

MINUTES OF FULL PARISH COUNCIL MEETING
Monday 10th March 2025 at 7pm, Henfield Hall, Ram Hill



MINUTES OF WESTERLEIGH & COALPIT HEATH FULL PARISH COUNCIL MEETING
Monday 10th March 2025 at 7pm, Henfield Hall, Ram Hill

Present: Cllr R McCullough (Chair), Cllr J Lean, Cllr T Clark, Cllr C Goddard, Cllr D Margetts, Cllr P King

Clerk: R Davis **Finance Officer:** S Simmons

Three members of the public

3945. To NOTE apologies for absence

Cllr K Kelliher – illness

Ward Councillors - Cllr M Palmer, Cllr D Goodwin, Cllr B Stokes

3946. To RECEIVE Declarations of Interest relating to this meeting, as required by the Council's Code of Conduct for Members and the Localism Act 2011

Cllr C Goddard and Cllr D Margetts declared an interest in the grant application for Westerleigh Village Hall (Min 3952 i) – committee members.

Cllr T Clark advised the Council that as he is a member of the South Gloucestershire Development Management Committee, that he is still permitted to speak and vote on planning items and issues (see min 3954) and would only have to declare an interest if he had a pecuniary interest or an additional non-pecuniary interest **Any contributions he makes are based upon the submitted documents available at this time and he retains an open mind should any application be subsequently referred to one of South Gloucestershire Council's planning committees for determination.**

3947. To APPROVE [Minutes](#) of Parish Council meeting held on 10th February 2025.

RESOLVED: The minutes were approved and signed by the Chair.

3948. To RECEIVE reports from South Gloucestershire Councillors on matters relating to the Parish
Westerleigh & Coalpit Heath Parish Council – District Councillors' Report
Monday 10th March 2025

South Gloucestershire Council Draft Local Plan Reaches Regulation 19 Stage

A new Local Plan for South Gloucestershire is a step closer to being approved after Full Council agreed to launch a final round of public consultation on the proposals at the end of February.

The Plan, which will cover the 15-year period between 2026 and 2041, sets out where and how new homes, employment land and community-supporting infrastructure will be developed. All local authorities are required to have an up-to-date Local Plan, which must comply with national planning laws, which have recently been updated by the Government.

Having a current Local Plan helps to protect the area from speculative development and attempts by large developers to gain planning permission by appeal. The proposed plan for South Gloucestershire, despite increasing pressure on areas of the Green Belt from new national guidelines, allocates only 2.53% of that land in the district for potential building, the majority of which is not high-quality open space that currently delivers significant environmental or ecological benefits.

Following earlier rounds of consultation, there have been changes to the draft Plan, where evidence has shown that initial proposals would not deliver enough benefit. For example, a number of sites in the villages of Cromhall, Olveston, Rangeworthy and Marshfield have been removed from the current draft in favour of alternatives, and a potential development at the Frenchay Christmas Tree Farm on Old Gloucester Road has been removed. Marshfield no longer has any new allocations suggested in the

MINUTES OF FULL PARISH COUNCIL MEETING

Monday 10th March 2025 at 7pm, Henfield Hall, Ram Hill

Regulation 19 plan as the Council instead supports the prioritisation of local homes being delivered through the Marshfield Community Land Trust which has identified a site that it is progressing.

Through the Plan, the council is determined to deliver appropriate, safe and secure housing for people in South Gloucestershire well into the future to suit a range of identified needs, including for new affordable homes for rent and sale. Within the Plan a significant number of new housing allocations will be required to deliver at least 40% affordable homes, compared to the previous Core Strategy requirement of 35% in order to meet this need.

Recognising that the population is ageing, the draft Plan focuses on delivering homes that are Age Friendly, to support places that enable us to age well and so more people can live independently in their own homes for longer. The Plan will also require new homes to be built to significantly improved environmental standards, enshrining clean and renewable energy technology and performance.

Following the decision of Full Council, the draft Local Plan will now progress to a statutory six-week consultation process that will launch on Friday 28th February.

Full details of how to take part and make submissions to the consultation will be published by the council when the process opens. Now open here: <https://localplan.commonplace.is/>

Consultation responses and submissions will then be provided to the Government's Planning Inspectorate, which will examine the Plan to determine if it is sound. It is expected that the Inspectorate will hold in-person hearings on the plan in the spring next year. Details of how to participate in that phase of the process will be published by the council in due course.

South Gloucestershire Council Passes Its Budget for 2025/26

At their meeting, on Wednesday 19th February, South Gloucestershire Council agreed its budget for the coming financial year. It sets out how the authority will balance the books for the next two years, by delivering already agreed savings and using reserves in 2026/27. The budget also includes investments that will help it meet its priorities set out in the Council Plan. The budget forecast, however, sets out how costs to the authority are continuing to rise faster than income can be generated, and that there is ongoing uncertainty about long-term council funding from Government which is yet to be resolved. It concludes that, unless there is a significantly increased investment in delivering council services, further savings will need to be made.

Following a public consultation process last year, residents told the council they broadly supported the approach and prioritisation it applied to looking at ways to spend less and protect services for those most in need of support. They recognised the ongoing pressure on the council to get the most efficient and effective agreements with external service providers and agencies where it is spending public money. They also said, very clearly, that they wanted quality service and support for local people to be the key drivers and that costs should not be cut purely to meet short-term financial targets.

While residents also recognised that many of the challenges facing the council are outside of its control, and that there is a case for increasing council taxes and charges, in the context of the ongoing cost of living crisis, they did not support ongoing above-inflation increases to plug funding gaps caused by a legacy of underfunding for things like social care. Communities across South Gloucestershire expressed strong views that solutions to solve escalating costs should be driven nationally, both in terms of policy and funding.

The final budget agreed includes a 4.99% increase in Council Tax. This means that the South Gloucestershire Council element of an average Band D property bill will be £1,931.33 in 2025/26. 2% of this increase, as has been the case for several years, will be ringfenced to meet the escalating costs of delivering social care, which continues to rise significantly more quickly than inflation.

It also assumes that the existing £40.3million in savings programmes will be delivered, on track, by the end of 2026/27, as well as an additional £1.1million in savings that were identified during the current year and shared with residents during the budget consultation process.

MINUTES OF FULL PARISH COUNCIL MEETING
Monday 10th March 2025 at 7pm, Henfield Hall, Ram Hill

While the budget is projected to balance for the next two years, through the public consultation exercise, local people told the council about their preferences for how the authority should approach the future savings that will be necessary.

South Gloucestershire Council Leader, Councillor Maggie Tyrrell, said: "I firstly want to thank local people who have taken the time to let us know about their priorities for council services, spending and saving. Through the consultation process and our ongoing community conversations, we can see that people recognise we simply, sadly, cannot afford to keep doing everything we always have done in the same way, because our spending power has not kept up with rising costs.

"It is increasingly difficult to find the right balance in these very challenging financial times. We are pleased to have been able to present a budget that will balance the books over the next two years, by making some prudent, if sometimes difficult choices.

"However, further ahead, there are clear shortfalls in our projected funding. There is uncertainty about how councils will be funded by national Government, and we look forward to the outcome of the spending review that we expect to be revealed in the Spring, which we hope will give us more certainty with which to plan ahead.

"We are also pleased to have been able to prioritise funding to support some of our communities who most need our help. Sometimes a little can go a long way, and the support we want to be able to provide for young people who need help getting their lives back on track; for older people who want to live independently; and for our veterans' community, are really important for us."

Residents Reminded of West of England Combined Authority Election Deadlines

Residents across the West of England are being urged to get ready for the election on Thursday 1st May 2025 to elect the next Mayor of the West of England Combined Authority. People across the region will be able to vote in person, by post, or by proxy – but only if registered to vote. The deadline to register to vote or update your details is midnight on Friday 11th April.

A West of England Mayoral Combined Authority spokesperson said:

"The Mayoral Combined Authority plays a key role in the West of England, including areas such as jobs and growth, transport, skills, the environment, planning and housing, and business support. It's important that anyone who wants their say in the future of the region is registered to vote by 11th April to make your vote count in the election on 1st May. Visit www.gov.uk/register-to-vote."

"The need to present ID as part of the voting process is still relatively new and so we are looking to encourage everyone to remember the need to bring ID with you to vote, and to signpost people to where they can learn more about what forms of ID are accepted. If you are unsure that you have the right form of ID, please go online to check today: www.gov.uk/how-to-vote/photo-id-youll-need."

Register to vote by visiting [the government website](https://www.gov.uk/register-to-vote) and following the simple online steps. If you are unable to go online to register to vote, update your details, or check photo ID requirements then please contact your local electoral services office via 0122 547 7333 (Bath & North East Somerset), 0117 922 3400 (Bristol), 0145 486 3030 (South Gloucestershire).

To be eligible, [you must meet the requirements set out for voting in a local government election in England](https://www.gov.uk/register-to-vote).

The requirement to show photo ID at the polling station was introduced by the Elections Act (2022) and came into effect for the first time in May 2023. Voters will need to show valid photo identification (ID) to vote in the upcoming election on 1 May. Residents across the region are being urged to make sure they are ready to vote at a polling station by checking they have an [accepted form of ID](#). Accepted forms of ID include: a UK, European Economic Area (EEA), or Commonwealth passport; driving licence (including provisional driving licence); and some concessionary travel passes, such as an older person's bus pass or disabled person's bus pass.

Anyone who does not have one of the accepted forms of ID will be able to [apply for free ID online](#) or by completing a paper form. The full list of accepted ID can be found online along with more information

MINUTES OF FULL PARISH COUNCIL MEETING

Monday 10th March 2025 at 7pm, Henfield Hall, Ram Hill

about the new requirement and links to how to apply for the free ID. The new government has announced plans to extend the list of approved photo ID to include the HM Armed Forces Veteran Card in time for the election on 1st May. The deadline to apply for a free ID for the 1st May election is Wednesday 23rd April at 5 p.m. Voters will only be able to use expired ID if they are still recognisable from the photo.

Those who cannot or choose not to vote in a polling station can opt to register to vote by post or by appointing someone they trust to vote in their place, known as a proxy vote. The deadline to apply for a postal vote is 5 p.m. on Monday 14th April. The deadline to apply for a proxy vote is 5 p.m. on Wednesday 23rd April.

3949. To RECEIVE questions and comments from members of the public present with respect to business on the agenda (in accordance with Standing Orders 3 e-3 i)

None

FINANCE

3950. To APPROVE February 2025 payments made in accordance with FR 6.9

RESOLVED: APPROVED by all Cllrs. See Appendix 1 for list.

3951. To NOTE end of February 2025 Financial documents: Statements & Reconciliations, receipts
NOTED

3952. To consider and APPROVE any Grant Applications including:

(i) Westerleigh Village Hall for fire doors

Cllr C Goddard & D Margetts declared an interest and did not vote.

RESOLVED: A grant from CIL to cover the new fire doors was APPROVED up to a maximum of £4250, but the actual amount to match invoice(s) when presented after work is done.

(ii) Westerleigh Fun Day

RESOLVED: A grant of £900 from the GPoC funds was APPROVED for a list of costs to run the day.

3953. To RECEIVE information and take a DECISION on any other finance matters including:

(i) To NOTE £250 of LNAP - Local Nature Action Plan – budget, spent on Westerleigh Village Hall railings project to cover bug hotel, planting and extra labour. (In addition to £900 approved for project – ref Min 3772). NOTED.

(ii) To NOTE rolling annual Venables Pest Control contract cost for Bitterwell Lake (£800) and take a DECISION on continuation

RESOLVED: to continue with the contract as rodent issues have definitely been improved since being dealt with.

(iii) To NOTE CPS Grounds Ltd annual contract cost increase of 10.9% - effective from 1st April 2025. NOTED.

Bitterwell Lake:

(iv) To NOTE expenses to improve security at Bitterwell Lake following recent antisocial behaviour - £180 to install secure fence panel adjacent to Newman's Field gate
NOTED. RFO awaits bill for this from C Belcher (contractor).

(v) To NOTE emergency expenditure to remove fallen tree at Bitterwell Lake on 28th Feb 2025 for health & safety reasons - £750
NOTED – this work is done and has been paid.

(vi) To NOTE repair costs for otter fencing caused by fallen tree at Bitterwell Lake (27th Feb 2025) and progress with insurance claim.

MINUTES OF FULL PARISH COUNCIL MEETING

Monday 10th March 2025 at 7pm, Henfield Hall, Ram Hill

The Lake manager has effected a fix but requested some other fencing is held in stock for future needs. Clerk reported a cost around £300 not covered by insurance.

RESOLVED: This was APPROVED. To be paid from GPoC funds.

- (vii) To APPROVE cost of fitting 'easy access' gate latches to two gates at Bitterwell Lake to improve access – £300

RESOLVED: APPROVED. Latches to be purchased and then fitted by C Belcher. To be paid from GPoC fund.

- (viii) To APPROVE cost of fitting mesh to Bitterwell Lake fish gate to improve health & safety - £240 for supply and fit by C Belcher.

RESOLVED: APPROVED. To be paid from Newman Field maintenance fund.

The RFO reminded Cllrs of the F & GP Committee meeting on April 7th.

RESOLVED: To consider the confidential staffing report at this point in the meeting. See min 3967.

The RFO left the meeting.

3954. PLANNING

- a) To NOTE planning comments submitted since last meeting

NOTED. See Appendix 2.

- b) To NOTE planning decisions made by South Gloucestershire Council since last meeting

NOTED. See Appendix 3.

- c) To discuss and COMMENT on any necessary Planning Applications or other Planning Matters:

- (i) P25/00309/F Erection of 2no dwellings with access and associated works (resubmission of P24/00859/F). Land At South View Crescent Coalpit Heath South Gloucestershire

RESOLVED: Westerleigh & Coalpit Heath Parish Council STRONGLY OBJECTS to this application on similar grounds to its objection to the previous submission.

It is overdevelopment of the site, there is poor access and insufficient turning space and the dwellings will overlook neighbouring properties. Furthermore, the Parish Council questions the accuracy of the plans submitted, which appear to be out of date and do not correctly represent the boundary lines.

- (ii) P25/00377/F Construction of a solar farm with associated works, equipment and infrastructure. Land At Oakley Green Farm Oakleigh Green Farm Lane Westerleigh South Gloucestershire

RESOLVED: Westerleigh & Coalpit Heath Parish Council makes no comment on this application.

- (iii) P25/00435/TRE Works to 1no Field Maple Tree to crown reduce by 1.5-2.0m height and radial spread to previous points and thin canopy by 15% covered by tree preservation order SGTP0 03/97 dated 21st October 1997. 3 Oakwood Gardens Coalpit Heath South Gloucestershire BS36 2NB

RESOLVED: Westerleigh & Coalpit Heath Parish Council has NO OBJECTION to this application.

- (iv) P25/00472/HH Erection of two storey side extension to form additional living accommodation. 2B Rose Oak Drive Coalpit Heath South Gloucestershire BS36 2AS

RESOLVED: Westerleigh & Coalpit Heath Parish Council has NO OBJECTION to this application.

3955. To RECEIVE Parish Councillor Reports and any other Reports – written submissions, taken as read with questions taken as necessary

None

MINUTES OF FULL PARISH COUNCIL MEETING
Monday 10th March 2025 at 7pm, Henfield Hall, Ram Hill

ITEMS REQUIRING A RESOLUTION

3956. To discuss matters and take a DECISION on required actions arising from A432 Badminton Rd bridge closure:

- (i) Update on South Gloucestershire Council response to surface water flooding (late Sept/ early Oct, again 24th Nov) on Henfield Road and poor condition of verges and road surface
Cllrs noted updates by email from South Gloucestershire Council highways officers confirming that the footway, verge and edges are being made safe (minimal repairs) and more regular safety inspections are being carried out. However, full repairs must wait until the A432 bridge reopens. Officers confirmed (by email dated 24th Feb 2025) that 'Henfield Road will have funds allocated to it once the bridge is back open to get it back to a similar state it was in before the closure. Who funds that is a slightly different matter, but whatever happens this work will be carried out once the traffic has eased.' A number of pot holes have recently been repaired.
- (ii) Cllr McCullough reported an issue with the published diversion route for pedestrians and cyclists following the bridge closure on 7th March. The A4174 cycle path is closed for active travel scheme works and there is no direct route to join the temporary cycle path after crossing the motorway. South Gloucestershire Council officers confirmed that a signed diversion route through the housing estate will be put in place as soon as possible, as there is no space to create a temporary linking path.

3957. To take a DECISION regarding whether to APPOINT an additional member to the [Environment & Leisure Committee](#) OR to disband the committee and set up a working group (ref Min 3891)

Environment & Leisure Committee	RM, CG, PK	Chair (ex officio) + 4 - at least one member required
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RESOLVED: To dissolve the Environment & Leisure Committee. An environment & leisure working group will be convened as and when required, to prepare recommendations within the remit of the dissolved committee for approval by Full Council. Members of the working group are RM, CG and PK. A meeting will be convened before the end of April.

3958. To discuss any required CONSULTATIONS and COMMENT as necessary:

- (i) South Gloucestershire Local Plan Regulation 19 consultation <https://localplan.commonplace.is/> - Deadline 11th April 2025
Cllrs acknowledged the quality and quantity of evidence that has been collated to produce the latest draft Local Plan. The council objected to the inclusion of the Land North of Lyde Green site on Green Belt land north of the M4, at the previous Regulation 18 consultation stage. However, cllrs concluded there was insufficient evidence to object to its inclusion at this Regulation 19 stage, on the limited grounds permitted (legal compliance, soundness, compliance with the Duty to Co-operate). Cllrs acknowledged that safeguards for the immediately adjacent Green Belt land and the integrity of the remaining Green Belt north of Bristol, had been included in the latest draft Local Plan as requested.
RESOLVED: To respond to the consultation in support of the following policies/ site allocations:
-LP6 North Lyde 'ecotech' village (site reference BV12) – 1000 dwellings plus employment land during the plan period
-Site allocation 'Land off Park Lane', Coalpit Heath (site reference FC2) – 95 dwellings during the plan period
-LP29 Stewardship arrangements – approach to management of public open space on new developments
- (ii) South Gloucestershire Joint Local Health and Wellbeing Strategy for 2025-29
<https://healthandwellbeingstrategy.commonplace.is/> – Deadline 11th April 2025
Cllrs to respond individually.
- (iii) South Gloucestershire Council Economic Regeneration Strategy - local business survey
<https://economicstrategy.commonplace.is/>

MINUTES OF FULL PARISH COUNCIL MEETING

Monday 10th March 2025 at 7pm, Henfield Hall, Ram Hill

Consultation publicised to encourage local businesses to respond.

ITEMS TO NOTE

3959. To NOTE progress of South Gloucestershire Highways review re speeding in Westerleigh (from Shorthill Road to the Nibley Lane junction)

Ward Cllr Palmer was absent so there was no update. The Clerk reported that Cllr Willmore (SGC Cabinet Member for Planning, Regeneration and Infrastructure) responded to an email request to expedite all measures identified (see min 3939). She confirmed she would be pressing this and noted the importance of continued pressure from local residents.

3960. To NOTE recent utility works carried out on Pansy Vale and progress with rectification works
NOTED. The Clerk has written to the contractor to request further rectification works-reseed filled soil area and make good damaged verge areas/ area used as compound. Noted this work may be delayed until the weather is warmer/ drier.

3961. To NOTE feedback from pre-meeting between Clerk, Cllr Goddard and Yate Spur Cycle route project team re impact on footpath LWE/18/30 (near Dodmoor Farm)

NOTED the following:

- WECA approved funding for the Yate Spur Cycle connection phases 5&6 in Oct 2024, conditional upon construction starting spring 2025. Phases 5&6 will link the completed route south of Westerleigh, through the village and Nibley Lane junction, to the Road to Nowhere in Yate - <https://consultations.southglos.gov.uk/YateSpur/consultationHome>.
- Phase 5 has been prioritised for construction. It is the off-road section from Broad Lane in Westerleigh to the Nibley Lane junction (via an improved section of the EXISTING bridleway from Broad Lane towards Pansy Vale, joining a NEW off-road path running parallel with the railway line to connect to Nibley Lane junction). See plan at Appendix 4.
- The stretch of NEW off-road path requires land purchase. Part of the negotiation is a request from the landowner to extinguish PROW LWE18/30 (west of the NEW off-road path) which runs north from the bridleway and passes close to Dodmoor Farm buildings.
- Prior to a formal consultation on extinguishing the PROW, the project team will engage with the Parish Council and Ramblers Association to gauge views/ support.
- The project team will attend a future Council meeting to brief councillors (tbc) and meet with Cllr P King (footpath secretary for Yate Southwold Ramblers.)
- Cllr Goddard requested that, as the March and April Council meetings are not in Westerleigh, a session is held in Westerleigh village to brief local residents on the project. Clerk to repeat this request to project team.

3962. To NOTE jobs completed by SGC Parish Streetcare team across the parish, during w/c 10th February 2025

NOTED. Clerk to pass on thanks from the Parish Council to the Parish Streetcare Team.

3963. To NOTE fish netting/ audit completed at Bitterwell Lake on 17th Feb 2025 by AE Fisheries
NOTED. Informal feedback from the audit indicated fish were in good health and the fish stock is being well managed. RFO/ Clerk to request a written report.

3964. To NOTE Frampton Cotterell Youth Service quarterly update (Q3 Oct - Dec 24) from FACE
NOTED.

3965. Correspondence/Communication with Westerleigh & Coalpit Heath Parish Council: From South Gloucestershire Council:

NOTED.

- PT.8174 Down Road, Westerleigh - Temporary Road Closure 17th March, 1 day duration 9.30am – 3.30pm

Length of Down Road which extends from its junction with Bury Hill in a easterly direction for a distance of 100 metres. This order is required for the following reason: in connection with the likelihood of danger to the public consequent upon pole replacement works on or adjacent to the highway.

MINUTES OF FULL PARISH COUNCIL MEETING
Monday 10th March 2025 at 7pm, Henfield Hall, Ram Hill

Alternative route: Down Road, Dragon Road, B4058 High Street, B4058 Bristol Road, Church Road, A432 Badminton Road and vice versa.

- PT.8186 E-scooter Trial, South Gloucestershire. Order. To enable electric scooters being used in a trial, to use any road or length of road in South Gloucestershire which is currently used by pedal cycles. This applies only to electric scooters hired from a company authorised and in accordance with the regulations made by the Department for Transport. A new order is required as the e-scooter trial has been further extended. **For queries or comments regarding the trial, please email escootertrial@westofengland-ca.gov.uk.**
- A432 bridge closure to pedestrians and cyclists from 7th March 2025 – Alternative route: via Down Road, Bury Hill and Church Lane.
- A432 bridge demolition and M4 junction 18 – 19 closure - Friday 21st March to 6am Monday 24th March.
- Schedule of spring 2025 verge cleansing activities in and around Westerleigh village – by email (closure of Nibley Lane Westerleigh for one day - 9.30am – 3.30pm from 8th April 2025 – date tbc)

Other received items

- Avon & Somerset Boyd Valley Neighbourhood Policing - Westerleigh Update (Feb 2025)
- WERN (West of England Rural Network) Rural Voices - helping rural communities in the West of England be even stronger - community survey <https://www.surveymonkey.com/r/V65MG52> Deadline 27th March 2025
- Bristol Energy Co-op - introduction to medium-scale, community-owned renewable energy project in Dodington Parish, Springs Farm Codrington (solar and wind) – will attend April PC meeting to present

3966. To NOTE items considered urgent by the Chairman

Pot holes just south of the railway bridge on Westerleigh Rd (north of the village) were noted to be reported.

3967. To CONSIDER any exempt items:

Due to the nature of the business under consideration, a resolution to exclude the press and public may be required under the Public Bodies (Admission to Meetings) Act 1960 and the LGA 1972, s100.

- (i) To APPROVE staffing recommendations (as per attached confidential report - *circulated*) in relation to planned retirement of the RFO

RESOLVED: APPROVED with no discussion or questions arising.

3968. Dates of future Parish Council meetings

April 7 th	Finance & General Purposes Committee	7pm	Manor Hall, Red Brick Annexe
April 14 th	Full Council meeting	7pm	Mafeking Hall, Serridge Lane, Coalpit Heath BS36 2UF

ANNUAL PARISH MEETING Monday 28th April 6.30pm @ Manor Hall, Newman Room

(Full list at www.westerleighcoalpitheathparishcouncil.gov.uk/meeting-dates)

The meeting was closed at 8.10pm.

MINUTES OF FULL PARISH COUNCIL MEETING
Monday 10th March 2025 at 7pm, Henfield Hall, Ram Hill

Appendix 1 - February 2025 payments list

Date			Net	VAT	Total
01/02/2025	Storage unit rental fee	PE King (Bristol) Ltd	73.33	14.67	88.00
03/02/2025	Monthly Expenses	Rachel Davis	86.50		86.50
04/02/2025	Room hire	Westerleigh Village Hal	30.00		30.00
04/02/2025	Grass cutting	CPS Grounds Ltd	863.22	172.65	1,035.87
05/02/2025	Grant	Westerleigh Village Hal	48.00		48.00
10/02/2025	Loo hire	Andyloos	174.80	34.96	209.76
10/02/2025	Grant	Westerleigh Village Hal	1,225.00		1,225.00
11/02/2025	Copier machine quarterly f	Konica Minolta	77.34	15.47	92.81
11/02/2025	Copier machine quarterly f	Konica Minolta			
11/02/2025	Grant	Westerleigh Neighbourl	543.40		543.40
11/02/2025	Grant	Westerleigh Village Hal	800.00		800.00
11/02/2025	Grant	AFC Westerleigh	177.00		177.00
17/02/2025	Groundworks & Inspection	C R Belcher Agricultura	900.00	180.00	1,080.00
17/02/2025	Groundworks & Inspection	C R Belcher Agricultura	250.00	50.00	300.00
19/02/2025	Room hire	Manor Hall	22.00		22.00
19/02/2025	Defib & Bleed Kit	Heartsafe	2,314.95	459.00	2,773.95
20/02/2025	Council mobile phone	H3G (Three)	2.50	0.50	3.00
21/02/2025	Aerator at Bitterwell Lake	EON	38.14	1.91	40.05
24/02/2025	Clerk expenses	SWSimmons	72.10		72.10
24/02/2025	Holiday activity days	Swift Sports Coaching	800.00	160.00	960.00
24/02/2025	Localism charges	South Glos Council	1,553.10	310.62	1,863.72
24/02/2025	Localism charges	South Glos Council	486.33	97.27	583.60
25/02/2025	PAYE	HMRC	686.20		686.20
25/02/2025	Monthly Pension payment	Avon Pension Fund	366.24		366.24
25/02/2025	Salary	SWSimmons			
25/02/2025	Salary	Rachel Davis			
28/02/2025	Bank charges	Natwest	6.65		6.65

MINUTES OF FULL PARISH COUNCIL MEETING
Monday 10th March 2025 at 7pm, Henfield Hall, Ram Hill

Appendix 2 - Planning comments submitted since 10th February 2025 Full Council meeting (using delegated powers)

[P25/00302/PNH](#) The erection of a single storey rear conservatory, which would extend beyond the rear wall of the original house by 5.98m, for which the maximum height would be 3.06m, and for which the height of the eaves would be 2.44m. 7 Rathbone Close Coalpit Heath South Gloucestershire BS36 2TW

Westerleigh & Coalpit Heath Parish Council makes no comment on this application.

[P24/01250/F](#) siting of shipping container for storage and installation of new boundary fencing and gate. Refurbishment of existing carpark. Coalpit Heath Cricket Club Ram Hill Coalpit Heath South Gloucestershire BS36 2TT (RECONSULTATION)

Westerleigh & Coalpit Heath Parish Council restates its response to the previous iteration of this application as follows:

Westerleigh & Coalpit Heath Parish Council supports this application on the grounds that the proposals will enhance sports facilities in the parish.

MINUTES OF FULL PARISH COUNCIL MEETING
Monday 10th March 2025 at 7pm, Henfield Hall, Ram Hill

Appendix 3 - Planning decisions since 4th February 2025

Description	Westerleigh & Coalpit Heath Parish Council Comment submitted	Notice	Decision	Decision Date
i) <u>P25/00012/HH</u> <u>Erection of front porch.</u> <u>Victor House 190</u> <u>Badminton Road</u> <u>Coalpit Heath South</u> <u>Gloucestershire BS36</u> <u>2SX</u>	Westerleigh & Coalpit Heath Parish Council has NO OBJECTION to this application.	06/01/2025	Approve with conditions	12/02/2025
ii) <u>P23/03352/F</u> <u>Demolition of existing</u> <u>glasshouses and</u> <u>ancillary structures and</u> <u>removal of mobile</u> <u>home. Erection of 2 no.</u> <u>bungalows and</u> <u>ancillary works. Land</u> <u>At Wentwood Nurseries</u> <u>Ram Hill Coalpit Heath</u> <u>Bristol South</u> <u>Gloucestershire BS36</u> <u>2TZ</u>	Westerleigh & Coalpit Heath Parish Council objects to this application on the grounds that it is inappropriate development in the Green Belt. It conflicts with South Gloucestershire Local Plan Core Strategy policies CS34 – Rural Areas and CS5 – Location of Development, and also Policies Sites and Places Plan policy PSP7 – Development in the Green Belt. The proposed development does not fall under any of the exceptions identified in this policy.	01/12/2023	Approve with conditions	14/02/2025
iii) <u>P25/00007/ADV</u> <u>Display of 2no. non</u> <u>illuminated fascia signs.</u> <u>Nibley Court 3 Turner</u> <u>Drive Yate South</u> <u>Gloucestershire BS37</u> <u>5YU-</u>	Westerleigh & Coalpit Heath Parish Council has NO OBJECTION to this application. (Delegated)	10/01/2025	Approve with conditions	17/02/2025
iv) <u>P25/00302/PNH</u> The <u>erection of a single</u> <u>storey rear</u> <u>conservatory, which</u> <u>would extend beyond</u> <u>the rear wall of the</u> <u>original house by</u> <u>5.98m, for which the</u> <u>maximum height would</u> <u>be 3.06m, and for</u> <u>which the height of the</u> <u>eaves would be 2.44m.</u> <u>7 Rathbone Close</u> <u>Coalpit Heath South</u> <u>Gloucestershire BS36</u> <u>2TW</u>	Westerleigh & Coalpit Heath Parish Council makes no comment on this application. (Delegated)	11/02/2025	Prior approval not required.	05/03/2025

MINUTES OF FULL PARISH COUNCIL MEETING
Monday 10th March 2025 at 7pm, Henfield Hall, Ram Hill

Appendix 4 – Yate Spur cycle path, phase 5 NEW off-road section through Westerleigh village

Shown in yellow

