



**ANNUAL ACCOUNTS OF
WESTERLEIGH & COALPIT HEATH
PARISH COUNCIL**

2024 / 2025

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Prepared by S Simmons
RFO

Signed
Date

8/1/25
APR 2025

Signed as Approved by Chair to Parish Council

Signed
Date

12/5/25

Westerleigh & Coalpit Heath Parish Council

Prepared by: _____ Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____

Name and Role (RFO/Chair of Finance etc)

A	Bank Reconciliation at 31/03/2025		
	Cash in Hand 01/04/2024		179,925.32
	ADD Receipts 01/04/2024 - 31/03/2025		233,305.16
			413,230.50
	SUBTRACT Payments 01/04/2024 - 31/03/2025		178,263.50
	Cash in Hand 31/03/2025 (per Cash Book)		234,967.00
B	Cash in hand per Bank Statements		
	Petty Cash 31/03/2025	0.00	
	Natwest Current 31/03/2025	25,355.64	
	Natwest Reserve 31/03/2025	50,321.10	
	Deposit Protection Scheme (DPS) 31/03/2025	836.00	
	Redwood Bank 35 day notice Savin 31/03/2025	75,184.66	
	Unity trust Bank Instant Access Sa 31/03/2025	83,269.60	
			234,967.00
	Less unrepresented payments		
			234,967.00
	Plus unrepresented receipts		
			234,967.00
	Adjusted Bank Balance		234,967.00
	A = B Checks out OK		

RM

**Westerleigh & Coalpit Heath Parish Council
STATEMENT OF ACCOUNTS**

	RECEIPTS	PAYMENTS
Opening Balance		
Balance at Bank	179,925.32	
Cash in Hand		
Staff Costs (Line4 AGAR- PAYE Pension)		41,590.51
Office Costs & clerk expenses		3,321.07
Cllr expenses/training		210.00
Chairmans allowance		
Subs/Publications/Tickets		1,694.74
Meeting room hire		291.25
Insurance		1,843.78
Advertising		525.00
Office equipment		
Audit fees		1,130.00
GDPR		
Legal/Consultancy fees		
Election costs		
Manor Hall repairs		9,538.93
Website design/host		
Remembrance Day wreaths		39.98
Westerleigh Playing Field Inspections		1,413.00
Westerleigh Playing Field repairs & maint		718.00
Newman Field inspections		1,413.00
Newman Field repairs & maintenance		920.00
Bin Emptying		5,671.38
Bus shelter inspections & repairs		870.00
Public seat repairs & maintenance		
Pansy Vale works		72.95
The Pound works		75.00
Mayshill works		
Ivory Wood works		
Genotaph works		
Grass cutting		13,234.88
TREE WORKS		3,155.00
Bittenwell Lake Disabled Loo		2,194.20
Bittenwell Lake Aerator		440.18
Bittenwell Lake Chalet Maintenance & Re		18,208.53
Memorial Benches	1,700.00	1,585.00
Precept	97,970.00	
PWLB Loan Advance		
PWLB loan repayment		5,863.30
Bank interest	4,890.58	
Community Benefits Says Court inc Hol A	19,800.00	8,875.00
	RECEIPTS	PAYMENTS
CIL/S106 benefit	84,872.73	10,670.66
Fishing licence fees	5,520.00	
Rental of The Chalet	10,147.00	
Other income	123.28	
Technology requirements (ag MS365)		801.01
LNAP Local Nature Action Plan		399.09
BIN PROJECT		1,259.00
Hire of football field	90.00	
VAT Refund		
Bank charges		105.35
Youth Provision (from CIL)		5,066.82
GPOC Grant Fund		13,323.29
Clerk/RFO training		159.00
NF & WPF NEW PLAY EQUIPMENT		6,293.50
Reserves		
VAT	28,391.49	15,191.30
	233,305.18	178,263.50
Closing Balances:		
Balances in Bank Account		234,967.00
Cash in Hand		
TOTAL	413,230.50	413,230.50

The above statement represents fairly the financial position of the council as at 31 Mar 2025

Signed _____
Responsible Financial Officer

Date _____

RW

WESTERLEIGH & COALPIT HEATH PARISH COUNCIL
BALANCE SHEET AT AT 31ST MARCH 2025

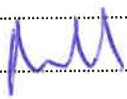
Previous Year 31.3.2024		31.3.2025 £
£ 28,391.49	DEBTORS (HMRC VAT reclaim)	£ 15,191.30
£ 179,925.32	CASH AT BANK	£ 234,967.00
£ -	PREPAYMENTS	£ -
£ 208,316.81	TOTAL CASH ASSETS	£ 250,158.30
	CURRENT LIABILITIES	
£ 61,075.41	PWLB LOAN (15 yrs to 2035)	56843.01
£ 61,075.41	TOTAL LIABILITIES	56843.01
£ 147,241.40	NET CASH ASSETS	£ 193,315.29

THE ABOVE STATEMENT REPRESENTS FAIRLY THE FINANCIAL POSITION OF THE AUTHORITY
AS AT 31ST MARCH 2025 AND REFLECTS ITS RECEIPTS & PAYMENTS DURING THE YEAR.

APPROVE BY COUNCIL

CHAIRMAN

RFO

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RM

WESTERLEIGH & COALPIT HEATH PARISH COUNCIL SUPPORTING STATEMENT AT 31ST MARCH 2025

CREDITORS

The only Parish Council debt is the PWLB loan detailed below.

DEBTORS	VAT REFUND	£	15,191.30
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Other Accounting notes

LEASES

As at 31st March 2024 Council continue to lease the Manor Hall to a charitable trust known as

The Management Committee of the Manor Hall at Coalpit Heath

The lease commenced 15th May 2002 for a period of 99 years.

The lessees shall pay the lessor the yearly rent of one peppercorn (if demanded)

The Council owns & leases the new Chalet at Bitterwell Lake to the Lake Manager

LOANS

WPC obtained a PWLB loan in 2020 over 15 years for £75000 to purchase the Chalet and

cover all associated costs. Repayment started in Jan 2021.

At 31/3/2025 the outstanding balance was **£56,843.01**

LICENCES	The Lake Manager holds the Fishery Licence which increased to £5520 pa on 1.4.2024 and will increase to £5640 on 1.4.2025
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ASSETS (see Asset Register sheet)

As at 31st March 2024 the Council held assets to the value of £1,611,801.50

At 31st March 2025 this increased to: **1,623,247.95**

GRANTS AWARDED & COMMUNITY PROJECTS

General Power of Competence (GPoC) PAYMENTS 2024/2025

	Signs for Parisis Path	£	394.00
	Easy latch gate openers	£	92.30
GRANT	Warm space Jan/Feb	£	78.59
GRANT	Fun Day 2025	£	900.00
GRANT	Railings behind Westerleigh Village Hall	£	900.00
GRANT	Westerleigh N'hood Watch Newsletter & A boards	£	543.40
GRANT	Gt Western Air Ambulance Charity	£	6,600.00
GRANT	Bristol & Weston Hospitals Charity	£	215.00
GRANT	St Peters Hospice	£	1,500.00
GRANT	Paul's Place Charity	£	1,000.00
GRANT	The Brightwell MS Therapy Centre	£	200.00
GRANT	Fun Day 2024	£	900.00
	TOTAL	£	13,323.29

SAYS COURT FARM COMMUNITY BENEFIT ITEMS 2024/2025

	Swift Childrens holiday activity days	£	8,400.00
	Swift Childrens Xmas Party	£	475.00
LNAP	Planting behind WVH	£	250.00
LNAP	Hedgehog items for fun day & Manor school fair	£	149.09
	Total	£	9,274.09

FROM S106/CIL BENEFIT 2024/2025

GRANT	AFC Westerleigh - training & match balls	£	177.00
GRANT	Westerleigh Village Hall - window blinds	£	800.00
GRANT	Westerleigh Village Hall - main gates	£	1,225.00
GRANT	Citizens Advice Bureau	£	2,000.00
GRANT	Coalpit Heath cricket Club (Pitch)	£	925.00
GRANT	Westerleigh Village Hall - car park marking	£	500.00
GRANT	Green Community Travel	£	207.95
	DEFIB at CHCC	£	2,314.95
	Signage for Mafeking defib	£	20.00
	6 Bleed kits	£	1,194.00
	Paths at Bitterwell lake	£	239.76
	Fish audit & digger hire	£	1,067.00
	Westerleigh playing field new equipment	£	6,293.50
	BIN update project	£	1,259.00
	Youth Club Provision at FC PC	£	5,066.62
	Total	£	23,289.78

Total Grants & Community Benefits IN 2024/2025 **£ 45,887.16**

RM

WESTERLEIGH & COALPIT HEATH PARISH COUNCIL
EARMARKED BALANCES AT 31ST MARCH 2025 TO CARRY FORWARD

EARMARKED BALANCES

At 31st March 2025 Council earmarked £122,595.71 to carry forward

Advertising	£	475.00
Office equipment	£	300.00
Tree works	£	870.92
Election costs	£	2,650.00
Manor Hall repairs	£	461.07
The Pound	£	125.00
Cenotaph	£	500.00
Chalet repair fund	£	7,694.28
Says Court solar benefit	£	13,477.93
CIL/S106 monies	£	64,641.26
CIL/S106 monies for Newman Field play equipment]	£	26,439.10
CIL/S106 monies for BIN PROJECT	£	1,192.00
LNAP (from Says Court monies)	£	3,769.15
TOTAL carry forward amount	£	122,595.71

RM

Westerleigh & Coalpit Heath Parish Council

ASSET REGISTER AT 31.3.2025

Asset Description	Date Acquired	Purchase Value	Location /Responsibility	Usage/Capacity
Parisis path signs	27/03/2025	£ 344.00		
Defib & Bleed Kit	19/02/2025	2,314.95		
3 bins	13/11/2024	870.00		
Memorial Bench	28/10/2024	497.00		
WPF new play equipment	25/09/2024	5,793.50		
Memorial Bench	06/06/2024	433.00		
6 Bleed Kits for defib locations	03/06/2024	1,194.00		
Defib at Mafeking	04/12/2023	1,415.83		
New swings at WPF	22/06/2023	1,979.60		
WPF new play equipment	25/05/2023	21,489.57		
Bug hotel at Newman Field	03/23	100.00		
Noticeboard at Blackberry Park	03/2023	1,885.00		
7 new bins	30/03/2023	2,290.00		
Tench for Bitterwell Lake restock part 1 of 2	12/12/2022	3,000.00		
9 new bins	29/11/2022	2,889.00		
Signage	06/09/2022	15.00		
Sleepers in lake car park	17/08/2022	1,520.00		
2 x picnic tables for WPF	25/07/2022	1,062.00		
Defibrillator at St Saviours	25/07/2022	1,332.50		
New kissing gate	04/07/2022	620.00		
Memorial Bench	23/05/2022	379.00		
Plaque for memorial bench	23/05/2022	40.00		
Signage	19/04/2022	389.00		
2 laptops and projector	01/22 (laptops)	1,698.00	Rowdell Avenue, Blackberry Park	
21/22 laminator & printer	01/2022	73.00		
Fishing platorms	21/22	8,000.00		
Otter fencing	21/22	10,289.00	Bitterwell Lake	
Public seats	21/22	678.00	Mill Crescent & WPF	
Signs	21/22	141.00		
2 x bug hotels	21/22	500.00		
3 defibrillators	21/22	6,000.00		
Bitterwell Chalet	27/10/2020	68,500.00	Bitterwell Lake	Family of 4
Aerator at Bitterwell Lake	06/2020	1,645.00		
Storage container for Bitterwell fishery equipment		1,680.00		
Dog & Litter bins pre 22/23		1,493.00	Disposals in 2022, replacements above	
Gates & Fencing pre 22/23		13,455.00		
Bat & Bird boxes		140.00		
Bitterwell Lake Memorial Benches		1,732.00	Bitterwell Lake	
Bitterwell Lake picnic tables		1,500.00		
Memorial bench at Newman field		314.00		
Newman field picnic benches		600.00		
Newman Field play equipment		18,800.00		
Noticeboards two @ Manor Hall and one Westerleigh		3,550.00		
Westerleigh playing field equipment		37,000.00		
Bus shelters		15,000.00	Kendleshire/ Westerleigh 2	
Chairmans regalia		600.00		
Manor Hall & Headmasters Cottage		1,243,000.00		
Manor Hall outbuildings		130,000.00		
War Memorials		5,000.00	St Saviours churchyard & Westerleigh Village Green	
7 x parcels of land @ £1 each		7.00		
Grand Total:		1,623,247.95		

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