



NOTICE OF PARISH COUNCIL - FINANCE COMMITTEE MEETING
Monday 25th March 2024 – 7pm at Manor Hall red brick annex

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human Rights.

AGENDA

1. Apologies for absence
2. Declarations of Interest under the Localism Act 2011
3. Pre-arranged items from members of public
Any member of public wishing to speak should contact the [RFO](#) before the meeting.
4. To CONSIDER/APPROVE comments on any Planning Applications (necessary due to deadline dates): **NONE**
5. Committee to APPROVE [Minutes of F & GP Meeting held on 17th October 2023](#)
6. Committee to NOTE receipt of Bank reconciliation and statements October 2023 to end of Feb 2024
7. Committee to NOTE full list of payments for Oct 2023 to end of Feb 2024
8. Committee to NOTE full list of receipts for Oct 2023 to end of Feb 2024
9. Committee to NOTE details of external audit process (if available)
10. Committee to NOTE information on 2023/24 Receipts & Payments vs Budgets and forecasts and discuss/APPROVE any required decisions
11. Committee to discuss and APPROVE carry forward/earmarked amounts at end of 23/24 to go into 24/25
12. Committee to receive CIL/S106 receipt estimate for April 2024
13. Committee to discuss/approve any updates to 2024/2025 budget proposals
14. Committee to note correspondence relating to Finance matters and any other matters required by the RFO
 - o Avon Pension Fund 24/25 contribution rates
 - o To update VAT prior to reclaim in April
15. Committee to review, update & APPROVE locations of funds with reference to the [WPC Investment Policy](#)
16. Committee to approve Clerk training request
ALCA Freedom of Information Essentials - £14; SLCC- The Council as a landlord - £30 (June); SLCC Getting into Health & Safety three-part webinar £145 (Sept & Oct) – lower priority.
17. Items considered urgent or exempt by the Chairman
18. Dates of future Parish Council meetings/Committee meetings

Full Parish Council meeting April 8th 2024 7pm Westerleigh Village Hall