.gov.uk/meeting-dates](http://www.westerleighcoalpitheathparishcouncil.gov.uk/meeting-dates) )