



Westerleigh & Coalpit Heath PARISH COUNCIL

MINUTES OF FULL PARISH COUNCIL MEETING Monday July 10th 2023 at 7pm, Westerleigh Village Hall

Present: Cllr Rob McCullough (Chair) Cllr Jon Lean, Cllr Tristan Clark, Cllr Carolina Echegaray, Cllr Carol Goddard, Cllr Kate Kelliher, Cllr Adam Hill
Parish Clerk Sue Simmons, Deputy Clerk Rachel Davis
District Cllrs Marilyn Palmer and Ben Stokes, Cllr Stephen Reade
Jenny Bright – Green Community Travel
2 members of public

3463. Welcome & Introduction

3464. Apologies for absence

Cllr Claire Young

3465. Council to consider co-option of new member(s)

The Chair asked if anyone wished to be considered. Westerleigh resident Mr Phil King put himself forward and clarified that he has been a Parish Cllr before for both Westerleigh & Dodington but wished to represent where he lives. He was unanimously accepted back on to the Parish Council by co-option.

3466. Co-opted new Councillor(s) to sign Acceptance of Office

Cllr Phil King signed the Acceptance of Office which was witnessed by the Parish Clerk. He was asked to set up a separate email for this role.

This now means that there is one vacancy on this Parish Council for a candidate to represent Coalpit Heath – applications are invited via the [Parish Clerk](#).

3467. Declarations of Interest under the Localism Act 2011 relating to this meeting

Cllr Clark restated his standing DoI relating to planning in that he is Chair of a SGC District Management Committee (DMC)

3468. Reports from South Gloucestershire Councillors on matters relating to the Parish

Ongoing Suez Pay Dispute and Industrial Action

Suez has informed South Gloucestershire Council that a significant proportion of their employees, currently on strike due to an ongoing pay dispute with them, will be off work until 3rd September. Members of the Unite trade union are also on strike over the contract offers made by their employers in Somerset and Bristol which is restricting the number of agency workers that are available to provide cover for striking staff in South Gloucestershire. SGC is working to minimise the impact of the strike and provide the widest level of service possible under these challenging circumstances.

SGC is continuing to prioritise black bin collections in order to dispose of waste that has the potential to be malodorous, unsanitary and noxious (personal hygiene items, medical waste, nappy sacks, pet waste, etc.). Residents should put out their black bin on their normal collection day. If it is not collected, this should be reported as a missed collection and a crew will return to collect it as soon as possible. This can be reported at <https://beta.southglos.gov.uk/report-a-missed-waste-or-recycling-collection>.

There is regrettably not enough staff available to collect recycling or garden waste at present. Residents are urged to not put these containers out. Garden waste subscriptions that are affected will be extended to reflect the missed collections. Residents do not need to contact the council for this to happen. Deliveries of replacement bins and boxes, along with bulky waste collections, have also had to be suspended during the industrial action.

SGC is conscious of residents' concerns around recycling and food waste not currently being collected. Special arrangements have been made for extra deposit points at locations across the district in addition to the Sort It centres in Yate, Mangotsfield and Thornbury. Recycling and food waste can be taken to four additional locations around South Gloucestershire every weekday between 8 a.m. and 2 p.m. These locations are:

- Stoke Gifford Park and Ride (Parkway station) – Hunts Ground Road, BS34 8XX
- Lyde Green Park and Ride – Willowherb Road, BS16 7GG
- Page Road short stay car park Staple Hill – Page Road, BS16 4NE
- SGC North Way site, Filton – BS34 7QG

Recycling (cardboard, paper, glass, cans and plastic) can also be deposited in recycling skips (bring banks) 24/7 at:

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- Warmley community centre car park, 20 Deanery Road, Bristol BS15 9JB
- The Batch community centre car park, 8a Park Rd, Barrs Court, Warmley, Bristol BS30 8EB (operational from midday on Tuesday 4 July)

Facilities for the collection food waste have been added at Sort It centres in Yate, Thornbury and Mangotsfield. Residents can also dispose of recycling and garden waste there. To help minimise smells use a plastic bag or double bag the food waste and ensure it is tightly tied to seal it.

SGC is aware there have been queues forming at the Sort It centres during peak times (11 a.m. to 2 p.m.). Residents are asked to visit outside these hours if possible. Yate Sort It Centre is now open earlier at 8 a. m. Unfortunately, the Little Stoke site will remain closed for the foreseeable future. The Revive shop at Thornbury Sort It Centre will also remain closed.

Comments arising: It I hoped that the temporary arrangements in place will help to retain the good habits of recycling which SG residents have developed so that a return to those good habits will happen after the industrial action. Residents can now dispose of recycling at Yate Park & Ride.

Winterbourne Academy Bus Services Saved

The Stagecoach 460 service, which serves pupils in Coalpit Heath and Frampton Cotterell studying at Winterbourne Academy, will continue in September after South Gloucestershire Council confirmed it will support the service for another year using funding secured from housing developers. Stagecoach had previously warned that the 460, the 459 (from Emersons Green & Lyde Green) and the 427 (from Frenchay) have become financially unsustainable and were at risk of being cancelled at the end of the current academic year. Discussions between SGC, WECA and bus operators, concerning other threatened school services, are still ongoing. The council is looking to retain as many of these services as possible and find ways to guarantee the long-term sustainability of these routes.

Cllr Chris Willmore (Cabinet member for Regeneration, Environment and Strategic Infrastructure) said: "The scrapping of these services would have resulted in significant disruption for the many children who use them to get to school safely throughout the year. I am pleased that we were able to find a solution to fund them as it is vitally important that that children can continue to get to school. We are also looking at solutions with other services under pressure, so it is important that we work together to try and keep the wheels turning on bus routes that provide a transport lifeline in our communities".

Other matters:

Cllr Marilyn Palmer reported that she and Cllr Stokes walked the Broad Lane Westerleigh to Ram Hill path and SGC have agreed to do some remedial works in the next 2-3 months. This was seen as excellent news given the wide range of use it incurs by local residents on foot and on cycles etc. The Chair thanked these 2 District Cllrs for their involvement.

Cllr Marilyn Palmer also reported that Brimsham Green School is changing its timetabled lessons from September meaning the 525 Bus times may need to be tweaked – she is looking at this.

Cllr Ben Stokes talked about the shortfalls of the current ICS (integrated care report) He is seeking assurances on how the following aspects are being covered: access to healthcare; GP services; dental services; minor injuries/clinics/hospitals;

Cllr Tristan Clark reported the good news that the new SGC administration has reintroduced £15 per week food vouchers during the holidays for children eligible for free school meals. This is an increase back to the level before it was cut to £10 by the previous administration.

Press release- Cllr Claire Young – SGC Leader of the Council

"We were deeply concerned that some of our most vulnerable children were going to suffer especially considering the cost-of-living crisis and rising food costs. No child should go hungry during the summer holidays. We are relieved to restore the voucher value back to £15 per week."

3469. Pre-arranged items from members of Public
None

3470. PLANNING

(a) Council to NOTE comments submitted since last meeting
See Appendix 1

(b) Council to NOTE planning decisions made by SGC since last meeting
See Appendix 2

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(c) Council to discuss/comment on any necessary Planning Applications or other Planning Matters including:

- i. [P22/05906/F](#) The construction and operation of a solar photovoltaic (PV) farm and associated infrastructure, including inverters, security cameras, fencing, access tracks and landscaping. Land At Codrington Road Westerleigh South Gloucestershire BS37 8RG (Reconsultation]

Westerleigh & Coalpit Heath Parish Council now SUPPORTS this application but wishes the comments of the SGC Landscape Architect (dated 28th June 2023) to be taken into account.

- ii. [P23/01682/F](#) Change of use of land to provide 6no. travelling showmans plots. Land North Of Oakleigh Green Farm Lane Westerleigh South Gloucestershire BS37 8RS

Westerleigh & Coalpit Heath Parish Council **STRONGLY OBJECTS** to this application whilst being aware of the definition of Travelling Showpeople as stated in the current SGC Local Plan Core Strategy (Page 203) and would like to express its understanding and appreciation that special needs of a particular family need to be met and in particular the needs of any children associated with Travelling Showpeople.

It is the PC's understanding that current pitch provision really close by at North Rd and Tanhouse Lane both in Yate have not been utilised over a long period of time.

The Parish Council strongly requests that this application be added to the circulated schedule for consideration by SGC members to refer the decision to the relevant planning committee.

The 11-page Officers Report on the previous application PK18/4679/F leading to REFUSAL is all completely relevant to this latest application.

The current application does not alleviate the original, wide-ranging concerns raised in the Parish Council's responses to the two previous applications for this site (PK18/1690/F & PK18/4679/F). These concerns therefore stand and are:

a) The site is in the Green Belt

All of the following policies state that new sites in the Green Belt should not be approved except in very special circumstances:

☐ NPPF Section 13 Protecting Green Belt land

☐ Government Planning policy for traveller sites (Aug 2015). This policy includes Travelling Showpeople within the definition of travellers.

☐ SGC Core Strategy Policy CS22 Travelling Showpeople

b) Existing SGC provision

SGC have already made provision at 12 sites across South Gloucestershire specifically for Travelling Showpeople, several of which are relatively close to the application site. These are listed in the Core Strategy on Page 103.

c) Unsuitable DANGEROUS location of Industrial Vehicle movements

The application site lies south of Westerleigh Road and is approached by a gate (already substantially installed) in Oakleigh Green Farm Lane. There are two important factors regarding large numbers of 'industrial' vehicle movements:

(i) OIL TERMINAL Oakleigh Green Farm Lane is the single access point to Westerleigh Oil Terminal. Westerleigh is the largest and busiest of Murco's three UK terminals with a storage capacity of close to 15000m3 and daily throughput of up to 5,000m3. Fuel tankers pass the gates to the application site going in and out of the terminal twenty four hours a day, seven days a week, 365 days of the year. The response from Puma Energy to two previous applications estimates circa 300 traffic movements along Oakleigh Green Farm Lane to/ from the site daily. The application includes a children's play area right next to the point these large vehicles pass. In addition the night-time activities would be disruptive to residential units particularly mobile units with lower levels of sound insulation.

(ii) ABATTOIR Oakleigh Green Farm Lane is the single access point to the Tulip (Now extended as Pilgrims) abattoir – a pig processing facility. For families this would be an unpleasant location. There are large numbers of livestock lorries and associated vehicles coming and going on a daily basis, in addition to vehicles accessing the oil terminal. There are ongoing issues regarding smells emanating from the abattoir processes. The close proximity of these two industrial operations makes the site unsuitable.

d) Non - Proximity to facilities This is a relatively remote site with no local school, supermarket, or medical facilities. Travel to school or nursery would require vehicular transportation as nothing is within walking

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distance. (The Yate sites are much more accessible)

- iii. [P23/01955/F](#) Erection of 1 no. detached dwelling with associated works. | 52 Park Leaze Coalpit Heath South Gloucestershire BS36 2UE

Westerleigh Parish Council has NO OBJECTION to this self-build application as it is in keeping with its neighbours.

Other matters:

- iv. [P22/05217/F](#) Cllr McCullough reported that he attended the site meeting on Friday 7th July and spoke to reflect local views. The Development Management Committee meeting at which the application will be decided is on 20th July, 11am @ Kingswood Civic Centre, High Street, Kingswood, BS15 9TR. Anyone wishing to speak should email paul.Johnson@southglos.gov.uk call 01454 864425, for more information. Public speaking can be in person at the Civic Centre or through remote access.
- v. [P22/02386/F](#) Demolition of existing dwelling and outbuildings and erection of 1 no. dwelling with detached garage and associated works (Resubmission P21/06892/F). Hareswood Cottage Westerleigh Hill Westerleigh BS37 8RB
Cllr Ben Stokes mentioned that the Hareswood Cottage application has some missing detail on bat survey, heritage surveys and still anxiety on the scale. Cllrs deciding whether or not to request Cllr Stokes to "call in" this application before Thursday.

3471. Parish Councillor Reports

Cllr Adam Hill reported that he has nominated Dean Ashpole Chapman for a [Downing Street Daily Points Of Light award](#) for his work with Scouting and the building of a new Scout home in Coalpit Heath. Dean has been instrumental in the fund raising, project management and building of the new Mafeking Hall. He has volunteered a huge amount of his time to provide the community a new hub for activities.

3472. Council to hear and consider proposals from Green Community Travel to provide additional limited services for eligible residents

The manager of GCT outlined the possibility of an additional 'round the Parish' service likely to be on a Wednesday enabling eligible residents of Westerleigh, Henfield, Coalpit Heath, Mayhill to access transport to and from Yate. This is an a further service added to the current ones which provide for shopping, hospital visits etc. Eligibility was clarified as anyone having difficulty accessing public transport, for example needing assistance requirements, having learning difficulties, mobility issues or distance from existing services in our rural areas. There is no lower age barrier. Membership would be £10 for the remaining 6 months of 2023. Due to the licence - People have to be members, transport has to be prebooked, GCT can't stop in bus stops. For this round robin bus they can still get people from their door instead of a pickup point if they would struggle getting to a pick up point, and people must book in advance. Quite a few passengers set up a booking for a year and then just call if they need to cancel. The Parish Council are in full support of the services that GCT offer and has recently given funds for advertising.

Information can be found by emailing admin@greencommunitytravel.co.uk or calling 01454 228706. A poster is attached to these Minutes – see Appendix 4

3473. Council to APPROVE Minutes of Parish Council meeting held on June 12th 2023 APPROVED and signed by the Chair

3474. Council to NOTE receipt of Minutes from F & GP Meeting 3rd July 2023 and approval of matters contained therein NOTED and all matters APPROVED The June payments are attached to these Minutes at Appendix 5.

3475. Correspondence/Communication with Westerleigh Parish Council: From SGC: Other received items

Avon Pension Fund – notification that Cllr K Kelliher is the new Town & Parish rep for the fund. She will supply a report after each quarterly meeting that will then be forwarded to ALCA and the T & PC Forum.

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3476. Council to receive an update on bank/outflow works at Bitterwell LAKE
The Deputy Clerk has received a message saying that Ivel Aquatics will bring their project partner Mays Technical on site w/c 24/7 to look at the issues and then submit quotes for the works.
3477. Council to discuss potential play equipment upgrades (a) Westerleigh (b) Newman Field
Budgets were agreed at the Finance Committee meeting last week and details will be looked at on the E & L agenda 1.8.2023
3478. Council to receive updates & consider/approve topics related to change to Westerleigh and Coalpit Heath PC
There has been good feedback to the new logo and the Deputy is currently using the Bin fund to get stickers for all our 31/32 bins.
The next step is to sort the website domain and email addresses and a Teams meeting with Absolutely PC this week will clarify what we use them for and what we go elsewhere for. All Cllr emails will then be controllable by the Parish Clerk admin function when a Cllr leaves or if a FOI request is received.
3479. Council to receive information from Clerk/Deputy Clerk regarding ongoing matters and required approvals including:
Clerk - Truespeed Broadband - Mayshill pole; To note requirement to access WPD pole on Mayshill and pay W&CHPC £154 for doing so. It was agreed to use this for planting more trees or whips including at Pansy Vale where recent removals have left space.
- Deputy Clerk No updates
3480. Council to discuss any required CONSULTATIONS
NONE
3481. Items considered urgent or exempt by the Chairman
To NOTE & Approve Staff Meeting outcomes. NOTED & APPROVED UNANIMOUSLY
3482. Dates of future Parish council meetings There is no August meeting unless urgent or time limited matters arises.
Tuesday 1st Aug E & L Meeting 7pm Manor Hall red brick annex
Monday 11th September Henfield Hall, Ram Hill 7pm

Appendix 1

Westerleigh & Coalpit Heath Parish Council planning comments submitted since the June 2023 meeting

[P23/01382/F](#) Installation of new 1.8m high green powder coated mesh fencing. Unit 4 Badminton Road Trading Estate Badminton Road Yate BS37 5NS (Reconsultation)

Westerleigh & Coalpit Heath Parish Council has NO OBJECTION to this application.

[P23/01821/F](#) Change of Use from office (Class E) to 1no dwelling (Class C3) as defined in the Town and Country Planning (Use Classes) Order 1987 (as amended) (retrospective). Erection of two storey rear extension and installation of 2no. front and 1no. rear dormers to form living accommodation. Kendleshire Farm Stables Down Road Winterbourne Down BS36 1AU

Westerleigh & Coalpit Heath Parish Council has NO OBJECTION to this application.

[P23/01874/TRE](#) Works to 2no. Ash to remove branches overhanging car park covered by TPO 311 dated 12/09/1979. Henfield Hall Ram Hill Coalpit Heath BS36 2UF

Westerleigh & Coalpit Heath Parish Council has NO OBJECTION to this application.

Appendix 2

Planning decisions since 31/5/2023

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Description	Westerleigh & Coalpit Heath Parish Council Comment submitted	Notice	SGC Decision
P23/01620/HH Erection of two storey front extension and side dormer provide additional living accommodation Orchard House Cooks Lane Coalpit Heath BS36 2UR	Westerleigh & Coalpit Heath Parish Council OBJECTS to this application on the following grounds. Firstly, the proposed extension will increase the volume of the original dwelling by more than 30% and therefore constitutes inappropriate development in the Green Belt, conflicting with PSP7 (Development in the Green Belt). Furthermore, the proposed extension does not comply with the Householder Design Guide SPD because the higher proposed roofline is not subservient to the existing dwelling. The proposal does not therefore constitute high quality design and conflicts with planning policies CS1 (High Quality Design) and PSP 38 (Development Within Existing Residential Curtilages).	18/05/2023	Refused 6.7.2023

Appendix 4 Green Community Travel news



Green Community Travel Ltd
Helping the community for 30 years



Here to Help Westerleigh.



Are you finding the lack of a public bus difficult? Do you need help with transport?

Call Green Community Travel!

Shopping, medical appointments and much more!

Book in advance!

Friendly team, accessible travel and discount for bus pass holders.

You can even book a regular slot with us on a Wednesday then just call us if you need to cancel.

We're also seeking Volunteers to join our super team to help more people in our local community. Expenses reimbursed and we work around you!





01454 228706

admin@greencommunitytravel.co.uk

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Appendix 5 List of payments June 2023

Date	Description	Supplier	Net	VAT	Total
01/06/2023	Clerk expenses	SWSimmons Parish Clerk	114.29		114.29
01/06/2023	Deputy Clerk expenses	R Davis Deputy Clerk	114.09		114.09
01/06/2023	Grant to Westerleigh New	Westerleigh Neighbourhood Watch	200.00		200.00
20/06/2023	Council mobile phone	H3G (Three)	2.50	0.50	3.00
05/06/2023	Grass cutting	CPS Grounds Ltd	830.92	166.19	997.11
05/06/2023	Room hire	Manor Hall	18.00		18.00
05/06/2023	Loo hire	Andyloos	174.80	34.96	209.76
06/06/2023	Holiday activity days	Swift Sports Coaching	800.00	160.00	960.00
14/06/2023	Zip Wire maintenance/ass	GB Sports & Leisure	75.00	15.00	90.00
14/06/2023	Grant	Bristol & Weston Hospitals Charity	1,000.00		1,000.00
30/06/2023	Bank charges	Natwest	12.25		12.25
23/06/2023	PAYE	HMRC	466.52		466.52
23/06/2023	Monthly Pension payment	Avon Pension Fund	559.13		559.13
23/06/2023	Salary				
23/06/2023	Salary				
21/06/2023	Grant	Henfield Hall Management Committee	2,475.00	495.00	2,970.00
21/06/2023	submersible pumps for Bi	Murray Hire Centres Ltd	32.50	6.50	39.00
02/06/2023	Storage unit rental fee	PE King (Bristol) Ltd	73.33	14.67	88.00
01/06/2023	Microsoft licence agreeme	Absolutely PC (GoCardless)	35.00	7.00	42.00
22/06/2023	New swings at WPF	GB Sports & Leisure	2,381.60	476.32	2,857.92
22/06/2023	Zip wire maintenance & p	GB Sports & Leisure	303.85	60.77	364.62
21/06/2023	submersible pumps for Bi	Murray Hire Centres Ltd	143.00	28.60	171.60
26/06/2023	Printing & copying charge	Konica Minolta	17.55	3.51	21.06
28/06/2023	Aerator at Bitterwell Lake	Pennine Electrical Aerator Repairs	680.00		680.00
28/06/2023	Copier machine quarterly	Konica Minolta	38.67	7.73	46.40