

NOTICE OF PARISH COUNCIL - FINANCE COMMITTEE MEETING
Monday 7th April 2025 – 7pm at Manor Hall red brick annex

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human Rights.

AGENDA

1. Apologies for absence
2. Declarations of Interest under the Localism Act 2011
3. Pre-arranged items from members of public
Any member of public wishing to speak should contact the [RFO](#) before the meeting.
4. To CONSIDER/APPROVE comments on any Planning Applications (necessary due to deadline dates) including
 - (i) [P25/00582/CLP](#) Erection of single storey side extension to provide additional living accommodation. 147 Roundways Coalpit Heath South Gloucestershire BS36 2LU
 - (ii) [P25/00377/F](#) Construction of a solar farm with associated works, equipment and infrastructure. Land At Oakley Green Farm Oakleigh Green Farm Lane Westerleigh South Gloucestershire (previous 'no comment' submitted)
5. Committee to APPROVE Minutes of F & GP Meeting held on 28th October 2024
6. Committee to NOTE receipt of Bank reconciliation and statements October 2024 to end of March 2025
7. Committee to NOTE & APPROVE full list of payments for October 2024 to end of March 2025
8. Committee to NOTE full list of receipts for October 2024 to end of March 2025
9. Committee to NOTE details of internal and external audit processes
10. Committee to discuss/approve any updates to 2025/2026 budget proposals including:
 - (a) Committee to discuss and APPROVE carry forward/earmarked amounts at end of 24/25 to go into 25/26
 - (b) Committee to receive CIL/S106 receipt estimate for April 2024
11. Committee to note correspondence relating to Finance matters and any other matters required by the RFO
 - o Avon Pension Fund 25/26 contribution rates
 - o To note update on VAT claim at start of April for full year 24/25
12. Committee to review, update & APPROVE locations of funds with reference to the [WPC Investment Policy](#)
13. Committee to APPROVE staff group decisions relating to transition from Clerk + RFO to Clerk/RFO as one member of staff
14. Committee to APPROVE recharge of RFO's time at Charfield Parish Council as locum during sickness absence
15. Items considered urgent or exempt by the Chairman of the committee or Parish Council
16. Dates of future Parish Council meetings/Committee meetings

Full Parish Council meeting April 14th 2025 7pm [Mafeking Hall, Serridge Lane, Coalpit Heath BS36 2UF](#)