

A MEETING of the ENVIRONMENT & LEISURE COMMITTEE of WESTERLEIGH & COALPIT HEATH PARISH COUNCIL will be held on **Monday 2nd December at 7.00pm** in the **Red Brick Annex, Manor Hall** and the following business will be transacted. All Committee members are summoned to attend.

Rachel Davis

Rachel Davis (Clerk to Westerleigh & Coalpit Heath Parish Council)
26th November 2024

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human Rights.

FINAL AGENDA – ENVIRONMENT & LEISURE COMMITTEE of WESTERLEIGH & COALPIT HEATH PARISH COUNCIL December 2024

1. To NOTE apologies for absence
2. To RECEIVE Declarations of Interest relating to this meeting, as required by the Council's Code of Conduct for Members and the Localism Act 2011
3. To APPROVE [Minutes](#) of the Environment & Leisure Committee meeting 8th January 2024
4. To RECEIVE questions and comments from members of the public present with respect to business on the agenda (in accordance with Standing Orders 3 e-3 i)

PLANNING

5. To discuss and APPROVE comments on any necessary Planning Applications (due to deadline dates):

FINANCE

6. To NOTE information on relevant E & L and community benefit budgets (*report circulated*)

ITEMS REQUIRING A RESOLUTION

7. To NOTE progress with ongoing 2024/25 Environment & Leisure projects (*from Project List 1 circulated*) and take a DECISION on any required actions:
 - (i) Newman's Field new play equipment - Recommend quotation (from two revised quotations) for new play equipment at Newman's Field with low maintenance surfacing (£20k budget approved, ref E&L min 259)
 - (ii) Bin project phase 2&3 – approve locations for two outstanding bins (£1,392 budget remaining)
 - (iii) Bitterwell Lake Memorial Bench – approve project proposal (£2k budget approved ref FC Min 3777 iii, design approved, ref FC min 3755 i)
 - (iv) Adjust priority/ due date of projects on list as required.
8. To take a DECISION on any other Environment & Leisure matters
 - (i) Westerleigh bus stop flooding – possible solution
 - (ii) Give permission in principle for Lake Manager to add crucians to Bitterwell Lake's fish stock, at his expense (£500 not claimed for crucians from grant approved ref FC Min 3308)
 - (iii) Give permission for proposed gate and planting at access route to 2 Park Lane, via Ivory Wood (*report to be circulated*)

9. To DISCUSS potential 2025/26 Environment & Leisure projects (not part of LOCAL NATURE ACTION PLAN) and take a DECISION on required actions
 - (i) Emergency bleed kits – NOTE delivery of six kits plus promotional activities. DECIDE any further actions.
 - (ii) Review projects from Project List 2 (initially agreed Minute 232 of E&L meeting 03.10.22) and decide which to progress (*report circulated*)
 - (iii) Identify other potential projects – e.g. war memorial cleaning, Westerleigh and Coalpit Heath noticeboard refurbishment/ replacement
10. Committee to discuss LOCAL NATURE ACTION PLAN progress and take a DECISION on required actions and/or future projects
 - (i) Replacement of Westerleigh Playing Field beech tree planted by SGC in autumn 2021
 - (ii) Hedgehog project
 - (iii) Nature workshops

Potential future projects

- (iv) Meadow areas at Westerleigh Playing Field, Kendleshire Triangle
 - (v) Pansy Vale community orchard maintenance/ development
 - (vi) Pond project
 - (vii) Bike racks at Westerleigh Village Hall – feedback from Westerleigh Village Hall Committee
11. To discuss progress with ongoing tree work and take a DECISION on any required actions:
 - (i) Actions identified in Newman's Field, Bitterwell Lake and Mays Hill Triangle tree condition surveys (completed July 2024)
 - (ii) Whip planting at Ivory Wood – see item 8 (iii)

ITEMS TO NOTE

12. To NOTE actions completed and any outstanding actions required to address 2024 annual play area inspection reports (Westerleigh Playing Field & Newman's Field)
13. To NOTE items considered urgent by the Chairman
14. To CONSIDER any exempt items:
Due to the nature of the business under consideration, a resolution to exclude the press and public may be required under the Public Bodies (Admission to Meetings) Act 1960 and the LGA 1972, s100.
15. Dates of future Parish Council meetings

December 9 th	Full Council meeting	7pm	Westerleigh Village Hall
January 13 th	Full Council meeting	7pm	Westerleigh Village Hall
February 10 th	Full Council meeting	7pm	Manor Hall, Newman Room

(Full list at www.westerleighcoalpitheathparishcouncil.gov.uk/meeting-dates)