

MINUTES OF FULL PARISH COUNCIL MEETING
Monday 8th June 2026 at 7.00pm, Henfield Hall



MINUTES OF WESTERLEIGH & COALPIT HEATH FULL PARISH COUNCIL MEETING
Monday 8th June 2026 at 7.00pm, Henfield Hall

Present: Cllr R McCullough (chair), Cllr J Lean (also Ward Cllr), Cllr K Kelliher, Cllr D Margetts, Cllr T Clark (also Ward Cllr), Cllr G Williams
From min 4414 ii Cllr C Goddard, Cllr T Sarullo.
Ward Councillor Marilyn Palmer.

Clerk: R Davis

6 members of the public.

The meeting start was delayed by 15 mins whilst some councillors dealt with a safeguarding issue at the venue.

4396. To NOTE apologies for absence

Cllr C Goddard & Cllr T Sarullo – delayed due to dealing with safeguarding issue at the venue. In attendance from min 4414 ii.

4397. To RECEIVE Chair's signed declaration of acceptance of office (as per FC min 4350)
RECEIVED.

4398. To RECEIVE Declarations of Interest relating to this meeting, as required by the Council's Code of Conduct for Members and the Localism Act 2011

Cllr T Clark advised the Council that as he is a member of the South Gloucestershire Development Management Committee, that he is still permitted to speak and vote on planning items and issues (see min 4405 c) and would only have to declare an interest if he had a pecuniary interest or an additional non-pecuniary interest. **Any contributions he makes are based upon the submitted documents available at this time and he retains an open mind should any application be subsequently referred to one of South Gloucestershire Council's planning committees for determination.**

Cllr R McCullough declared an interest in Kendalshire Farm (the Kendleshire Golf Course Annex site on Badminton Road, referred to in the South Gloucestershire 'call for sites' as Site SG996) - not on the agenda, but referred to in min 4401.

He confirmed the parent company of his employer owns the land. In addition, his parents live immediately adjacent to the land and his family have used it for the last 30 years for recreation. Going forward he will declare this interest at all meetings held in public and will not take part in any discussion of the site – whether as an agenda item or if it comes up in the course of a meeting.

4399. To REMIND councillors to update their Register of Interests if circumstances have changed to comply with the Council's Code of Conduct for Members and the Localism Act 2011

NOTED. Updated register received from Cllr J Lean.

4400. To APPROVE [Minutes](#) of Parish Council meeting held on 11th May 2026.

RESOLVED: The minutes were approved and signed by the Chair.

4401. To RECEIVE reports from South Gloucestershire Councillors on matters relating to the Parish

Westerleigh & Coalpit Heath Parish Council – District Councillors' Report

Monday 8th June 2026

Local Food Partnership Action Plan Launched

MINUTES OF FULL PARISH COUNCIL MEETING

Monday 8th June 2026 at 7.00pm, Henfield Hall

Local food organisations, businesses and community groups have come together to launch a new plan to strengthen South Gloucestershire's food system and improve access to affordable, healthy food for residents. The South Gloucestershire [Local Food Partnership Action Plan 2026–2028](#) sets out a coordinated approach to tackling food-related challenges, which include rising costs, food insecurity and the impact of climate change.

The plan includes 26 actions to be delivered over the next two years focusing on increasing local food availability, supporting businesses and reducing food waste. The plan has been shaped by local evidence and a survey of more than 1,500 South Gloucestershire residents, highlighting growing concerns around food affordability, availability and health.

The South Gloucestershire Local Food Partnership now includes around 80 members representing more than 30 organisations, including farmers, growers, food businesses, community groups, councils and researchers. Together, they aim to build a more resilient local food system that supports people, the environment and the local economy.

The action plan aims to deliver practical benefits for residents, including:

- More locally grown fresh food available across the area
- Support to help households reduce costs, including cutting food waste
- Access to food skills to improve health and employment opportunities
- Stronger local food businesses supporting jobs and the local economy.

Promotion of Kendleshire Golf Course Annex Site for Residential Development

The Examination in Public for South Gloucestershire Council's draft Local Plan commenced at the Kingswood Civic Centre on Tuesday 18th May. Gleeson Land and Kendleshire Golf Course have registered to attend the public hearings with the intention of promoting the inclusion of their site for residential development. They refer to this site as 'Land at Badminton Road, Kendleshire'. When South Gloucestershire Council previously undertook its Call for Sites exercise it is referred to the Kendleshire Golf Course Annex (Site Reference SG996).

The 'Vision Document' produced and submitted by Gleeson Land suggests that the site has the potential to deliver 870 dwellings. The figure suggested in the Call for Sites submission was approximately 935 – 1,215 dwellings.

The rationale for developing this land, as alluded to within the Vision Document, is that South Gloucestershire Council's draft Local Plan does not account for unmet regional housing need arising from our neighbouring local authorities (Bristol City Council and Bath & North East Somerset Council). The document also references the proposed New Town covering the Brabazon and West Innovation Arc. The land lies outside of the indicative boundaries of the Mayoral Development Zone for the New Town that is set to be declared by the West of England Combined Authority (WECA).

It would, at this early stage, be unproductive to speculate on the ultimate intentions of the landowners. It is unclear whether any preparatory work has been undertaken to facilitate the submission of speculative planning application to South Gloucestershire Council. The Vision Document is, as might be expected, professionally produced and the arguments that underpin it are easily capable of being adapted for the forthcoming regional plan. WECA will have to adopt a Spatial Development Strategy by the summer of 2029.

New Crisis and Resilience Fund to Support Residents Facing Financial Difficulty

South Gloucestershire Council is launching a new way of supporting low income households in need of immediate or long-term support due to an unexpected change in their financial situation, following the introduction of the Government's Crisis and Resilience Fund.

The new fund is part of a national move towards a more joined up approach to help people recover from a crisis and build longer term financial resilience.

MINUTES OF FULL PARISH COUNCIL MEETING

Monday 8th June 2026 at 7.00pm, Henfield Hall

Unlike the previous Household Support Fund, payments from the Crisis and Resilience Fund will be more targeted to ensure the council helps those who need it most.

Emergency payments will still be available for eligible residents who experience an unexpected financial shock such as a job loss, bereavement, illness or a sudden essential cost. Applications will be carefully assessed and due to a change in policy, repeat or duplicate requests are unlikely to be approved.

For most people, however, support will be in the form of access to a wider range of advice and practical support including help to:

- maximise their income, including benefit checks
- manage debt and household bills
- improve budgeting and financial stability
- reduce energy costs and manage fuel poverty
- access food and community support with built in advice

Support is available through One Stop Shops, community venues, food banks and partner organisations across South Gloucestershire, with additional outreach planned for rural areas.

Residents seeking financial help through the Crisis and Resilience Fund will also be offered practical support and advice to help prevent future crises.

To apply visit www.southglos.gov.uk/crisis-and-resilience-fund and for wider support visit www.southglos.gov.uk/costofliving. Anyone unsure where to start can also visit a One Stop Shop in Kingswood, Patchway or Yate or call 0800 953 7778.

As a council, we have a strong track record of supporting residents in urgent need, and they are encouraged to get in touch to find out more about the financial help and other guidance provided by the council and our partners.

Last year, the council's One Stop Shops have provided real support to residents facing financial difficulties. More than £500,000 has been distributed through the Household Support Fund. This included more than £29,000 in same-day emergency awards to around 600 residents; around £11,000 to help families buy school uniforms; and around £120,000 for essential household items like white goods and furniture, for around 300 households. In addition, shopping vouchers worth over £315,000 were given to more than 1,600 households to help with the cost of living.

In the contact centre, staff have managed more than 200,000 calls, 20,000 emails, and more than 1,000 social media queries over the past year. The introduction of auto-enrolment for benefit-based Free School Meals has helped around 600 children receive support more quickly.

Three New Homes for Children in Care Now Fully Open

The three family homes in South Gloucestershire communities, which have been bought and renovated to help support local young people, are now fully open.

These homes provide therapeutic support to nine children in the council's care, offering stable, nurturing places to live. Phoenix Learning & Care, has been commissioned by the council to manage them. All have been certified by Ofsted; with the first home, which opened late last year, receiving a 'Good' Ofsted judgement, the remaining two homes will be inspected by Ofsted in the next few months.

The council has a responsibility to support all children in South Gloucestershire who need it. Children may not be able to live with their families for various reasons, and as their corporate parents, the council needs to provide them with a stable home and appropriate help so that they get the best possible start in life.

Evidence demonstrates that if children can stay local, even when families are unable to care for them, they are more likely to do well in school and to build and maintain relationships.

MINUTES OF FULL PARISH COUNCIL MEETING
Monday 8th June 2026 at 7.00pm, Henfield Hall

These new homes will allow children to move back to their own areas, rebuilding their lives, returning to their education, and continuing friend and family relationships. Until now, there has not been enough capacity and suitable homes to care for all the children in the council's care locally. Too often this has meant children have had to live in homes miles from their communities, friends, schools, and everything else that is familiar to them.

Homes with private providers outside the district are also more expensive to the council, so we want to do better for the children we care for, and to get better value for money by spending it locally.

Each home will be for up to three children from South Gloucestershire aged between 8-18 years. They are nurturing, warm, welcoming spaces. The support children receive in these homes is provided by trained carers, employed by Phoenix, who aim to provide a safe, consistent home environment.

The council believe the children deserve to live in well-developed community areas, with access to good resources such as parks and recreational spaces.

The children and team members at the homes are encouraged to make positive connections with their neighbours. We hope they will be welcomed and included into these existing communities, through opportunities such as youth groups, Scouts or Guides for example.

Phoenix Learning & Care Operations Director, Beth Benyon, said: "At Phoenix Learning & Care, everything we do is rooted in our belief that every child and young adult deserves the opportunity to flourish. With over 40 settings across the South of England and South Wales, including schools, further education, children's residential homes, and adult supported living, we create spaces where individuals can thrive, both now and in the future.

"We're proud to offer tailored support that recognises the uniqueness of each child, placing them at the heart of our thinking and practice. Our dedicated team members, including an in-house Integrated Therapies Team, work together with empathy, honesty, aspiration, respect and teamwork to deliver high-quality care and education. Through therapeutic support, structure and nurture, we help children gain confidence, stability and the life skills they need to move forward.

"We're genuinely excited to be working with South Gloucestershire Council on this new partnership. Together, we will provide three family-style homes that keep children aged 8-18 close to what matters, their families, their schools, and their communities.

"Looking ahead, we see this partnership as the start of something really special. By combining our shared values and expertise, we can make a lasting difference to the lives of children in South Gloucestershire, helping them to feel safe, valued and full of potential."

A [video](#) is available in which Councillor Johnson (Cabinet Member for Children & Young People) and Beth Benyon of Phoenix Learning & Care discuss the homes and their positive impact on the young people who live there.

4402. To RECEIVE questions and comments from members of the public present with respect to business on the agenda (in accordance with Standing Orders 3 e-3 i)

A member of the public requested to speak re Henfield Rd/ Westerleigh Rd temporary traffic lights. See min 4414 ii.

4403. To review and APPROVE the terms of reference for committees (if required)

Increase maximum number of members of Finance & General Purposes Committee to 6.

RESOLVED: To increase the maximum number of members to 6 and amend the terms of reference accordingly.

4404. To CONFIRM/APPOINT members to Finance & General Purposes Committee (if required)

MINUTES OF FULL PARISH COUNCIL MEETING

Monday 8th June 2026 at 7.00pm, Henfield Hall

RESOLVED: To appoint the following members; Cllr McCullough (ex-officio), Cllr J Lean, Cllr K Kelliher, Cllr D Margetts, Cllr T Clark, Cllr T Sarullo.

4405. PLANNING

- a) To NOTE planning comments submitted since last meeting
P26/00995/PIP Permission in Principle for the erection of up to 9no. dwellings. Elmbarn Farm Westerleigh Road Westerleigh South Gloucestershire BS37 8QF: *Given the short consultation deadline for responses to PIP applications, the Parish Council was unable to meet to agree a response prior to the deadline. General comment- No objection. More detail is required to understand the access on to Westerleigh Road. (Delegated).*
NOTED response and subsequent refusal of the application by the Planning Authority.
- b) To NOTE planning decisions made by South Gloucestershire Council since last meeting
- (i) P24/03001/F Construction of a solar farm and battery storage containers together with associated works, equipment and infrastructure. Land At Mousewell Farm And Pool Farm Chipping Sodbury South Gloucestershire – goes to SGC Spatial Planning Committee 11th June 2026
NOTED – attached as Appendix 1.
- c) To discuss and COMMENT on any necessary Planning Applications or other Planning Matters:
- (i) P26/01050/F Erection of new 2.5 storey self build dwelling with access, parking and associated works. Self Build Plot 10 Cow Leaze Blackberry Park Coalpit Heath South Gloucestershire BS36 2WB
RESOLVED: Westerleigh & Coalpit Heath Parish Council has NO OBJECTION to this application.
- (ii) P26/01111/PIP Permission in principle for the erection of a minimum of 1no. self build dwelling and a maximum of 3no. self build dwellings. Land At 15 Badminton Road Winterbourne South Gloucestershire BS36 1AL
RESOLVED: Westerleigh & Coalpit Heath Parish Council has NO OBJECTION to this application.
- (iii) P26/01192/PIP Permission in principle for the erection of a minimum of 1no. dwelling and a maximum of 3no. dwellings. Land Between 5 And 9 Badminton Road Winterbourne South Gloucestershire BS36 1AL
RESOLVED: Westerleigh & Coalpit Heath Parish Council has NO OBJECTION to this application.

It was NOTED that should applications (ii) and (iii) be approved, in addition to previously approved PIP applications on neighbouring sites, up to 16 additional dwellings will require access via the single adjacent layby off Badminton Rd. Detailed access arrangements will be considered at the full application stage, at which point the Parish Council may comment on access.

FINANCE

4406. To NOTE end of May 2026 Financial documents: Statements & Reconciliations, receipts
NOTED. The Clerk will action closing the two NatWest accounts surplus to requirements.
4407. To NOTE all payments made in May 2026 in line with Financial Regulations
NOTED – attached as Appendix 2.
4408. To APPROVE quote for Insurance Policy Renewal from 1st June 2026 (ratify delegated decision):
Hiscox Insurance (via Gallagher Insurance Brokers) £ 1,538.96, three-year agreement
RESOLVED: To APPROVE insurance policy with Hiscox insurance (three-year agreement) - £1,538.96.
4409. To APPROVE accounts for payment June 2026
RESOLVED: To APPROVE accounts for payment – attached as Appendix 3.
4410. To NOTE submission of AGAR to external auditor

MINUTES OF FULL PARISH COUNCIL MEETING

Monday 8th June 2026 at 7.00pm, Henfield Hall

NOTED - 20th May 2026.

4411. To consider and APPROVE any Grant Applications including:

- (i) Smile & Shine Friendship & Wellbeing Group - £5,400 for hall hire
RESOLVED: To APPROVE a grant of £2,700 for hall hire, tapering funding to allow the group to become sustainable. No further grants for hall hire will be awarded. From GPoC grant fund.

4412. To RECEIVE and take a DECISION on any other finance matters

- (i) Approve quote for Newman's Field aerial runway inspection & repair: inspection £405 +VAT, replacement brake (if required) £118 +VAT
RESOLVED: To APPROVE inspection quote £405 and repair quote £118 (if required) from GB Sports.

4413. To RECEIVE Parish Councillor Reports and any other Reports – written submissions, taken as read with questions taken as necessary

None.

ITEMS REQUIRING A RESOLUTION

4414. To NOTE date for reopening of A432 Badminton Rd bridge (Fri 19th June pm for non-motorised vehicles, Sat 20th June from 7am all vehicles) and take a DECISION on any required actions

- (i) Update on reopening of closed lanes (Ruffet Road, Coalsack Lane, Cooks Lane)
South Gloucestershire Council officers (by email dated 14th May 2026) have not committed to a reopening date, but confirmed clearance and maintenance work planned immediately ahead of reopening, will take two weeks. To date work has not commenced.
- (ii) Update on Westerleigh Rd/ Henfield Rd temporary traffic lights
A member of the public asked if temporary signals would remain/ be made permanent. Local residents are concerned that Henfield Road traffic levels will not reduce to pre-bridge closure levels now it is an established alternative route. Concerns removal of the signals will be unsafe for drivers, pedestrians and horseriders using the junction.

South Gloucestershire Council officers (by email dated 15th May 2026) have confirmed there are no immediate plans for permanent signals. A road closure notice (see min 4426) indicates the junction will close overnight for removal of the temporary signals from 10th July, for three nights (the earliest date this work will be take place). A Highways Improvement Request for permanent signals (FV262) has been submitted to South Gloucestershire Council by Ward Cllr Jon Lean, but there has been no progress yet.

Ward Cllr Lean reported that South Gloucestershire Council has no budget to retain the temporary signals. This also applies to temporary signals at the A46 Tormarton junction. The Council has previously expressed support for permanent signals at both locations.

RESOLVED: The Clerk to write to senior officers and Cllr Sean Rhodes (Cabinet Member for Communities and Local Place) to request that traffic levels at this and the Coalsack Lane junction with Westerleigh Rd (once reopened), are actively monitored following the bridge reopening, with a view to establishing the need for permanent signals. Further, to ask the temporary lights are retained until this exercise is completed.

4415. To NOTE progress with the South Gloucestershire Council A432 active travel project and take a DECISION on any required actions

- (i) Feedback from informal meeting with project team (4th June 2026, 12.30pm on MS Teams) re construction phase of Section 6 of project.
South Gloucestershire officers will write to Coalpit Heath and Frampton Cotterell residents imminently, to confirm upcoming traffic management arrangements. In brief, the Beesmoor Road to Frog Lane construction phase will be carried out under overnight road closures (8pm – 6am) with traffic lights, to minimise disruption to road users and enable two teams to work at once (to shorten construction time). Some overnight noise will impact adjacent residents. Construction

MINUTES OF FULL PARISH COUNCIL MEETING

Monday 8th June 2026 at 7.00pm, Henfield Hall

work south of Beesmoor junction not completed prior to reopening of the A432 overbridge, will be completed using overnight closures. Councillors requested an out of hours contact number be made available for resident issues e.g. traffic light sequencing, access.

Also confirmed the A432 central reservation turning for Nibley Lane is in the design, so should be reinstated once work on this section is complete.

4416. To receive information regarding waste in woods adjacent to Newman's Field and take a DECISION on any required action

The Clerk is awaiting a response from the insurer, which will be forwarded to councillors.

4417. To RECEIVE an update on replacement storage shed at Westerleigh Playing Field (installed 12th May 2026) and take any required DECISIONS.

- (i) APPROVE quote for access ramp to garage door - £600
RESOLVED: To APPROVE additional expenditure of £600 for access ramp to be added to the total project budget – quote from CR Belcher.
- (ii) APPROVE solution to prevent water ingress under garage door and cost
- (iii) APPROVE guttering solution and any related cost
RESOLVED: To APPROVE further additional expenditure of £500 to fund pedestrian door access ramp, rubber strip to prevent water ingress, guttering, planting and any other additional costs. This brings the total project budget to £16,600 (increased from £15,500). All from CIL.
- (iv) Clerk to prepare 'shed user agreement' with cricket clubs, to be approved at July meeting.
Clerk to prepare agreement.

4418. To RECEIVE a report on options for repairing/ replacing the Westerleigh Playing Field basketball hoop and take a DECISION on next steps.

RESOLVED: The Clerk to investigate feasibility of replacing the existing surface with a larger rectangular surface plus court markings, in line with Basketball England recommendations. If this is feasible, obtain quotations. The fallback position is to retain the existing playing surface and pole, replacing the backboard, ring and net (approximate cost £860). To be funded from CIL.

4419. To RECEIVE an update on the Council's new accessible website and take a DECISION on the Council website & email domain name

RESOLVED: Council to switch to a replacement.gov.uk domain provided by Parish Online, domain to be used for the new website and officer and cllr emails (wchparish.gov.uk). The new domain, website etc should be active after 14th July 2026 (when the public rights period for accounts ends).

4420. To RECEIVE an update on North of Lyde Green site - Invitation from Places to People to meet cllrs Wednesday 24th June, 6.30pm at Westerleigh Village Hall

RECEIVED. Joint meeting open to councillors from Westerleigh & Coalpit Heath and Pucklechurch parishes (attendance optional). Clerk to place notice on website so members of the public may attend to observe.

4421. To APPROVE proposed date for community litter pick to be arranged by Frome Valley Environmental Network – Sunday 28th June 2026 - and take any required DECISIONS

RESOLVED:- APPROVE. Post Meeting Note – Due to double-booking the event has been rescheduled to 4th July or 1st August tbc.

4422. To REVIEW and APPROVE council policies as follows:

- (i) To APPROVE the following council policies with no changes:
 - Code of Conduct
 - Health & Safety Policy
 - Equality & Diversity Policy
 - Complaints Procedure
 - Information & Data Protection Policy

MINUTES OF FULL PARISH COUNCIL MEETING

Monday 8th June 2026 at 7.00pm, Henfield Hall

Freedom of Information Policy

Document Retention & Disposal Policy and Document Retention & Disposal Appendix

Risk Management Policy

Asset Register Policy

Reserves Policy

IT and Email Policy

Social Media and Website Policy

Model Publication Scheme

RESOLVED: To APPROVE policies listed.

(ii) To APPROVE the following council HR policies with no changes:

Whistleblowing Policy (for employees)

Disciplinary Policy (for employees)

Grievance Policy (for employees)

RESOLVED: To APPROVE HR policies listed.

(iii) To APPROVE the following amended council HR policies:

Sickness Absence Policy (for employees) - Updated to reflect Employment Rights Act changes to Statutory Sick Pay from NALC template.

Anti Bullying and Harassment Policy (for all staff) Updated to reflect employer's enhanced preventative duty to prevent sexual harassment in the workplace (from Oct 2026) from NALC template.

RESOLVED: To APPROVE amended policies listed.

4423. To discuss any required CONSULTATIONS and COMMENT as necessary:

(i) NIBLEY LANE AND WESTERLEIGH ROAD - Proposed parallel, toucan, zebra and mini zebra crossings - STATUTORY NOTICE

<https://consultations.southglos.gov.uk/PT.8827crossings/consultationHome> - Deadline 13th June 2026

No comment (part of YateSpur cyclepath project).

(ii) South Gloucestershire Council consultation on updating its Climate and Nature Strategy for 2026.

<https://cns26.commonplace.is/> Deadline 19th July 2026

Cllrs to respond individually.

(i) Update on South Gloucestershire Council Special Expenses Policy consultation

<https://specialexpensespolicy.commonplace.is/> - Deadline 19th June 2026.

The Clerk reported the Special Expenses team has acknowledged by email, that the Westerleigh Triangle is not maintained by South Gloucestershire Council (issue raised at the May meeting). It is assumed that residents have been wrongly charged for upkeep of this land via the special expenses charge on council tax bills.

The team has updated the maps used to calculate the 2026/27 charge on the consultation website, although the list stating area maintained and charge has not been updated yet. The email response (received 2nd June 2026) confirms the maintained area will reduce by 533.2 square metres (2487 – 533.2 = 1,953.8 square metres) and the indicative charge by £341.95 (£1919 - £341.95 = £1,577.05). Charges for 2027/28 to be passed to the Council under the proposed policy, will be based on this figure plus inflation etc.

The Clerk will revise the consultation response agreed at the last meeting (min 4387 ii) accordingly, prior to submission.

ITEMS TO NOTE

4424. To NOTE progress of South Gloucestershire Highways review re speeding in Westerleigh (from Shorthill Road to the Nibley Lane junction)

NOTED the average speed camera consultation concluded on 21st May 2026 and the outcome is awaited. Ward Cllr Palmer confirmed that exact locations for the cameras (should the scheme be approved) have not been decided/ approved.

4425. To NOTE progress with E&L projects

MINUTES OF FULL PARISH COUNCIL MEETING

Monday 8th June 2026 at 7.00pm, Henfield Hall

No further reports.

4426. Correspondence/Communication with Westerleigh & Coalpit Heath Parish Council: From South Gloucestershire Council:

NOTED.

10th June 2026 for 3 nights – Nibley Lane overnight closure (23:30 – 5:00) for works on adjacent fencing

10/06/2026 – 12/06/2026 between 09:30AM-15:30PM - bus lane suspension on A432 Badminton Road, Winterbourne. This will be a short section to allow for the bus shelter installations for the Cuckoo Lane bus stops in connection with active travel CRSTS.

07/06/2026 – 14/06/2026 between 8PM-6AM - Closure of A432 Badminton Road, Yate (between Nibley Lane and Culvert Avenue RAB). This is in connection with active travel CRSTS.

12th June 2026, 4pm – 8pm Dodington Parish Hall, Finch Road, Chipping Sodbury, BS37 6JZ – Public drop in for Bristol Energy Co-operative proposed solar and wind project at Codrington

PT.8859 Westerleigh Road and Henfield Road, Coalpit Heath - Temporary Road Closures for removal of signal junction and road marking changes works

10th July 2026 for 3 nights duration, between the hours of 8pm and 6am.

Westerleigh Road -that length which extends from a point 50 metres west of its junction with Henfield Road in an easterly direction for a distance of 100 metres

Henfield Road - that length which extends from its junction with Westerleigh Road in a northerly direction for a distance of 10 metres and a southerly direction for a distance of 10 metres

4427. To NOTE items considered urgent by the Chairman

None.

4428. To CONSIDER any exempt items:

Due to the nature of the business under consideration, a resolution to exclude the press and public may be required under the Public Bodies (Admission to Meetings) Act 1960 and the LGA 1972, s100.

None.

4429. Dates of future Parish Council meetings

July 13th Full Council meeting 7pm Manor Hall, Newman Room

September 14th Full Council meeting 7pm Westerleigh Village Hall

(Full list at www.westerleighcoalpitheathparishcouncil.gov.uk/meeting-dates)

The meeting was closed at 8.30pm.

MINUTES OF FULL PARISH COUNCIL MEETING
Monday 8th June 2026 at 7.00pm, Henfield Hall

Appendix 1 - Planning decisions since 6th May 2026

Description	Westerleigh & Coalpit Heath Parish Council Comment submitted	Notice	Decision	Decision Date
(i) P26/00536/HH Erection of 1no. carport. The Old Dairy Mays Hill Frampton Cotterell South Gloucestershire BS36 2NS	Westerleigh & Coalpit Heath Parish Council has NO OBJECTION to this application.	30/03/2026	Approve with conditions	12/05/2026
(ii) P26/00910/CLP Erection of single storey rear extension. 5 The Quadrangle Westerleigh South Gloucestershire BS37 8QL	Westerleigh and Coalpit Heath Parish Council makes no comment.	23/04/2026	Approve certificate of lawfulness	18/05/2026
(iii) P25/02851/F Demolition of existing buildings, erection of 7no. dwellings (Class C3) and associated vehicular access, car parking and landscaping. Lanbury 70 Henfield Road Coalpit Heath South Gloucestershire BS36 2UZ	Westerleigh & Coalpit Heath Parish Council has NO OBJECTION to this application (previously developed land).	21/12/2025	Approve with conditions	21/05/2026

MINUTES OF FULL PARISH COUNCIL MEETING
Monday 8th June 2026 at 7.00pm, Henfield Hall

Appendix 2 – May 2026 payments list

Date	Description	Supplier	Net	VAT	Total
01/05/2026	Microsoft licence agreement	Absolutely PC (GoCardless)	£ 38.50	£ 7.70	£ 46.20
01/05/2026	Bank charges	Unity Trust Bank	£ 11.05	£ -	£ 11.05
05/05/2026	Storage unit rental fee	PE King (Bristol) Ltd	£ 73.33	£ 14.67	£ 88.00
11/05/2026	Bank charges	Unity Trust Bank	-£ 11.05	£ -	-£ 11.05
12/05/2026	Monthly Expenses		£ 190.20	£ -	£ 190.20
12/05/2026	Room hire	Westerleigh Village Hall	£ 18.00	£ -	£ 18.00
12/05/2026	Printing	Sprint Print	£ 40.00	£ 8.00	£ 48.00
12/05/2026	Internal audit fee	H.C. Saunders Internal Auditing & Locum Services	£ 407.88	£ -	£ 407.88
12/05/2026	Annual play inspections	Playsafety Ltd (RoSPA)	£ 95.00	£ 19.00	£ 114.00
12/05/2026	Annual play inspections	Playsafety Ltd (RoSPA)	£ 95.00	£ 19.00	£ 114.00
12/05/2026	Grass cutting	CPS Grounds Ltd	£ 652.79	£ 130.56	£ 783.35
12/05/2026	Loo hire	Andyloos	£ 167.20	£ 33.44	£ 200.64
12/05/2026	Materials for chalet repair	P Isaacs	£ 30.75	£ -	£ 30.75
12/05/2026	Holiday activity days	Swift Sports Coaching	£ 1,800.00	£ 360.00	£ 2,160.00
12/05/2026	Grant Smile & Shine WVH rental	Westerleigh Village Hall	£ 468.00	£ -	£ 468.00
21/05/2026	Council mobile phone	H3G (Three)	£ 2.50	£ 0.50	£ 3.00
26/05/2027	Combined salary, PAYE, pension		£ 2,963.88	£ -	£ 2,963.88
26/05/2026	Website & hosting - annual	Parish Online	£ 455.00	£ 91.00	£ 546.00
26/05/2026	Fun Day Grant	The Friends of St James Westerleigh	£ 235.00	£ -	£ 235.00
26/05/2026	Grant - GCT	Green Community Travel	£ 394.86	£ -	£ 394.86
26/05/2026	Frampton Festival Grant	Frampton Festival Committee	£ 894.00	£ -	£ 894.00
26/05/2026	Goalmouth reseeding	CPS Grounds Ltd	£ 225.00	£ 45.00	£ 270.00
29/05/2026	Bank charges	Natwest	£ 1.40	£ -	£ 1.40
		TOTAL	£ 9,248.29	£ 728.87	£ 9,977.16

Appendix 3 – June 2026 payments for approval

Date	Description	Supplier	Net	VAT	Total
09/06/2026	Insurance Policy	Arthur J. Gallagher Insurance Brokers Limited	£ 1,538.96	£ -	£ 1,538.96
09/06/2026	Grass cutting	CPS Grounds Ltd	£ 652.79	£ 130.56	£ 783.35
09/06/2026	Monthly Expenses		£ 109.18	£ -	£ 109.18
09/06/2026	Loo hire	Andyloos	£ 159.60	£ 31.92	£ 191.52
09/06/2026	Bitterwell Lake extra loo	Andyloos	£ 144.60	£ 28.92	£ 173.52
		TOTAL	£ 2,605.13	£ 191.40	£ 2,796.53